Present: Paul Briggs, Liko Hoe, Evelyn Sugihara, Mari Nakamura, Aileen Yim, Jean Shibuya, Elizabeth Ratliff, Ben Moffatt (Presiding), Floyd McCoy (Reporting on External Meetings) Laurie Tomchak (Recorder), Sione Ululave

1. Minutes from the previous meeting were accepted as amended.

2. Old Business:

   A. ADP: Ben Moffatt reminded senators of the three items in the ADP needing feedback from the departments:

   1. Pursue the designation of WCC as a University Center

   2. Developing Human Resources:
      a. Modify Faculty Workload to enhance quality of instruction. Reduction of instructional credit hours and increase in student contact hours outside of the classroom, staff development, curriculum development. Move to a 12-credit workload for faculty to increase time for professional renewal and growth. Work towards a consistent and equitable workload assignment across the University system.
      d. Increase the offering of sabbaticals. Explore greater and more varied use of sabbaticals, including new initiatives, such as mini-sabbaticals

   3. Support goals of the Mathematics Department: Continue to work for the adoption and implementation of a quantitative requirement for the AA degree

   Senators are asked to have their department members rate the items in priority order.

   B. Reorganization

   Members were referred to the statement expressing concern about the automatic granting of permanent status to Interim appointments due to the proliferation of such appointments. The ACCFSC recommends that the process for changing positions from interim status not be changed.

   The issue of Vice Chancellors for the smaller campuses is still volatile. One of the questions is whether the position is Executive or Managerial. Do such positions involve a pay increase? The BOR has the ultimate decision. KCC and LCC VC’s have already requested more pay due to increased responsibilities. Is the issue a status issue or an issue of articulation (VC’s should meet with VC’s) across the system.

   C. Floyd Reports
Grades across the System. UH-Manoa denies irregularities in calculating GPA, as in changing “N”s to “F”s.” It does seem that different programs calculate GPA in different ways. One of the issues with LCC’s accreditation report was its use of the “N” grade.

D. Jean Okumura will report to the senators on the Gen Ed requirements

E. Laurie Tomchak said that Language Arts department members had brought up the question of why the Career Counseling position was not filled when Kelly Scarry retired. This position was frozen, along with another position in counseling. Robert Bachini’s position has separate federal STAAR funding. Thus the counseling section is clearly short handed. The Senate Chairs said that they would bring this up in their meeting with Angela and Carol. Jean Shibuya said that Language Arts had also expressed a desire to see the re-institution of some kinds of orientation program for new students. Faculty has been willing to do this without necessarily demanding extra pay.

F. The Bulletin Board is up in the Cafeteria, next to the tray conveyer belt. This will be a showplace for departments, new courses, graduation, summer school, etc.

G. It was asked whether Banner was ready to process +/- grades. This is an Administrative decision, but will the Registrar be ready if it is decided to give instructors that option?

The meeting adjourned at 1:23.