Minutes

WCC Faculty Senate Meeting

Nov. 20, 2006

12:40 Palanakila Conference Room

Present: Paul Briggs (Recording Chair), Letty Colmenares, Sarah Hadmack, Ron Loo (Presiding Chair), Floyd McCoy (Off-Campus Chair), Toshi Ikagawa, Mike Tom, Emi Troeger, Diane Goo, Mary Segura. Javen Robinson, Kalani Meinecke, Winston Kong

Guests: Patti Chong, Elizabeth Ashley, Renee Arakaki,

1. Approval of Minutes-Approved with the following changes
   a. Change from 32 -36 credits and 2.5 units.
   b. Change from 24 -35 credits and 3.0 GPA
   c. 48 credits and above and 2.0 GPA

2. Council of Faculty Senate Report
   a. Will get the notes out from the meeting on Maui later this week.

3. Committee Reports
   a. Jean Shibuya is not here for the CAAC report.

4. Old Business
   a. Service on subcommittee to look at overload/reassigned time for committee assignments (Oct. 02, 2006)
      1. Setting up a committee to report back to the faculty about overload/reassigned time.
         i. Volunteers-Letty Colmenares, Mike Tom
         ii. Other FS members will take it back to their committees.
      2. Need to know about committee assignments by December 4th.
   b. Establishment of Foundations Board at WCC (issue from AY 2005 - 2006) - Patti Chong
      1. Manoa graduation requirements are Foundations, Diversification and Focus.
         i. Each area has different classes underneath it.
ii. The Foundations Board would affect the Written Communication, Symbolic Reasoning and Global/Multicultural Perspectives classes.

iii. Would not have to meet UH Manoa deadlines for articulation with a WCC Foundations Board.
   1. Once the courses are approved by the WCC Foundations Board it would meet the UH Manoa requirements.
   2. But WCC must accept the UH Manoa Hallmarks for the Foundations area.

iv. WCC Foundations Board will comprise of WCC Faculty.
   1. Selection process will be decided upon.
   2. Should this board be a subcommittee of the Faculty Senate as the CAAC?
   3. The WCC Foundations Board will meet with the System Foundations Board.

v. AA degree requirements at WCC will not be affected by this change.
   1. What will change will be how these Foundations courses will meet the UH Manoa Hallmarks for the Foundations area.
   2. The hallmarks are very general statements and are often included in the course SLOs.

vi. Need to take back to our departments-
   1. Does WCC want to set up a separate Foundations Board?
   2. Will be brought up as a motion to be voted upon at the December 4\textsuperscript{th} meeting.

c. Adding students to classes with instructor approval – Linka Mullikin (Elizabeth Ashley in place of Linka Mullikin)
   1. Operating under a procedure for the last several years.
      i. The student has the 1\textsuperscript{st} week to add/drop
      ii. In the 2\textsuperscript{nd} week, it is much harder to add/drop courses.
2. The DOI office would like the Faculty Senate to reevaluate this procedure.
   i. For students who have been attending the class since the beginning, the faculty member should have the purview to add/drop the class at their discretion.
   ii. Not the students who just come into the class late.
   iii. If the faculty member wants the student in the class, and it is the 2\textsuperscript{nd} week of classes and if the student has been attending the class since the beginning.
      1. Then faculty member should have the option of admitting the student.
      2. There are always extenuating circumstances and so the faculty member should have the say so to readmit the student.
   iv. Is this an arbitrary process or is there some consistency in this procedure.
      1. Meet with the departments with comments and then vote on a motion at the December 4 meeting.
         a. Two possible options for approval process
            i. Status Quo-Current system with the Dean of Students making the final decision.
            ii. Faculty driven decision
            iii. Will only vote on one of these two models at the December 4 meeting
         b. Once the decision is made the actual process of enrolling students need to be worked out with the Registrar’s office.
   v. Not known how the other campuses handle this issue.
vi. What about enrollment numbers?
1. The Faculty Senate voted a couple of years ago to give the DOI the option of adding an extra student to the class max enrollment.

5. New Business
   a. C.A.F.E. (Oct. 16, 2006) - Floyd McCoy
      1. Has come up at All Campus Council.
      2. C.A.F.E. is a proposal for faculty evaluation, nothing has been decided upon yet.
   b. Student Services Recommended Policy Change
      1. Motion - To accept Renee Arakaki changes as stated in the October 16 minutes.
         i. Moved by Emi Troeger, Seconded by Floyd McCoy
         ii. If faculty suspect that students have a disability, then call Ann Lemke-Disability Counselor
             1. Self-disclosure by the student.
         iii. Motion is carried unanimously.
   c. Changing Faculty Senate Chair Terms - Floyd McCoy
      1) Chair one (recording) - elected for a 1 year term
      2) Chair two (off-campus) - elected for a 2 year term
      3) Chair three (presiding) - would remain a 1 year term
      4. Will be covered at our next meeting.
   d. Flexible transfer criteria involving GPA and earned credit hours for transfer of CC students to UHM - John Martin
      1. Would need to know about this issue through a motion by the December 4 meeting.
      2. The major decision making body for this issue is the UH Manoa Faculty Senate.

VI. Adjournment-Meeting adjourned at 2:05 pm

Respectfully submitted by Paul Briggs-Faculty Senate Recording Chair.