Minutes

WCC Faculty Senate Meeting

Jan. 10 (W), 2007

12:40  Palanakila Conference Room

Present:  Paul Briggs (Recording Chair), Letty Colmenares, Sarah Hadmack, Ron Loo (Presiding Chair), Floyd McCoy (Off-Campus Chair), Toshi Ikagawa, Emi Troeger, Mari Nakamura, Javen Robinson, Winston Kong, Javen Robinson, Jean Shibuya, Kalani Meinecke, Diane Goo, Tara Severns, Ryan Perreira

Not Present:

Guests:  Robert DeLoach, David Cleveland, Roy Fujimoto, Peggy Regentine, Elizabeth Ashley, Linka Corbin-Mullikin, Marvin Yoshida,

1. Approval of Minutes
   a. Minutes were approved.

2. Council of Faculty Senate Report
   a. Floyd does not have a report as the major meetings will be in a few days.
      i. Floyd submitted a report on January 13, 2007 and the report is included as an appendix to these minutes.
   b. Report to All Campus Council regarding the WCC setup of a Foundations Board.
      i. Several people have met to set up a Foundations Board over the break.

3. Committee Reports
   a. CAAC-no report at this time.

4. Old Business
   a. Faculty Schedule Review Survey-Toshi Ikagawa and David Cleveland
      i. David has a PPT slide show to present the results of the Faculty Schedule Review Survey for WCC.
ii. Highlights-
1. ¾ of students prefer the MW, TTH schedule.
2. And those students would be willing to take classes later in the day to accommodate this schedule.
3. And faculty would be willing to teach in the evenings as well.
4. Evening Faculty—Those who teach night classes are more likely to want more evening classes.
5. Weekend Schedule—And those who teach on weekends are more likely to want more weekend classes.
6. Weekday Schedule—51% teach traditional MWF and TTH classes.
7. Majority of faculty prefer and strongly prefer MW, TTH schedule.
8. Strongest support for MW, TTH schedule is Social Science and Natural Sciences, and Humanities. Weakest support is with Business, Math.
9. Those who prefer MW, TTH classes like the continuity and the learning effectiveness provided by a longer class.
10. Those who prefer the MWF format like the content provided in smaller “bites” in a 50 minute schedule, especially in math courses.
11. HCC has had MW, TTH schedule for a couple of years now and there is strong support for this schedule both from students and faculty.
   a. Initially had a hybrid system as long as there was not a conflict with the MWF classes. To accommodate this, MW classes would have to start earlier, say 8 am as opposed to 8:30 am.
12. Fridays would be slated for meetings and would be considered a workday. Natural Science labs will have to be on Fridays as well, thus presenting a possible conflict with Friday meetings.

13. Enrollment patterns tend to prefer a two day a week pattern. Also would have to convert some rooms into classrooms, especially for the more popular times. 1:30 classes are popular, but 3 pm and evening classes are not so popular with students.

14. HCC, KCC and MCC have the MW, TTH schedule right now.
   a. At KCC, certain classrooms are designated for the MWF classes and others are designated for the MW classes. And it was very difficult to find space to accommodate these classes under the MW, TTH schedule.

15. Javen Robinson as Student Council President will take it to the Student Council for their comment. Floyd McCoy will take it to All Campus Council as well.

   Faculty Senators are encouraged to talk to their departments as well.

   b. Academic Freedom Statement in the catalog-
      Senators are encouraged to read this to see if there are comments.

   c. Changing Faculty Senate Chair Terms-Floyd McCoy
      i. Chair One (Recording)-Elected for a one year term
      ii. Chair Two-(Off-Campus)-Elected for a two year term
      iii. Chair Three-(Presiding)-Would remain a 1 year term.
      iv. Ron Loo passed out a recommendation changing faculty senator for senators to take back to their departments.

5. New Business
a. Emergency Plan for WCC-Floyd McCoy
   i. Senators should take this back to their departments as well. Floyd will give a copy to the senators for their consideration.

b. Linkage of SLO’s to Faculty Evaluation
   i. UHPA is discussing this, but it needs to be a faculty initiative on this issue.

6. Adjournment-Meeting adjourned at 1:30 pm

Notes from BOR, ACCFSC and CCFSC Meetings
UHM, Jan. 11, 12, 2007

BOR

UHWO - approved a new Bachelor of Education (BEd) degree; will use existing UHWO faculty (5) initially but may later add three new positions by 2011 depending upon enrollment; first class will be 40 students entering fall, 2007; no competition seen with UHM program because UHWO will not use cohort system, but fully expect good cooperation with that program.

UHM - approved significant increase in student housing rental rates; athletics department reported that the significant deficit of $2.4 M in 2003 has been replaced in 2006 with a $7 K surplus.

President’s Report - Focused on the forthcoming UHM Centennial celebration events.

[All in all a very quiet meeting with few items, and nothing controversial.]

ACCFSC

University Council on Articulation, Report - review by Ms. Monica Sitt-Bergh of current activities in the UHM GenEd office with review of UH courses against UHM’s Gen Ed Diversification courses to see where numbering and transfer discrepancies appear; currently about 150 – 200 courses transfer; noted by ACCFSC that UHWO also accepts the UHM designations and requirements, and that perhaps a System articulation office might be needed for collaborative review and discussion; however, a recent vote by all faculty senates at UHH overwhelmingly rejected the UHM GenEd Foundation requirements, and will establish their own GenEd requirements.

Best Practices for Faculty Senates Committee, Report - Update on an evaluation by ACCFSC senators on a qualitative indication of their senates’ work as proactive or reactive, results will be compiled and presented at the next ACCFSC meeting; next review will be concerned with the academic freedom.
**Banner/WebCT Committee, Report** - The following was provided by ITS Director Lassner:

We are still on track to have a replacement for our current course management system (CMS), WebCT Campus Edition 4, in place for the Fall 2008 semester. Not only is the price of the current product spiraling with no end in sight (tripling over the current 3 years, more than 10-fold increase in the time we’ve had it), but WebCT CE 4 will no longer be maintained or supported by the vendor at that time. Whether our replacement will be a newer version of WebCT or some other proprietary or open source system has not yet been determined.

Longtime WebCT users will recall that even a migration to a new version of WebCT can be a significant undertaking. Part of the requirement for selection of our replacement system will be that faculty must not have to manually recreate or re-enter their basic WebCT course content. The migration process will be automated to the extent possible so that after a WebCT course is migrated to the new system, most faculty will primarily need to confirm that they are comfortable with the way it came over. Faculty will also want to make changes to adapt to new features, capabilities and approaches in the new system.

Migration will take place largely during the 2007-08 academic year in preparation for the Fall 2008 semester. All WebCT CE4 content will also be archived so that it can be restored in the new CMS later in the 2008-09 academic year for faculty who are on Sabbatical or do not migrate to the new system by the time WebCT CE4 stops working.

Funding has been requested as part of the 2007-2009 Biennium budget to establish the new CMS platform, integrate it with the UH environment (Banner and the myUH portal), migrate current WebCT customers and content, and enhance ongoing support for online learning throughout the UH system. This request is in Tier 1 of the UH BOR Budget and was also included in the Governor's (Executive) Budget [for the next fiscal year].

A test version of Sakai, the open source enterprise CMS collaboratively developed by a group of leading universities, will be available for limiting testing by faculty during Spring 2007.

**Business Practices Committee, Report** - focus now is on travel and reimbursement procedures which are generally found to be unacceptable.

**Response to UHM Faculty Senate Resolution concerning UHWO** - To read that resolution, see the previous ACCFSC notes, or <http://www.hawaii.edu/uhmfs/documents/resolutions/mfs_uhwo.html>; response from VP AP&P Johnsrud is attached ("UHM-UHWO Resolution").

This controversy continues as is evident from the following message by Bill Lampe (UHM) forwarded here for information purposes:

If you are having trouble locating Linda’s UHWO enrollment projections try
http://www.hawaii.edu/cgi-bin/iro/maps?epwof06.pdf
http://www.hawaii.edu/cgi-bin/iro/maps?epwof06w.xls

Linda’s UHWO enrollment projections are very different than the projections in
http://westoahu.hawaii.edu/kapolei/faq.htm

See also
http://www.hawaii.edu/cgi-bin/iro/maps?epmaf06.pdf
http://www.hawaii.edu/cgi-bin/iro/maps?epmaf06w.xls
http://www.hawaii.edu/cgi-bin/iro/maps?epuhf06.pdf
http://www.hawaii.edu/cgi-bin/iro/maps?epuhf06w.xls

**GenEd Hallmarks vote at UHH** - discussion of this vote by all UHH senates to not subscribe to the UHM hallmarks but to generate their own set of hallmarks with the design to make UHH unique and different in the UH System.

**New policy on the security of personal information** - submitted to all senates for comment; noted that students can request that their personal information remain confidential and not disclosed, but that this notice is in fine print and not obvious (this triggered by complaints that Army recruiters have obtained such information and have approached students).

**Meetings with BOR** - discussion concerning future meetings and liaison with the BOR especially with the change in BOR meeting schedule and meeting format (six business meetings and four workshops per year); elected the following representatives of the ACCFSC to discuss how to structure more satisfactory conversations with faculty representatives - David Chin and Floyd McCoy.

**Enabling legislation in response to the new BOR Constitutional Amendment** - The President’s office has drafted a bill that is now with the Governor on establishing a Candidate Advisory Council, as a recommendation, which may or may not find agreement with the Governor or the legislators (it is expected that the legislators will introduce their own bill); it is not stipulated in this draft bill where candidates might be solicited (it is deemed best if it is not constituency-based), but in keeping with the intentions of the original design for creating this council, the following resolution is under discussion by the ACCFSC, and is submitted to the WCC faculty senate for review, modification, and approval:

Whereas, a recent amendment to the Hawai‘i State constitution requires that the Board of Regents of the University of Hawai‘i be selected from a pool of qualified candidates chosen by a candidate advisory council, and

Whereas, the legislation that will specify the manner in which the candidate advisory council is chosen will be determined during the 2007 Hawai‘i state legislative session, and

Whereas, it has been proposed that the enabling legislation specify that Governor select the advisory council and also proposed that it specify that selection of the advisory council be made by various constituencies, be it therefore

Resolved, that if the advisory council is to be selected by constituencies, the faculty of the UH System should be one of the constituencies, and be it further

Resolved, that the member or members of the advisory council representing the UH System faculty be selected by the All Campus Council of Faculty Senate chairs.

**CCCFSC**

**Degree pathways** - copies of current degree pathway partnership agreements are attached below, composed as Memorandum of Understanding; provided as examples for other programs that might be evolving as well as for information; see
Curriculum central - progress report on this as a tool, an on-line environment for use by the System to track curriculum modifications on CC campuses, as well as provide a history of changes; data are secure; data are uploaded to Banner when appropriate; it provides a template for System-wide use; it is currently in use at LCC, and more information will be provided on its use at the next CCCFSC meeting.

UHWO inverted degree - discussion concerned the CC’s role and potential response to this new concept that is being used for the UHWO Bachelor’s degree in Applied Science (technical courses in the first two years and liberal arts courses in the second two years).

Associate in Science Degree in Natural Sciences with concentration in life sciences and physical sciences - new degree proposed at KapCC; see attachments for details; this goes to the March BOR meeting for discussion and approval; see attachments “KapCCAsNaturalScience1”, Kap ATP AS final 1” and KapCC_AS_ARM1”.

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