Minutes

WCC Faculty Senate Meeting

Feb. 07 (W), 2007

12:40  Palanakila Conference Room

Present:  Paul Briggs (Recording Chair), Letty Colmenares, Sarah Hadmack, Ron Loo (Presiding Chair), Floyd McCoy (Off-Campus Chair), Toshi Ikagawa, Emi Troeger, Mari Nakamura, Winston Kong, Javen Robinson, Jean Shibuya, Kalani Meinecke, Diane Goo, Tara Severns, Ryan Perreira,

Not Present:  Javen Robinson

1. Approval of Minutes
   a. Minutes are approved.

2. Council of Faculty Senate Report
   a. Recommendation for membership of Board of Regents is to be made by an advisory council which will include the ACCFSC. What types of recommendations should the faculty make with regard to BOR membership?
      i. Right now, there are three retired faculty on the BOR so far and one student representative. WCC Faculty Senate can pick criteria for a selection for consideration to send to the All Campus Council along with all of the other Faculty Senates. Other CC Faculty Senates have not come up with criteria yet. Floyd McCoy needs department feedback by the next FS meeting on 2-21-07.
      ii. BOR members meet once a month, and discuss many, many issues ranging from tenure appointments to UH West Oahu. They are the final say in UH decision making. Terms are for four years and there are 9 BOR members right now.

3. Committee Reports
   a. CCAC-nothing to report, college catalog is ready to review in the DOI office before publication.
   b. Aloha Fund-Continue to solicit donations from WCC Faculty.
4. Old Business
   a. Faculty Schedule Review Survey-Faculty Schedule Survey Report is included as a handout at the end of these minutes.
      i. ETC is not affected and supports the four day option.
      ii. Bus/Math would like the MWF option, and if forced will consider M,T,TH,F option with Wednesday off.
      iii. Social Science supports the MW, TTH (four day option)
      iv. Humanities supports the four day option, but with some considerations (i.e. Art would like to have long studio classes on Fridays).
      v. Science supports the four day option.
      vi. Academic Support supports four day option.
      vii. Language Arts prefers the MWF schedule.
      viii. But there is flexibility in the four day schedule to accommodate the MWF option, but the time slots might change (i.e. more classes in the afternoon). A hybrid schedule is a possibility as well. Classroom space is also a concern.
      ix. Counseling is concerned about loss of enrollment with the loss of classes and classes being pushed into the afternoon and evening hours.
      x. Motion-
         1. To follow Toshi Ikagawa’s recommendations and follow the timeline as specified.
         2. Motion approved by the Faculty Senate.
      xi. Recommendation to have a whole faculty discussion on this issue at the Fall 2007 Convocation. Can also have a Faculty forum on this issue with invitations to Ramsey Petersen (HCC Chancellor) and John Morton as speakers.
   b. Changing Faculty Senate Chair Terms, Floyd McCoy
      i. Was not discussed at today’s meeting.
   c. Academic Freedom Statement
      i. (as found in WCC catalogue, p. 18?)

**Academic Rights and Freedoms of Students**
Windward Community College embraces those aspects of academic freedom that guarantee the freedom to teach and
the freedom to learn. Free inquiry and free expression for both students and faculty are indispensable and inseparable. As members of the academic community, students are encouraged to develop a capacity for critical judgment and to engage in a sustained and independent search for truth.

Art Department: keep current statement for students
Natural Sciences: What is the rationale behind this statement being on the FS agenda?
Academic Support: no comments provided; no revision to suggest
Language Arts: no discussion; will bring back comments to 02/21 meeting
ETC Trades/SS: no comments
Counseling: keep current statement
ETC TLC/OCE: OCE: no comments; TLC recommends parallel statement for Faculty

After discussion amongst attending members regarding the need to reiterate the language on academic freedom for faculty as in the UHPA contract, Jean Shibuya made the suggestion to include the following statement in the WCC catalogue:

“We adhere to the principles on academic freedom as stated in the 2003—2009 Agreement between the university of Hawaii Professional Assembly and the Board of Regents of the University of Hawaii.

FS representatives agreed that the statement was appropriate and adequate. They will bring the statement back to their departments and report the results during the 02/21/07 FS meeting.

d. Update on Selection of Regents
   (covered Under II. Council of Faculty Senate Report by Floyd McCoy)

5. New Business
   a. Establishment of WCC HAP (Hawaiian Asian Pacific) Board, Floyd McCoy

      Background: (taken from Floyd McCoy’s e-mail RE “Subject Item for next FS”)
      We need to establish a WCC HAP board with membership of representatives perhaps from each department, and one of those to represent our campus on a System HAP board. The WCC board needs
to identify courses with current HAP designation[ ] and recommend other courses with promise for a HAP designation....

We on FS, or via this HAP board, also need to see the requirement for HAP courses put into the requirements for our AA degree.

Dr. McCoy commented that this was going very smoothly. Jean Shibuya responded that WCC still needed to establish answers to 2 questions:

i. Does WCC faculty want a graduation requirement with a HAP focus for the AA degree (1 course requirement)?

ii. Does WCC want a HAP Board? Can WCC establish such a board?
   1. WCC would have to have articulation course by course and instructor by instructor.
   2. UH—Mānoa, KCC, & LCC have opted to include HAP.
   3. UH Hilo not interested; Hawaii CC same; Maui CC considering; Kauai CC is debating the HAP.

4. Pros:
   a. articulation decision will be made on WCC campus and will subscribe to UH hallmarks
   b. double-dipping (making a WI course a HAP course as well
   c. no increase in credits but may have 1 fewer elective
   d. HAP focus aligns with WCC mission statement
   e. WCC’s Hawaii 107 and Botany 105 already have HAP designation

5. Cons:
   a. faculty must monitor course
   b. getting HAP course difficult
      i. interference in academic presentation from board (ex: not enough Asian or not enough Hawaiian element)
      ii. need combination of 2 out of 3 elements
   c. might lose military students transferring to mainland schools where credit may not transfer

FS representatives will present these 2 questions to members in their department and report feedback during the 03/07/07 FS meeting. The website recommended for a description of hallmarks
b. VP Morton’s Proposed Classification, Tara Severns
   i. Tara provided FS representative with 2 handouts on her concerns about the language and interpretation of said language:
      1. An 8-page copy of John Morton’s proposed revisions to the CC Faculty Classification Plan which states that Faculty member’s classroom assessment results may be used to evaluate for tenure or promotion and would “discourage the use of valid assessment techniques...innovation [ ] and place unfair responsibility for student success on the instructor....”
         a. WCC IEC is against this process
         b. UHPA is against this process
         c. Her (who is she?) e-mail on community or public service in this same document
            i. “community service as defined in the document exclude service not directly related to faculty member’s professional status or area of expertise which may be valuable
      2. FS representatives discussed these 2 areas (what two areas?) and found them worthy of further deliberation. Jean Shibuya commented that reviewing committees always eliminated service outside of a faculty member’s expertise. FS members decided to obtain more feedback from their various departments for a future FS meeting (03/07/07?)

c. Emergency Plan for WCC, Floyd McCoy
   (Time ran out; did not cover today)

d. Scheduled FS meetings:
   i. 02/21/07
   ii. 03/07/07
   iii. 03/21/07
   iv. 04/04/07

Emi Troeger had an announcement for the Tech Talk Conference on Friday, 02/09/07. Many worked very hard to present this so she
encouraged everyone to attend. Emi also requested student aid in clearing chairs and helping around 3:00 pm.
1. Background
   • MWF vs MW scheduling has been discussed and debated on the WCC campus for sometime, but without concrete data.
   • In Spring 2006, WCC Faculty Senate formed the Schedule Review Taskforce to gather concrete data via (1) student survey and (2) faculty survey.
   • These surveys put focus not only on MWF/MW scheduling, but also on the scheduling review in general, including evening classes and weekend classes.
   • There is apparent consensus on campus that the class scheduling should primarily be for the benefit of students and student learning, and then faculty’s preference considered.

2. Procedure
   • Student survey in Spring 2006 (280 responses)
   • Faculty survey in Fall 2006 (55 responses)

3. Results

   (1) Student survey
   • 60% of students prefer MW (75 minutes) format.
   • 57% of students are willing to take later start time (afternoon) MW classes.
   • 49% of students take/want evening classes.
   • 83% of those who take/want evening classes want more evening classes.
   • 17% of students take/want weekend classes.
   • 84% of those who take/want weekend classes want more weekend classes.

   (2) Faculty survey
   • 71% of faculty members prefer MW (75 minutes) format.
   • 65% of faculty members think a 75 minute format is more effective in student learning than a 50 minute format, and 24% think they are the same.
   • 87% of faculty members are willing to teach later start time (afternoon) MW classes.
• 49% of the faculty usually teach evening classes.
• 73% of the faculty would teach evening classes.
• 93% of the faculty do NOT teach weekend classes.
• 60% of the faculty would NOT teach weekend classes.
• 59% of the faculty think more evening classes are needed, and 57% think more weekend classes are needed.
• 60% or more of Social Sciences, Humanities, and Natural Sciences respondents prefer MW schedule, compared to 54% of Language Arts and 36% of Business/Math respondents prefer MW schedule.
• 46% of Business/Mass respondents prefer MWF schedule.

4. Other observations
• Currently, TR classes fill faster than MWF classes at WCC.
• KCC is happy with the MW schedule.
• HCC students and faculty are also happy with the MW schedule.
• Maui CC has the MW schedule.
• Some mainland colleges are rethinking their MW schedule.

5. Misconceptions
• There is a misconception that MW format will eradicate MWF format classes. The 75 minute format, however, can accommodate 50 minute format by simply finishing a class early within a time slot. But not vise versa.
• There is another misconception that MW/TR scheduling would give faculty members Fridays off. This is NOT (and should NOT be) true. Fridays will be reserved for committee meetings, science laboratories, etc. In other words, there will be no excuse to miss meetings.

6. Remaining questions
• Does WCC have enough classrooms to compensate for fewer time slots? WCC now offers about 18 classes in each morning slot, and has 25 general-use classrooms and 19 special-use classrooms. At least in terms of numbers, it appears that WCC has enough classrooms.
• How to accommodate MWF classes and MTWRF classes with limited number of classrooms. Clear designation of a classroom for MWF/MTWRF classes may be necessary.

7. Recommendations
• Adopt the MW (75 minutes) format schedule for the benefit of a majority of the students. The faculty survey also strongly supports this format.
• Increase the number of evening classes and, possibly, weekend classes to accommodate the needs of students.
• Consider/discuss any other alternative scheduling possibilities that may further benefit students and enhance their learning, as well as promote the growth of WCC.

8. Timeline

Spring 2007
• Upon acceptance/approval of this report, the Faculty Senate (as a whole) takes over the schedule review task.
• Faculty Senate may invite VPCC, Chancellors of other campuses, and/or other appropriate people to hear their opinions, and promote discussions among WCC faculty members.

Fall 2007
• Whole faculty discussion at the Convocation
• Faculty members vote on schedule revision.
• Faculty vote results go to the Chancellor/Deans.

Spring 2008
• Schedule revision (If voted “Yes.”)

Fall 2008
• Implementation of revised schedule