Faculty Senate Meeting  
Palanakila 117  
2/19/08  
12:40pm- 1:20pm  

MINUTES  

Present:  Jean Shibuya, David Ringuette (Presiding Chair), Paul Briggs (Recording Chair), Libby Young (Off-Campus Chair), Letty Colmenares, Mari Nakamura, Emi Troeger, Winston Kong, Toshi Ikagawa, Frank Mattos, Ellen Nagaue, Ron Loo  

Not Present:  Ryan Perreira, Tara Severns  

1. Approval of Minutes  
   a. Frank-Approved  
   b. Ron-Second  
   c. Minutes approved unanimously  

2. CCAAC Report (HANDOUT ONE)  
   a. Approved-Ron  
   b. Second-Frank  
   c. Minutes approved unanimously  

3. MOU Ka‘ie‘ie Partnership (Chancellor will request someone from KCC to meet with us)  
   a. There will be an WCC open forum to discuss this issue.  

4. Reaction to responses from resolutions on Schedule modification (see chancellor meeting minutes), Strategic plan Budget committee and Sabbatical resolution  
   a. Chancellor has produced a response on the resolution for schedule modification, the perception is that there needs to be a guarantee that no students will be lost. In percentage terms a numerical loss of students will be bigger for WCC than for KCC. The Chancellor also feels that the survey questions were not specific enough (i.e. Will you take a 2 pm class?).  
      i. Other ideas for a Faculty Senate response-invite other people from UHCC campuses to discuss the feasibility of a 4 day class schedule. One key issue is-Will students come to the later afternoon times?  
   b. Response to Strategic Planning Resolution-Comments from the Faculty Senate  
      i. Humanities Department-Five Issues  
         1. Sheer size of committee-Is it too large to be effective?
2. There is much overlap between Strategic Planning and
   Budget committees.
3. The two committees need more clearly defined
   responsibilities.
4. There needs to be published minutes of meetings for both
   the Strategic and Budget committees.
5. Why there is a need for a Master Planning committee when
   this Strategic Planning committee already exists?
   
ii. Budget-15 people in this committee. Meetings are convened by
   Angela.
   
1. Responses from the WCC Faculty
   a. Hard to follow the Chancellor’s responses, tends to
      reiterate same things from last year to this year.
   b. There is no follow through of issues brought up at
      previous meetings.
   c. Who is supposed to be taking minutes at these
      meetings?
2. Are there posted job duties for members of these
   committees-Strategic Planning and Budget.
   
c. Sabbatical and Staff Development
   i. Chancellor will not entertain these resolutions, she will not
      compromise on this. The Faculty Senate sent their responses to the
      administration, not necessarily to the Budget Committee.
   ii. Might bring this up in the Strategic Planning Committee-Libby
      Young.

5. Letty formation of action groups-Next meeting.

6. University Partner Response-Next Meeting

7. Reassigned time resolution-From Tara Severns
   a. There has been no action from the Administration on this resolution.

8. Elections-Faculty Senate
   a. Pam Dagrossa-Recording Chair
   b. David Ringuette-Presiding Chair

9. Other Committee Appointments
   a. Emi Troeger, Ron Loo, Ellen Nagaue
      i. Excellence in Education Committee

10. Libby Report (HANDOUT TWO AND THREE)
    a. Main issue is concern about UHCC Strategic Outcomes-Linda Johnsrud.
       i. The Strategic Outcomes template that was presented to the system-
          there was not much room for flexibility, the language for the
          UHCC system is the same for the individual campuses.
1. One goal is to increase the Native Hawaiian enrollment systemwide by 3 percent every year.
   ii. The individual campuses can come up with different action strategies, but not the outcomes themselves.
   iii. Much emphasis in the UHCC Strategic Outcomes on quantitative output, not qualitative process.
       1. There is much pressure from the legislature. Consistent categories for the consistent data.
       2. Adm.-numbers, Faculty-quality.
   b. The Faculty Senate is encouraged to send responses to Libby Young that will be conveyed to the ACCFSC and the CCCFSC.

11. Other Issues-Next Meeting

Meeting adjourned at 1:30 pm
To: Faculty Senate Chairs  
From: Jean Shibuya, CCAAC Chair  
HANDOUT ONE

The Curriculum and Academic Affairs Committee met on February 12 and conducted the following:

a. Reviewed and approved the new Graduation Checklist for WCC Associate in Arts. Changes have been made in placement and Foundations designations.

The CCAAC also approved the following proposals from various departments:

b. Modification in course alpha, number and title from HUM 197 Themes in the Humanities: The Common Book (1 credit) to IS 152 The Common Book (1 credit)

c. Modification in prerequisites or co-requisites for ART 253 Figure Modeling (3 credits), removal of prerequisites and recommended preparation.

d. Modification in credits for AQUA 106 Small Scale Aquaculture from 4 credits to 3 credits to prepare for creation of AQUA 106L (1 credit).

e. New course addition of AQUA 106L small Scale Aquaculture laboratory (1 credit)

f. Addition of BOT 205 Ethnobotanical Pharmacognosy (4 credits) as a required courses for the Academic Subject Certificate in Bio-Resources and Technology – Plant Biotechnology.

g. Modification in credits, prerequisites and recommended preparation for BIOL 200L Coral Reef Laboratory and Field Studies (from 2 credits to 1 credit).

h. Modification of lecture/lab components for ZOOL 200 Marine Biology by removing lab component of the course (from 2 hours lecture/3 hours lab to 3 hours lecture).

i. New course addition of ZOOL 200L Marine Biology Laboratory (1 credit).

j. Deletion and archiving of AG 17 Home Gardening

k. Deletion and archiving of AG 21 Plant ID

l. Deletion and archiving of AG 57 Ag Bus Mgt

m. Deletion and archiving of AG 47 Orchid Culture

n. Deletion and archiving of AG 43 Plant Growth

o. Deletion and archiving of AG 42 Pesticide Safety

p. Deletion and archiving of AG 41 Plant Pest Control

q. Deletion and archiving of AG 32 Plant Pest Control

r. Deletion and archiving of AG 30 Agricultural Bus Mgt

s. Deletion and archiving of AG 22 Soils Technology
t. Deletion and archiving of ED 288 Work in the Learning Environment
u. Deletion and archiving of ED 297L Populations Special Needs I
v. Deletion and archiving of ED 297M Populations Special Needs II
w. Deletion and archiving of HLTH 21B Medical Terminology Pt. 1
x. Deletion and archiving of HLTH 21D Medical Terminology Pt. 3
y. Deletion and archiving of IS 197A 7 Habits of Highly Effective People
z. Deletion and archiving of IS 197G TRiO Summer Bridge
aa. Deletion and archiving of IS 197H Introduction to College
bb. Deletion and archiving of IS 197I TRiO Summer Bridge

Please bring these items before the Faculty Senate for further action.
I. Standing Committee reports

a. **Budget Committee** (document attached) – Barbara Leonard, UH-Hilo Faculty Congress chair, reported concern on her campus about the UH system’s proposed performance indicators in the latest Strategic Outcomes document, especially if they are tied to budget allocations. The areas include specific percent increases in graduation and retention rates and increases in Native Hawaiian student enrollment and performance.

The UH-Hilo Faculty Congress Executive Commitee objected to the goals being focused solely on quantitative rather than qualitative measures and the specific mission of each campus. Their concern, voiced in an open letter to UH President David McClain (see attached), says the current performance indicators “will pressure on faculty and institutions to reduce standards in order to dispense a maximum number of degrees. . . .” The Congress advocates “the development of more sophisticated performance indicators that genuinely increase the educational capital of the state. These indicators could include program assessment strategies that evaluate how effectively knowledge and skills are conveyed . . . .”

b. **Governance Committee** (also attached) – This report reflects the on-going discussion of the role of the ACCFSC in university-wide governance, especially when the faculty is asked to weigh in on university matters. Concerns include: 1) how faculty input can be gathered on campus in a timely manner, 2) the amount of lead time given by the UH administration to discuss issues, 3) the extent to which faculty chairs can represent faculty views in a representative vote.

The last issue causes some difficulty if each campus has an equal vote, since UH-Manoa has both a Manoa faculty senate and individual colleges have their own councils and they represent in numbers more faculty members than some of the smaller colleges in the UH system.

**CCCFSC REPORT**

a. **Strategic Planning** – Much discussion ensued with Vice President John Morton about several aspects of the UH community colleges’ strategic and action outcomes. The issues raised included:
• The extent to which the performance indicators should be tied to budget requests. VP Morton said the current UH system discussion is trying to move away from line item budgeting that allows the Legislature to pick and choose what is funded versus lump sum requests for areas that represent strategic outcomes.

For instance, the UH administration is looking at an approach that would focus on catching up on systemwide on repair and maintenance. The CC faculty chairs raised the concern that the bulk of this funding would be focused on Manoa. VP Morton said other requests from the CC’s could be tied to incentive funding to fund strategic outcomes. He also noted that campuses should be looking to funding sources other than “G” (general, tax revenue, state funds). He also noted that the campuses will have some additional dollars from enrollment increases and a tuition increase and the CC’s will always ask for additional funds to cover inflation and collective bargaining.

• The perception that Native Hawaiian students are being given preference over other underserved student groups. VP Morton said historically the data shows that Native Hawaiian students have been underrepresented at some campuses in the UH system or have not achieved the same level of academic success as other student groups. He said the Achieving the Dream initiative is being launched with the help of Kamehameha Schools because they share the same concerns and can help support the project with resources. He also noted that for data collecting purposes that these students represent significant numbers.

He said the actual numbers have been taken off the UH Strategic Outcomes list to avoid misinterpretation that these are in priority order. He also pointed out that the strategic outcome on increasing the state’s educational capital recognizes the need to assist all students, particularly low-income students and those from underserved regions.

• Strategic planning at the CC system and campus level - CC faculty senate chairs expressed concern that the CC systemwide strategic planning sessions with chancellors, faculty senate chairs and student government presidents and the resulting documents seemed to reflect a more “top-down” template that campuses were expected to follow. This became evident after the last CC systemwide meeting when it was made clear the format for each campus’s strategic plan needed to follow the language and format of the systemwide document, although we were told campuses could also add items to it as deemed appropriate for their college.

This led to a question of VP Morton about the level of specificity in each campus strategic plan that he wanted sent forth to the system level. His response was that he hadn’t considered that yet.
Note to WCC faculty: I intend to get a more definitive answer on this soon.

b. Biennium budget – The recommendation was to make sure the campus repair and maintenance list is in order since this may be the focus of the next biennium request.

c. Impact of tuition increase – According to the latest figures, enrollment at the campuses hasn’t been negatively affected by the tuition increase. In fact, spring enrollment increased overall for the CC system, with WCC experiencing a 9 percent increase.

d. Summer teaching load limitations at Kapiolani CC - Chair Harry Davis raised the question of what constitutes “policy” in the case of a chancellor who writes a memo without consultation with the faculty senate. In this case, a chancellor’s memo outlined limits for teaching load in the summer.

VP Morton also noted that the CCCM’s are “defunct” but campuses seem to be unclear on what constitutes new policy. Some “policies” may also be defined by collective bargaining.

e. Role of CCCFSC in advising VP for CCs – At the March meeting, discussion will focus on how the CCCFSC can better function as a governance body with voting powers, how to acknowledge this in a CCCFSC charter and individual campus senate charters and how to expedite decision-making.
Dear Members of the ACCFSC,

I am afraid that I have lost my voice today, so I am sending my reports to all via email. I will attend the meeting at Kapiolani, but I am afraid I can’t speak. Here are my reports:

**Budget Committee:** (Disclaimer: Since I am a committee of one, this statement reflects my opinion and the opinion of my Executive Committee at UH Hilo)

The UH System proposed performance indicators suggest that budget allocations be based in part by each campuses progress toward achieving certain goals. Example of these goals are a 3% increase in graduation and retention rate over time, and a 3% increase in Native Hawaiian students. These goals do not take into account how well each campus is already achieving these goals, and does not take into consideration the specific mission of each campus. These goals do not take enrollment into account when allocating the budget. These goals focus on quantitative measures versus qualitative measures.

The Faculty Congress Executive Committee at UH Hilo has approved the following resolution in light of these concerns:

*Open Letter to David McCain, President, University of Hawai‘i*

*Under strategic outcome #2 of the proposed UH System Strategic Outcomes and Performance Measures, 2008–2015, graduation and retention rates will represent a primary performance indicator on the basis of which institutional resources are allocated.*

*The University of Hawaii system faculty strongly object to prioritizing graduation rates as a principle performance marker. This policy will pressure faculty and institutions to reduce standards in order to dispense a maximum number of degrees. It is well known that printing currency excessively decreases its worth; ultimately diplomas awarded by institutions of the University of Hawaii system will be similarly devalued. We do not want our state system of higher education to function as a “diploma mill.” The people of Hawaii deserve better than this.*

*The proposed plan of rewarding institutions based on the numbers of degrees meted out puts us irreversibly on the path toward transforming*
higher education into a mass production system. Institutions are induced to focus on the number of graduates coming off the assembly line rather than on what happens in the process of forming an educated person. The depreciation of the quality of higher education is a trend that the University of Hawaii faculty firmly resist.

The idea of allocating funds based on performance was intended to enhance the quality of education, not to undermine it. We advocate the development of more sophisticated performance indicators that genuinely increase the educational capital of the state. These indicators could include program assessment strategies that evaluate how effectively knowledge and skills are conveyed, numbers of students who are accepted to graduate and professional programs, or numbers who have received prestigious awards and recognition. We urge that the standards to which the colleges and universities of the University of Hawaii system are held reflect the goal of delivering the highest quality education to our community.

Governance Committee:

The ACCFSC Charter approved July 17, 1992 by the BOR was presented by Acting President Yuen, who recommended that the Board of Regents

(1) approve the establishment of the All Campus Council of Faculty Senate Chairs (ACCFSC);
(2) approve the proposed ACCFS Charter; and
(3) authorize the President to approve future changes to the ACCFSCharter.

Yuen said that the University of Hawaii Strategic Plan calls for the creation of a system-wide senate to speak for faculty on non-union matters that would have the following characteristics:

- Participation by student services, computer services, facility planning staff, and mid-level administrators, as well as faculty.
- Empowered with major responsibility for providing advice to executives on decisions such as program review, academic planning, resource allocation, and other areas under the purview of faculty senates.
- Serve as the advisory body for campus faculty senates, and with access to both the Board of Regents and the President.
- Serve as the "conscience" for the public higher education system as a whole, discouraging Parochial attitudes and enhancing a positive attitude for advancing the university.
Acting President Yuen said that the proposed ACCFSC Charter will help achieve most of these characteristics suggested in the strategic Plan. It is an excellent beginning toward increasing collegiality and faculty participation in university-wide governance.

Since President McClain has asked us to review the Charter of the ACCFSC and the scope of the AACSB, it might be wise to discuss first how well this body has met the objectives stated above by Acting President Yuen, specifically how well this body has moved towards 1) increasing collegiality, 2) increasing faculty participation in university-wide governance.

I have personally found this body to be most collegial, and hope that we continue to function in that spirit. However, I would like us to discuss ways that we can improve faculty participation in university-wide governance. Since some decisions may need to be made in a timely manner, we may want to discuss utilizing on-line surveys to assess the opinions of our respective colleagues in a timely manner, and having more frequent executive senate meetings on our campuses to deal with immediate concerns. We may also ask the administration to give us plenty of lead time for those issues that should be deliberated by all our colleagues before we weigh in them. Whatever we decide, it should be in the interest of more active faculty participation in university-wide governance. I look forward to more discussion on these issues.

Respectfully submitted,
Barbara Leonard

states that the purpose of the ACCFSC is:

“…to provide a formal, independent voice and organization through which the faculty of the University of Hawai‘i System can participate in the development and interpretation of system-wide policy, and to promote and improve coordination, communication, and understanding among the faculty, students, community, administration, and Board of Regents. Specifically, the Council should endeavor:

1. To advise the President of the University and the Faculty Senates or equivalent organizations on system-wide academic and governance issues;
2. To share information regarding the various campuses and programs of the University of Hawai‘i System;
3. To promote an open, democratic, and collegial discussion of issues of system-wide concern;
4. To promote the involvement of faculty at all levels of the University in matters of shared governance and academic policy and planning.

The Council may discuss matters that are of general concern to the University, not subject to collective bargaining, and which are placed before it by members of the Council, the constituent University of Hawai‘i Faculty Senates, the student governments, the University of Hawai‘i President, other administrative officers of the University of Hawai‘i, or the Board of Regents.

The primary responsibility for academic policy resides in individual Senates; therefore, policy recommendations of the All Campus Council of Faculty Senate Chairs shall not supersede academic policies of the individual Senates.