FS Meeting with the Chancellor  
January 22, 2008  

Present: Paul Briggs, Angela Meixell, Libby Young, Dave Ringuette  

From the FS to the Chancellor  

1. Policy Manual  
   a. Chancellor Meixell wants to know which necessary policies are not currently available. According to her, you can go to the WCC website or the UH website for policies. The old handbook was primarily procedures and not policies. Most of those procedures are no longer in use. University no longer produces paper policy manuals at any level.  
      i. Last campus collection of policies/procedures available in hard copy was dated in 1995.  
      ii. Where online do they go?  
         1. New WCC website under Governance.  
2. WCC Master Plan Committee  
   a. Chancellor Meixell is prepared to appoint the committee. She will start soon on this process.  
   b. Clifford Togo will be the convener, the Chancellor has some people in mind, she will do a call for volunteers.  
3. Dave Ringuette thanked Chancellor Meixell for recent responses to three resolutions on DC Election Procedures, Modification of the Class Schedule and Membership on Strategic Plan and Budget Committees. Chancellor Meixell still needs to respond to the following resolutions:  
   a. Academic Support resolution  
   b. Sabbatical resolution  
   c. Staff Development resolution  
4. New Issue-Dean comments on Faculty Evaluations before they see them.  
   a. Chancellor Meixell-Student evaluations is confidential to the faculty member, until voluntarily submitted in a dossier.  
      i. Will talk to the Deans.  
5. Sabbatical Resolution  
   a. The Chancellor has never knowingly approved a sabbatical request without Faculty Senate panel review. She will ask Leilani Moss to have better documentation in the future.
From the Chancellor to the FS

6. Degree Pathway Partnership Agreement-HANDOUT (will send electronically to Dave Ringuette)
   a. CC students transfer to UH Manoa, have an agreement with KCC to have the same privileges as 1st year UH Manoa students.
      i. Treated as continuing students.
   b. Draft of the essentially the same document for the other UHCCs for FS review and/or vote.
      i. No known timeframe
   c. Libby’s concern—is the AA going to become obsolete with agreements like this?
   d. First year for KCC to try this program.
      i. How will students be counted? Both UHM and UHCCs?
      ii. Counting positive progress.

7. Legislative Session
   a. Main emphasis is repair and maintenance.
      i. List for WCC-
         1. ADA doors.
         2. Covered walkways between all of the buildings.
         3. Beautification items-what would it take to make Manaopono a modern classroom, etc?
         4. List needs to be updated, perhaps by the new Master Plan Committee.
      ii. Legislative Requests
         1. $150,000 for equipment requests, over and above normal equipment request.
         2. $300,000 for security-two positions.
         3. Special emergency phones and alarm system.
         4. Webmaster.
      iii. Any new big CIP items in the supplemental budget?
         1. Waianae educational center-LCC
         2. Educational Innovation Instructional Facility-LCC
         3. MCC-Science Facility.
      iv. New Library Building
         1. Have one more meeting with DLNR Historical Committee to get clearance to demolish Manaleo Building.
            a. Angela is confident that this will pass.
         2. Building will be a LEED Silver Building-building will be energy self-sufficient.
            a. LEED Means energy saving and energy efficiency for the building.
            b. With a new building, it is much easier to make it energy and less costly as well.
v. Whole new valuation for the current buildings—what would it take to replace the buildings?
b. What about vacant positions?
   i. Recruitment for webmaster.
   a. Chancellor Meixell will write out a statement regarding some sort of policy for closing the campus for distribution to the WCC community.
   b. Will have people who live close to campus be sources of information.
      i. Paul Briggs, James MacCumber.

Meeting adjourned at 2:40 pm.