Present: Young-a Choi, Patti Chong, Letty Colmenares, Kathleen French, Malia Lau Kong, Jean Okumura.

Absent: Robert Barclay

1. Call to Order – The meeting was called to order by Jean Okumura at 3:30 pm in Mana’opono 113.

2. Minutes – The minutes for the October 2, 2009 meeting were accepted as corrected.

3. There are no Foundations Designation Proposals to review at this time.

4. Procedures and Guidelines - Status
   a. The Faculty Senate approved the Procedures and Guidelines for the Foundations Board. It will be sent to Chancellor Dykstra.
   b. Richard Fulton would like to know ahead of time what courses are being considered for Foundations Designation. Member wanted to know how formally he wants to be informed. If it is informal, it may not need to be in the Guidelines.

5. Multi-campus Foundations Board Meeting – October 6, 2009
   a. Kauai CC’s Foundations Portfolio was approved. Therefore, Kauai CC joins the Foundations Multi-campus group.
   b. Honolulu CC shared the process they are going through to try to assess the Foundations Hallmarks.
   c. A resolution expressing strongest disapproval of the UH Manoa College of Arts and Sciences for persistent violation of the multi-campus agreement and of the University Council on Articulation for refusing its stated mission of properly overseeing and coordinating the UH system articulation process passed.

      (1) Patti Chong pointed out that UH Manoa’s College of Arts and Sciences is technically abiding by the Foundations articulation agreement because they accept Foundations courses from other campuses within the agreement. However, there are other college requirements in place that force student who transfer certain Foundations course to take more Foundations courses.

      (2) Though UH Manoa is technically abiding by the Foundations articulation agreement, they are perhaps not abiding by the spirit of the articulation agreement.
6. Area Meeting – Representatives

   a. A meeting of FW, FG, and FS representatives from each campus is planned for the spring 2010 semester.

   b. The following members volunteered to participate.
      FG – Malia Lau Kong and maybe Kathleen French
      FS – Young-a Choi
      FW – Robert Barclay was not present but hopefully he is willing to participate.

7. Foundations Courses at Other Campuses

   a. Richard Fulton sent a list of Foundations courses within the system. He had some questions.
      (1) Bot 105 – Why is it not FGC at WCC as it is at UHM and Kauai CC?
      (2) Geog 102 – Why is it not FGB at WCC as it is at UHM, UHWO and KapCC?
      (3) Geog 151 – Why is it not FGC at WCC as it is at KapCC, LCC, and UHM?
      (4) Mus 107 – Why is it not FGC at WCC as it is as KapCC, UHM, LCC, and MCC?

   b. Bot 105 was changed to FGC just recently by UHM. They made the change without consulting with others in the system. It is confusing because they kept the same number but the course that satisfies FGC is different from the course that satisfies Diversification Science (DS). This is a number discrepancy that UHM does not want to change although they really should change the course number to cause less confusion. Just because UHM changes a course to FS, does it require that all other campuses do the same?

   c. Many of the courses listed, if changed to Foundations, would pull away choices from Diversification.

   d. Prior to participating in this Foundations articulation agreement, WCC had very little choices on “Foundation – type” courses due to our small size. This still continues now but some new classes have been submitted and approved. Also, Foundations courses must now follow the hallmarks and some instructors do not wish to do that for their course.

8. Adjournment – The meeting was adjourned at 4:50 pm.