Present: Joe Ciotti, Kelikokauaikeakai (Liko) Hoe, Lokelani Kenolio, Kalani Meinecke, Jean Okumura, Emi Troeger, Paul Field (CCAAC Chairperson – ex-officio member)

Guest: Carlos Andrade from UHM

1. Call to Order– The meeting was called to order by Jean Okumura at 2:05 pm in Kuhina 106.

2. Polycom Meeting with Carlos Andrade

   a. The HAP designation is for course and instructor. What specifically about the instructor are we supposed to be looking at for the HAP designation? All the hallmarks seem to be about the course and none are about the instructor. Does the instructor’s interpretation of the materials play a role in determining whether a course/instructor satisfy the Hallmarks?

      (1) If a course has a standardized syllabus (all aspects of the course, even the materials used, is standardized) and everyone who teaches the class uses this syllabus, then if this syllabus is approved for HAP designation, then all who teach it should be approved for HAP designation.

      (2) There is nothing about the instructor that is necessary for the HAP designation. Whether the instructor is Hawaiian or not Hawaiian has nothing to do with whether the course should or should not have HAP designation.

      (3) Carlos shared that at UHM, there are so many sections of Hawaiian Studies 107 and each instructor did his/her own thing so that is why UHM had to look at the course materials that the instructor used and what they did in the course. So, the only thing that is looked at regarding the instructor is what materials are used and what they do with regard to the intersection.

   b. If an instructor changes his/her syllabus after a course is approved for HAP designation, will s/he have to resubmit for HAP designation before the renewal deadline?

      (1) If anything in the syllabus changes then the course should be resubmitted for HAP designation. However, there is no “police” to monitor this. Faculty need to be made aware that if any changes are made to the syllabus, they should resubmit for HAP designation and then it is up to faculty to maintain this.

      (2) When the course comes up for renewal then it is a good time to make changes, if so desired.
c. Carlos shared that the spirit of the HAP designation is to share points of view that are not just the mainstream. There are other voices and perceptions. The HAP designation is an attempt to address the unique points of view of the indigenous Hawaiian, Asian, and/or Pacific Islander people. It is designed to encourage interdisciplinary and other knowledge systems.

d. The Hallmarks state that “At least two-thirds of a class must satisfy the following Hallmarks:

(i) The content should reflect the intersection of Asian and/or Pacific Island cultures with Native Hawaiian culture.

(ii) A course can use any disciplinary or multi-disciplinary approach provided that a component of the course uses assignments or practica that encourage learning that comes from the cultural perspectives, values, and world views rooted in the experience of peoples indigenous to Hawai‘i, the Pacific, and Asia.

(iii) A course should include at least one topic that is crucial to an understanding of the histories, or cultures, or beliefs, or the arts, or the societal, or political, or economic, or technological processes of these regions; for example, the relationships of societal structures to the natural environment.

(iv) A course should involve an in-depth analysis or understanding of the issues being studied in the hope of fostering multi-cultural respect and understanding.

The Board members need clarification on whether this means 2/3 of each hallmark (1 – 4) or 2/3 of the totality. It was thought that maybe the 2/3 is referring to only hallmark 1 because hallmark 2 deals with the approach for having the intersection and hallmark 3 deals with at least one topic for the intersection. However, on p. 3 of the HAP proposal form, item #2 state "There are no prescribed percentages for each Hallmark, but two thirds of the course must address the Hallmarks, and each Hallmark must be addressed." This seems to indicate that is it 2/3 of the totality of hallmarks 1 – 4. Therefore, we need clarification.

(1) On the 2/3, the HAP Board must use its best judgment and discretion.

(2) It was clarified that two-thirds of the course should deal with native voice and the intersection of Hawaiian with either Asian or Pacific Islander cultures.
2. Polycom Meeting with Carlos Andrade (continued)

(3) Two things are important to keep in mind.

(a) Depending on the discipline, there might not be enough literature, video, etc on the native voices.

(b) It is important to show the connection with the native Hawaiian culture and Asian or Pacific Island cultures.

(4) Comparison and contrast by itself is not necessarily showing intersection. In intersection, cultures must come into contact with each other and if there is a change that results, then that can be looked at but change is not necessary.

e. For syllabi of approved HAP courses at UHM, faculty could contact UHM’s General Education Office – Elaine – 956-6660 to see if they have a copy. Otherwise, faculty could contact departments at UHM for syllabi of HAP approved courses in their department.

f. UHM is having a workshop for faculty trying to get the H focus on Friday, Nov. 21. Call Elaine at 956-6660 to see if community college faculty may attend and to see if there are other workshops planned for the future.

3. Minutes – The minutes of the October 15, 2008 meeting was accepted as circulated.

4. Announcements

a. Inge White’s Bot 105 proposal has been submitted for renewal of its HAP designation.

(1) Her proposal has already been distributed to the Board members via email. This will be the main topic of the next meeting.

(2) Board members wondered if Inge changed her syllabus from the last time it was reviewed for HAP designation. Jean will inquire.
4. Announcements (continued)

b. Jamie Boyd who teaches FSHN 185 was inquiring about whether this course might be appropriate for HAP designation.

(1) Jean informed her that it would depend on what she submits on her HAP designation proposal.

(2) A question was raised about whether intersection has to be with pre-contact Hawaii. Board members did not think that it was necessary that the intersection be with pre-contact Hawaii. Therefore, for FSHN 185, Dr. Shintani’s Waianae diet program, a program that integrates traditional Hawaiian healing principles with modern nutrition and medicinal practice might be an example of intersection.

5. Next Meeting – Either Wednesday, December 10, 2008 from 1:45 to 3:00 pm. Or Friday, December 12 from 10:30 am – 12:00 pm. Joe may have a department meeting on Friday, December 12. He will check his schedule and will let Jean know. If Joe has a previous commitment on Dec. 12, then the next meeting will be on Wednesday, Dec. 10 from 1:45 – 3:00 pm.

6. Adjournment – The meeting was adjourned at 2:54 pm.