1. Call to order 12:40pm
2. Approval of January 19, 2010 meeting minutes
   **MOTION TO ACCEPT MINUTES OF JANUARY 19, 2009 WITH ONE MINOR CHANGE [UNANIMOUS]**
3. Reports
   A. Chairs’ Meeting with the Chancellor (Ellen I-B.)
      i. **Master Planning and Space Allocation Committee** (MaPSAC) – Ellen I-B. reported that she communicated to the Chancellor this committee should create its own website rather than utilize the New Initiatives forum.
      ii. **Procedures/forms for students pursuing Certificates.** Ellen I-B. reported that Chancellor Dykstra agreed that we need to track information relating to program enrollment and progress more effectively. She said we need to have the procedures clarified so we know how to disseminate and collect information on program enrollment. Some discussion among the Senators attempted to sort out what actually occurs and it is clear that the process (who does what when) is not entirely clear. The Faculty Senate requested Jan and her office to try to figure out what the process is/can/should be. Kanani suggested that the “yellow” declaration of intent to pursue a certificate be included in the frosh camp packets; Kanani will follow up on this.
      iii. **Library update.** Groundbreaking is moved to March 19.
      iv. **Class scheduling and cancellation policy.** The Chancellor referred this to Richard Fulton who disseminated a page of notes to faculty and staff for feedback.
   B. CCAAC (Dave R.)
      a. **ECON 297 Introduction to Environmental Economics,** Addition (Experimental) Dave R. reported that Paul Briggs put this class together as part of the campus initiative to expand our course options relating to the environment. This is a simpler version of a course that exists at Mānoa. Pam D. and Robert B. asked if it is permissible to create a lower level version of a class that exists at a higher level. Several people, including Dave, suggested that this is necessary and how we bring a variety of courses to our students.
         **MOTION TO APPROVE THE ADDITION OF ECON 297 [1ST JOHNNY S., 2ND ROSS L.; UNANIMOUS]**
      b. **REL 296 Special Topics in Religion,** Addition, and **REL 297 Special Topics in Religion,** Deletion Dave reported that the experimental version of this course (REL 297) was successful in terms of enrollment and response. It provides an opportunity to cover topics and issues not addressed in other Religion classes. Robert B.
pointed out that the proposal includes references specifically to Sarah; he recommended that this be revised so as not to be instructor-specific since the course may exist beyond the tenure any one instructor.

**MOTION TO APPROVE THE ADDITION OF REL 296 AND THE DELETION OF 297 PENDING LANGUAGE CHANGE TO REMOVE REFERENCE TO INDIVIDUAL INSTRUCTOR** [1ST KANANI B., 2ND MALIA L-K.; UNANIMOUS]

C. **Task Force: Constitution Revisions** (Tara S.)

   Tara reported that the ETC voted unanimously to approve three new divisions for Faculty Senate Representation: Instructional I, Instructional II, and Support. These will be included in the recommended revisions to the Constitution. The next step in ETC will be to formulate a recommendation for the formation of the Non-Credit Curriculum and Academic Affairs Committee (NCCAAC).

   Leslie L. expressed concern about the organization of the ETC, especially the number of coordinators (11 of 22 faculty), and that this may hinder the process of forming the NCCAAC. Pam suggested that the dialogue that will ensue may help to address some of these concerns and give the ETC faculty a formal and permanent structure from which to provide feedback to the administration and campus on issues of academic concern.

D. **New Initiatives Subcommittee** (Robert B.)

   There is a new initiative on the website – check it out!

E. **Policies and Procedures Subcommittee** (Toshi I.)

   **Schedule of Classes**

   Ellen I-B. noted that on 1/29/10, Richard distributed a drafted set of guidelines on scheduling classes to facstaff for feedback.

   Robert B. reminisced that at one time, Kim Kiyono ensured that reminders and forms were distributed. The Senate wonders what the status is with filling her position. Ellen I-B. will follow up on this.

F. **ACCFSC/CCCFSC** (Libby Y.)

   One of the concerns was that only student service folk, no instructional faculty, were asked to provide feedback on the new, updated student conduct code. Libby asks Senators to read the new code and provide any feedback (from departments) at or before the next Faculty Senate meeting.

   The question was raised as to what constitutes the emeritus status for professions. Right now, candidates for emeritus status must retire with the rank of full professor or equivalent. Libby said someone asked if it was an honor bestowed a status automatically given in response to achieving certain criteria. There is a policy online which the system senate would like faculty to examine and respond to. Libby will distribute this by email.

4. **New Business**

   **Sabbatical Leave Review Committee**

   Ellen I-B. stated that the current policy online says appointment to this ad hoc committee is an annual one. The policy going through review and being recommended says it is for one year, renewable for up to 3 years. Current members said that Chancellor Meixell
told them it was a 3-year appointment. These three different policies are in conflict and have created some confusion as to who is or is not on the Sabbatical Leave Review Committee. Ellen I-B. presented two possible motions:

**#1 MOTION TO ALLOW FORMER CHANCELLOR MEIXELL’S APPOINTMENT PERIOD OF 3 YEARS TO REMAIN IN EFFECT WITH MARK AND KALANI CONTINUING ONE MORE YEAR AND APPOINTING A THIRD PERSON TO TAKE TARA’S PLACE. [1ST TARA S.; 2ND LIBBY Y.; MOTION FAILED]**

In discussion, Pam D. suggested that to allow Chancellor Meixell’s letter is a violation of both current and recommended policy.

**#2 MOTION TO NULLIFY CHANCELLOR MEIXELL’S APPOINTMENT PERIOD AND SELECT THREE MEMBERS TO SERVE FOR AY 2010-2011 FROM A POOL OF NOMINEES WHICH MAY INCLUDE KALANI AND MARK [1ST TARA; 2ND JOHNNY; UNANIMOUS]**

5. **Adjourned 1:30pm**

The next meeting will be **February 16, 2010**, 12:40pm, in Palanakila 117.

Respectfully submitted by Pamela DaGrossa, Recording Chair  
February 8, 2010  
Approved February 16, 2010