MINUTES

Present:  Jean Shibuya,  David Ringuette (Presiding Chair), Paul Briggs (Recording Chair), Libby Young (Off-Campus Chair), Letty Colmenares, Emi Troeger, Winston Kong, Toshi Ikagawa, Ellen Nagaue, Ron Loo, Tara Severns, Mari Nakamura

Not Present:  Ryan Perreira, Frank Mattos,

Guest: Jean Okumura

Handouts:  CCAAC Report (3-5-08), WCC HAP Articulation Agreement

1.  Approval of Minutes-February 19, 2008
   a.  Motion-Letty, Second-Toshi
   b.  Minutes approved unanimously

2.  CCAAC Report
   a.  Motion-Ron, Second-Tara
   b.  CCAAC Report approved unanimously.

3.  HAP information
   a.  Faculty Senate voted on the HAP articulation agreement and it voted to have its own HAP board.  Jean Okumura is the head of the HAP Board.  Jean Okumura will submit the HAP Portfolio to the multi-campus HAP Board.
      i.  WCC does not have a HAP requirement.
      ii.  BOT 105, HWST 107 are the WCC HAP courses that can be used to fulfill HAP requirements at other CCs and UH Manoa that do have a HAP requirement.
      iii.  If there are any questions from the Faculty Senate, please get it to Jean Okumura by next week.

4.  Formation of action groups
   a.  Letty Colmenares proposes that the Faculty Senate divide into working teams for an expansion of FS responsibilities in terms of governance.
   b.  The proposal is of Four FS teams and approximately 3 Faculty Senators per team.
      i.  College Policies
      ii.  Infrastructure
iii. Students
iv. Budget
v. These will be small teams reviewing a certain area of WCC governance. Review of various areas, are the procedures being followed? The teams would also come up with proposals to some of the problems that are found.
vi. The Faculty Senate had some comments on this proposal.
   1. One area of concern is the administration response and follow-up to Faculty Senate resolutions? In particular, the Policy Manual and Procedures and getting the Chancellor to adhere to this.
   2. One senator would like another team called Governance.
   3. One suggestion is to have a running tally of the number of resolutions, the administrative response to those resolutions and the action taken on those resolutions.
      a. Paul Briggs will work on this with Brian Richardson.

5. University Partner Response
   a. Winston Kong drafted a Faculty Senate response to Angela’s response on the University Partner Resolution in an email sent 3-5-08 to the Faculty Senate.
      i. Winston Kong wants to make the Faculty Senate subcommittee oversight group smaller as opposed to bigger group according to Chancellor Meixell.
      ii. Winston Kong will work on his vision for how such a committee would work.

6. Libby Report
   a. All Campus Council will meet next week.
   b. Strategic Planning representative should meet with each of the departments soon. By March 17, assemble all of the information from the various teams, April 7, consolidate the information to show to the WCC campus community.

Meeting adjourned at 1:30 pm
To: Faculty Senate Co-Chairs  
From: Jean Shibuya, Credit Curriculum and Academic Affairs Committee Chair  
HANDOUT ONE

The CCAAC met on Thursday, February 21 and Tuesday, February 26 and conducted the following actions:

1. Approved the new course addition of HIST 231: Modern European Civilization I (3 credits) 
2. Approved the new course addition of HIST 232 Modern European Civilization II (3 credits) 
3. Approved the modification in course description of MUS 108 Fundamentals of Western Music (3 credits) 
4. Approved the modification in course description of MUS 114 College Chorus (1 credit) 
5. Approved the modification in course description of MUS 121B Voice 1 (2 credits) 
6. Approved the modification in course description of MUS 121C Piano 1 (2 credits) 
7. Approved the modification in course description of MUS 122B Voice 2 (2 credits) 
8. Approved the modification in course description of MUS 122C Piano 2 (2 credits) 
9. Approved the modification in course description of MUS 221C Piano 3 (2 credits) 
10. Approved the modification in course description of MUS 222C Piano 4 (2 credits) 
11. Approved the modification in course description of MUS 253 Basic Experiences of Music (3 credits) 
12. Approved the new course addition of MUS 240 Introduction to Digital Music Production (3 credits) 
13. Approved the addition of BIOL 171 General Biology (3 credits) and BIOL 171L General Biology Lab (1 credit) as elective choices for the Academic Subject Certificate in Plant Biotechnology. 
14. Approved the new course addition of FAMR 230 Human Development (3 credits) 
15. Approved the wording of the natural sciences course distribution requirements for the A.A. degree to read:  
   “Required: A minimum of 6 credits, with 3 credits from the biological science area (DB) and 3 credits from the physical science area (DP). In addition, the student must take a science laboratory/field trip course (DY). Note: BOLD denotes courses that fulfill both a natural science lecture (as DB or DP) and a lab requirement (DY) simultaneously. 

Please bring these items before the Faculty Senate for further action.
To: Office of the Dean of Instruction  
HANDOUT ONE

Memorandum

Re: Changes to the WCC 2008 – 2009 Catalog

The Natural Sciences Department brought two requests before the Credit Curriculum and Academic Affairs Committee.

1) The Natural Sciences Department requested that BIOL 171 General Biology (3 credits) and BIOL 171L General Biology Lab (1 credit) be added as elective choices for the Academic Subject Certificate in Plant Biotechnology.

2) The Natural Sciences Department requested that the wording of the natural sciences course distribution requirements for the A.A. degree be revised to read:

“Required: A minimum of 6 credits, with 3 credits from the biological science area (DB) and 3 credits from the physical science area (DP). In addition, the student must take a science laboratory/field trip course (DY). Note: BOLD denotes courses that fulfill both a natural science lecture (as DB or DP) and a lab requirement (DY) simultaneously.”

The Credit Curriculum and Academic Affairs Committee reviewed the requests and recommends approval of the additions and revision.

Please include these changes in the WCC catalog for 2008 – 2009.

Requested by: ____________________________________________________________

CCAAC Chairperson

Date

Approved by: ____________________________________________________________

Faculty Senate Chairperson

Date

Dean of Instruction

Date

Chancellor

Date