Present: Sione Uluave, Paul Briggs, Jean Shibuya, Aileen Yim, Mari Nakamura, Winston Kong, Elizabeth Braffet, Floyd McCoy, Ben Moffat, Laurie Tomchak (Recorder)

1. Minutes were accepted as amended. The Senate did not approve the Botany 205 class, as was erroneously reported in the minutes.

2. Reorganization Redux: Ben Moffat.
Ben distributed a memo that attempted to bring closure to the faculty involvement in reorganization. There were two items left pending from the reorganization discussions
   a. The Math and Business departments being united as part of Division II. Currently they are in different divisions. This will require union approval, etc.
   b. The temporary half-time Assistant Dean of Academic Support could be made a half-time Dean of Management of Information Services. "This Dean would serve the entire campus, not only credit instruction, and would be charged with overseeing and coordinating the efforts of Institutional and Academic Computing, the Library, the Media Center and The Learning Center." (Quote from Ben's "Draft Report on Reorganization, April 2004).

The change in "a" would require no money, but change #b would require money. Nonetheless, there was some interest and discussion of the proposal. KCC has a Media Coordinator and Director of Info Tech Services. The problem with such a title is that it would require someone with a technical background, which would cost more. Mari Nakamura from ETC expressed interest in the creation of such a position, which would give ETC badly-needed tech support. She told of the parlous state of the computers at their disposal, and a backlogged tech support person. Faculty senate agreed to take no action at this time on the proposal.

3. Strategic Plan--Ben will compile the top three items from each department

4. CAAC--Jean Shibuya
   a. Botany 205 was approved by the faculty senate. Since this class is funded by a research grant, there is some concern about how it will do when the grant has expired. Inga currently recruits students from Manoa, etc. It will be interesting to see how it will do when it depends on the general student population for enrollment. It will of course be subject to 7-year program review.

   b. As regards the AA degree, Natural Science will be abolishing the third choice for the NS requirement. The CAAC will come up with a proposal for AA for the Spring.
5. Publications--Susan Lee will be editing a quarterly newsletter and bragsheet for the campus, for internal and external use. Emi and Susan are forming a web cadre. Most faculty and staff are satisfied with receiving news via the listserv.

6. It was learned that some foundation money is coming back to the college. Ben said that he would find out how much and where it was going. [Angela said that KC will be doing an end of year report which will include this information]

7. We were reminded that department votes for Chair are recommendations to the Dean. The Dean selects a preferred candidate from the top two and forwards the name to the Chancellor, who has the final say (but defers to the Dean). In rare occasions, the Dean may choose someone who has not been selected by the department.

8. Floyd report
   a. BOR meeting here Friday the 16th, beginning with breakfast in Akoakoa. The ACCFSC will meet from 10:30-1:30 in 107-109.
   b. The BOR has approved the UHM restructuring
   c. Items still pending--Too many interim reports and +/- grades. Floyd will make some recommendations based on his study of the various campus systems, which will include recommending eliminating the "N" and extending the "W" deadline. LCC has done away with the N. This should help eliminate GPA discrepancies.

   Ben Moffat

   The joint meeting occurred on March 19th, 2004, and agreed on these priorities:

   FT Hawaiian Program Counselor
   Graphic Artist
   Planetarium Technician
   Account Clerk
   Electricity and Security Funds   For #21 Strategic Plan

   Computer Specialist (Academic)
   Computer Specialist (Institutional Support)   #20

   Life Cycle Funding for Maintenance and Replacement of Equipment  #16

   Financial Aid Officer  #6

   Assessment #5
Theater Manager
Theater Technician
Hawaiian Studies Instructor #28

This list is from a list that Angela gave me [L.T.], so may not exactly correspond to the discussion in Senate. These items are not prioritized, and we may not get any of them, according to Steve.

10. Aileen asked for a report of the data compiled by the Institutional Researcher [Angela and Carol referred us to the report on the WCC website]

11. The Bill changing the composition of the BOR to include two students is still alive. Floyd wondered if it would be possible to add a faculty member or two.

The meeting adjourned at 1:30.