WCC Faculty Senate Meeting
Palanakila 117
April 21, 2009, 12:40pm

Members
Pam DaGrossa (Recording Chair), Paul Field (CCAAC), Toshi Ikagawa (SOC SCI), Marvin Kessler (NAT SCI), Winston Kong (Student Services), Ron Loo (HUM), Leslie Lyum (ETC), Kalani Meinecke (LANG), Ellen Nagaue (ETC), Dave Ringuette (Chair), Tara Severns (Academic Support/PPE/IR), Johnny Singh (NAT SCI), Libby Young (Off-Campus Chair)

Guests
Bernadette Howard (Director, VCE); Richard Fulton (VC Instruction), Michael Tom (Academic Computing Coordinator)

1. Stimulus Money Ideas (Bernadette Howard, Richard Fulton)
   A. Bernadette stated that she met with the workforce development office yesterday and WCC is currently partnering with the community to sort out how to best use stimulus monies. Two areas that will impact WCC are environmental jobs and health jobs. Jamie Boyd and Jane Uyetaka will be WCC’s reps to a system-wide committee to address how to handle the workforce money and training for health jobs. Margie Coberly, Floyd McCoy, and Bernadette will represent us on the environmental jobs committee.
   B. VCE News: Bernadette shared that in February, two construction faculty received certification from BIA Hawaii (Building Industry Association) in green building for professionals. Yesterday, VCE submitted a grant to the EPA for up to $500,000. They will be using the FAMCO (facilities maintenance) program. Currently, a class is in progress on unexploded ordinance. They also added a pilot project on a number of small, certified training programs such as hazardous waste handling. If they get the grant, 100 people will be trained.
   C. Relating to green jobs: There are two old trailers – one behind ‘Iolani, one on the Honolulu campus -- that Cliff will have moved to Kalaeloa where students will renovate them to be then used as classrooms.
   D. The grant supporting the CNA program is just coming to an end. The first group that went through the CAN program took all their GenEd here and next month will complete their first semester of nursing at KCC. VCE is working on more grants to continue this program. This summer they will put a sink and hospital curtains in Kuhina 112 to make it a nursing room for the classes KCC will run here.
   The Veterinary Assisting Program was passed by the Board of Regents. Up until now, they have received about $90,000 Perkins funds for that program. Next week, Bernadette expects another $58,000.
   They are working on another proposal to offer internships for credit students. They will focus on tech students, business students, and veterinary students. One of VCE’s Honolulu staff members will be coming to work on this campus.
   E. Last Fall, one of the biggest funding sources was DOE – those funds were cut from $350,000 to $257,000. VCE also found the Department of Vocational Education was cutting funding and so couldn’t send us their students. Now they are getting twice the allocation from the stimulus money and we are taking their students, although funding won’t be available until October.
   F. Paliku Theater will close the entire month of July.
   G. Richard Fulton gave an update on the computing reorganization. In the past, these services were separated into Administrative Computing and Instructional Computing. Some services were duplicated and sometimes Instructional Computing helped when they were better prepared to do so than Administrative Computing. Mike, Clifford, and Richard have been working together to figure out how to best combine the two operations. Some emergency changes to organization have been implemented. Institutional forums were supposed to be held in Spring to hear concerns and provide information, but Spring has gone by. It was decided, too, that it might be better to have these campus-wide discussions in the Fall when the new Chancellor is in place.

2. Approval of Minutes of Meeting 4/7/09
   MOTION TO APPROVE MINUTES OF 4/7/09 WITH CHANGES [1ST RON L., 2ND TARA S.; UNANIMOUS]

3. CCAAC Report (Paul F.)
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A. **Name change** to previously approved certificate  
   **FROM Certificate of Competence in Clerical Employment Success**  
   **TO Certificate of Competence in Business Technology**  
   This proposal was circulated to the Faculty Senate by email on April 15, 2009. Winston Kong proposed that an email vote be taken to save time. The vote was completed in this meeting.  

**MOTION TO APPROVE CHANGING THE NAME OF THE “CERTIFICATE OF COMPETENCE IN CLERICAL EMPLOYMENT SUCCESS” TO “CERTIFICATE OF COMPETENCE IN BUSINESS TECHNOLOGY.”** [1st WINSTON K., 2nd PAM D.; 6 YES VOTES BY ELECTRONIC MEANS, 1 VERBAL – THE MOSTION PASSED]

B. Next year will have both **paper and online catalogs**. The paper catalog is and will be the official one. At the end of the year a printed addendum will be provided which will be incorporated in the next printed catalog.

C. **Curriculum Central**, an online course proposal system, is going to happen. All the campuses except HCC and WCC are using or implementing it. We will eventually need to enter all current courses; we have neither the time or money to do this. Advantages include benefits with accreditation and showing linkages between SLOs. The CCAAC will be the initial contact for Curriculum Central. Eventually a campus point person must be designated. It was asked if Manoa is on board with SLOs and all this. Paul stated that they are on board with SLOs and they will be right behind us with Curriculum Central. Paul emphasized that he has been told that Curriculum Central does not mean that there must be uniformity in SLOs across the system.

4. **ETC NCCAAC** (Non-Credit Curriculum and Academic Affairs Committee; Leslie L.)  
   A. Leslie shared that one ETC member emailed concerns about the makeup of the committee. Right now there is a Coordinator for Trades and a Coordinator for Autobody. The proposal combines all trades together with the health component. This increases the likelihood of getting volunteers for this committee. Leslie and Ellen do not believe that it is possible to get representatives from all departments.
   
   B. Leslie believes this proposal should be moved forward through a vote. The proposal has had limited circulation and discussion at this point. Libby suggested that the amendment might be moved forward and the details sorted out later.

**MOTION TO AMEND THE WCC FACULTY SENATE CONSTITUTION SUCH THAT THE EMPLOYMENT TRAINING CENTER’S CURRICULUM COMMITTEE WILL BE GRANTED STANDING COMMITTEE STATUS UNDER THE WINDWARD COMMUNITY COLLEGE FACULTY SENATE.**  
   **THIS ACTION WILL CODIFY ETC’S CURRICULAR AND INSTRUCTIONAL POLICIES AND PROCEDURES IN ACCORDANCE WITH PRACTICES APPROVED BY THE FACULTY SENATE;**
   **THIS ACTION WILL CLARIFY ETC’S ROLE IN PROVIDING NON-CREDIT INSTRUCTION AT WCC;**
   **THIS AMENDMENT WILL FURTHER DELINEATE ETC’S GOVERNANCE STRUCTURES SO THAT FACULTY CAN TAKE PRIMARY RESPONSIBILITY FOR CURRICULAR ISSUES.** [1st TARA S., 2nd RON L.; UNANIMOUS]

5. **Reorganization** (Dave R. and Mike Tom)  
   Discussion ensued as to what the difference is between the emergency reorganization and the reorganization that was proposed previously. Mike Tom described how this reorganization does achieve the merging of Instructional and Administrative Computing. But this does not establish a knowledgeable person to be included. Mike stated that he is hesitant to make this change now and is comfortable with holding off on this under the new Chancellor is in place at which time a thorough consideration can be made.

**MOTION TO SUPPORT POSTPONING ANY REORGANIZATION DECISIONS UNTIL FALL 2009.** [1st RON L., 2nd JOHNNY S.; UNANIMOUS]

6. **Strategic Planning and Budget Committees Elections** (Tara S.)  
   - **Strategic Planning Committee VCE-I** representative (2-year term, AY10-AY11): Darlene Jones.
   - **Strategic Planning Committee Division II** representative (2-year term, AY10-AY11): Kathleen French.
   - **Budget Committee Division II** representative (2-year term, AY10-AY11): Roy Fujimoto.
7. **Department Senate Elections for AY09-10**
   - Toshi Ikagawa will represent Social Sciences. Other departments are reminded to select Senators by May 5 so that a transition meeting can be held.

8. **New Initiatives Subcommittee** (Ron L.) No report.

9. **Planning and Budgeting Subcommittee** (Tara S.) No report.


11. **Off-Campus Chair's Report** (Libby Y.)
    A. Libby sent the first half of the report (ACCFSCC). The CCFSC will meet this Friday. She highlighted that the Chancellor Selection Committee says they will be sending a list of 2-4 candidates to the Board of Regents the first week of May.
    B. The system-wide math summit is a big issue. Students coming out of high school are lacking in math skills. The State is also lacking in qualified math teachers. This is limiting student progress in STEM fields. Johnny described the situation of many degreed math majors who lack teaching certification. Consequently, the schools have certified teachers, not trained in math, teaching math courses.
    C. The question was raised as to what happened to the Ka'ie'ie program to register students early. Libby said that she thought all the community college chancellors had agreed to support this, and she would find out if any movement has been made.

12. **Chancellor's Search**
    A. Tara reported that an announcement of three final candidates had just been circulated. They are Joanne Clark (Associate Vice Chancellor for Community Relations), Douglas Dykstra (Vice Chancellor for Academic Affairs at HCC), and Wilson Hess (President, College of the Marshall Islands, Majuro).
    B. An open forum will be held for each:
       - Joanne Clark Tuesday, April 28, 2:45-3:45pm in Akoa 101
       - Douglas Dykstra Wednesday, April 29, 1:45-1:45pm in Akoa 105
       - Wilson Hess Wednesday, April 29, 12:45-1:15pm in Akoa 105
    Tara said that attendees may write comments to the Selection Committee. The Selection Committee will be forwarding the candidates’ names and a description of their strengths and weaknesses (no ranking) to the Board of Regents for consideration at their May meeting. Senators asked if the forums will be recorded for those who are unable to attend and if absent people can send questions.

13. Adjourned 1:44pm.

The next meeting is May 5, 2009.

Respectfully submitted by Pamela DaGrossa, Recording Chair  
4/23/09  
Approved 5/5/09