WCC Faculty Senate Minutes
October 21, 2008
Palanakila 117, 12:40pm

Members: Letty Colmenares (NS), Pam DaGrossa (Recording Chair), Paul Field (CCAAC), Toshi Ikagawa (SS), Ellen Ishida-Babineau (Language Arts), Rene Arakaki (Student Services, for Winston Kong), Ron Loo (HUM), Leslie Lyum (ETC TLC), Ellen Nagaue (ETC), Dave Ringuette (Chair), April Sandobal (ETC), Tara Severns (Library/Academic Support), Johnny Singh (MB), Libby Young (Off-Campus Chair)

Guests: Jan Lubin (Director of Planning & Program Eval.), Jeff Hunt (IR)

Distributed prior to meeting: 1) Agenda, 2) CCAAC proposals for MUS241, ENG97A/B, ICS, 3) Resolution on a Recommendation to the UH BoR on the Composition of the Presidential Search Committee; 4) AAUP Presidential Search Committee Checklist

Distributed at meeting: 1) Schedule of Governance Assessment, 2) Letter from Barbara Beno regarding Institutional Effectiveness Rubrics & the 3 Rubrics, 3) Results of the Fall 2008 FS Elections of Reps to the Strategic Planning and Budget Committees

Convened 12:40pm

1. **Motion to Approve Minutes of 10/7/08** [1st Ron, 2nd April; Unanimous]

2. **CCAAC Items for Approval**
   a. **MUS 241**: added primarily because of demand; this course does not exist anywhere else in the system
      Motion to Approve [1st Ron; 2nd Ellen N.; Unanimous]
   b. **ENG 97A/97B**: Offered as ENG 18/19 elsewhere in the system but currently being revised, so we are offering them as experimental courses (hence the 90x numbers). Eventually the numbers will match the rest of the system. These were approved unanimously by CCAAC. Presently, COMPASS is not set for 97A/B; counselors will be informed as to which scores indicate which course. The lack of equivalent COMPASS scores may result in insufficient enrollment in spring there may not be sufficient enrollment because the equivalent compass. Ellen explained 97A is reading; 97B is writing – teachers and counselors will recommend students take them together, but will not require it. Question was asked about LSK: LSK was a hard sell in part because it was offered 4 days/week. Also, those students who take LSK are also those who register last (and so the courses were being cancelled early on).
      Motion to Approve [1st Ron, 2nd Ellen N., unanimous]
   c. **ICS 141**: This will allow students to complete more courses at other campuses in the system.
      [1st Toshi, 2nd Ellen I-B; Unanimous]

3. **Committee Elections** (report distributed by Tara)
   a. **Strategic Planning VCE**
      The winner of the 2-year term will not be here one year, so Gerri Kabei will move from the 1-year term position to the 2-year term position (through AY10); Leslie Lyum received the next highest number of votes and will fill the 1-year term position (through AY09).
   b. **Strategic Planning Division 1 Runoff** – Mark Hamasaki (through AY10)

4. **Update on Recommendation 5** (Jeff Hunt)
   Distributed and referred to Table of Schedule of Evaluation of Governance Structures & Barbara Beno’s (President, ACCJC) Rubrics for Evaluating Institutional Effectiveness & Planning
   - Subcommittee created a survey, tested it with IEC members, revised it based on feedback, will have Pam and Tara take it again for final check (they provided lots of comments).
   - Will begin surveying this month (October) and will continue as scheduled. This will be able to be included in our report. The report has to be to the ACCJC by March 15, 2009, but the writing must be done by December in order to get through the Board of Regents in a timely manner.
   - Jeff is confident we are at the Proficiency level in Program Review now. Jan believes we are now at the Development level in terms of Planning.
• Jeff explained that results will be tabulated and presented in some way. The leader of the unit evaluated will receive the information and will set goals for the following year. The “Government Improvement Committee” (tentative name of the oversight group) will oversee the reflection, goal setting, and reassessment. Results will be published on the Web and will be included in annual reviews. Jeff thinks this will satisfy Recommendation 5. The GIC would be totally autonomous group of senior faculty, with Jeff as convener, who would summarize information for the Chancellor, but not fall under her. Dave asked that the Policy and Procedures subcommittee examine this more closely. IEC has not yet discussed this and will probably do so this afternoon.

5. Late Add Policy
The online survey result was that 67% preferred to allow instructor-approved registration 1 week after late registration period. (There was some confusion as to whose approval was necessary the week after late registration; members generally favored instructor approval.)

6. Budget Cuts
Right now choices for areas of reduction are student help, APT performance compensation, sabbatical replacement costs, and release time.

7. Off Campus Chair’s Report
Libby asked us for feedback to President Search taking out “substantial” and inserting “majority.” THERE WAS CONSENSUS THAT “MAJORITY” IS PREFERRED. CAMPUS SYSTEM CHAIRS HAVE BEEN SENDING BACK AND FORTH VARIOUS VERSIONS OF RESOLUTIONS. THEY WANT SIGNIFICANT FACULTY REPS ON PRES SEARCH. LIBBY WANTED TO GET A SENSE ON WHETHER AGREED IN PRINCIPLE WITH MAJORITY.

8. Chancellor Search Committee
Convener of Search Committee and those she has consulted with (including FS Chairs) decided to separate out VCE and Student Services from Faculty Reps. The previous VCE and SS faculty nominations will still be put forward; the positions can be filled by any VCE or Student Service faculty or staff. This has the effect of reducing the weight of faculty on the committee to 6 (of 17), which is more in line with the faculty:nonfaculty ratio of other recent presidential search committees. Dave was not pleased with this because of the role faculty plays on campus, however, the chairs agreed to it to facilitate the process.

9. Subcommittee Reports
a. Planning (Tara S.)
• Met with Jan last week and discovered 2 new outcomes in the SP and 3 removed (i.e., equipment and personnel, creating an information services unit, teaching load reductions – all went into the operational plan). The new outcomes were the result of changes at the CC level and system level; they are still tweaking theirs which impacts ours.
• Paul expressed concern that changes were made to the Strategic Plan. He emphasized that this is still a top-down process and that the old strategic plan disappeared without any talk about how changes were to happen. Faculty is supporting courses with the old plan. Jan stated that the new plan IS the active plan (although it is marked “draft”).
• Meeting with Jan tomorrow to talk further.

Adjourned 1:38pm

Submitted by Pamela DaGrossa, Recording Chair, 10/22/08