**INSTRUCTOR**  Margaret Coberly, PhD  
**OFFICE**  Na'auao 127 at the Windward Community College campus  
**OFFICE HOURS**  By email: I answer emails within 24 hours  
**TELEPHONE**  808 236-9227  
**EMAIL**  mcoberly@hawaii.edu

I will communicate with you via your [UH Mail](mailto:). You’ll need to check that account on a regular basis. If there is another email account you most often use (such as Gmail or Hotmail), you can forward your UH Mail to that account.  
[Click here for instructions on how to forward your UH Mail to your other email account.](mailto:)

**Quick Resource Links**  
[WCC Online Learning Resources and links](mailto:)  
[Forwarding Your UH Email (PDF)](mailto:)

**Computer Support from Windward CC**  
**General questions**  
wcc-help@hawaii.edu  phone: 235-7314;  
Brian Richardson  richards@hawaii.edu  phone: 235-7416  
**On-line Course Support**  
Diane Sakai, Reference Desk Librarian email: wccref@hawaii.edu  
Ann Lemke, Counselor email: lemke@hawaii.edu

**Computer Support from the UH System**  
email: help@hawaii.edu  phone: 956-8883

**CATALOG COURSE DESCRIPTION**  
Survey of Psychology is an introductory course with emphasis on principles of human behavior. Topics covered include motivation, learning, perception, emotion, development, personality, states of consciousness, group processes, problem solving and thinking, and methods of inquiry. WCC:DS

**STUDENT LEARNING OUTCOMES**  
*Upon successful completion of Psychology 100, students will be able to:*  
Recognize the study of psychology as a science, doing learning activities, participating in discussions and on quizzes  
Discuss the biological and environmental basis of human behavior, when answering each of the 4 discussion topics on the Discussion Board  
Integrate the basic perspectives, concepts, principles, and general information comprising the field of psychology in all assignments

**REQUIRED READING**  
*Experience Psychology by Laura King* (2010), available new or used at Windward Community College Bookstore.
If you buy a used book please purchase an access code separately. Click on Welcome (on menu above) and follow the instructions.

**A Few General Guidelines**
**The Laulima experts** suggest that we use Firefox as the internet browser; this seems to work best.
Because this is an online course, students must have regular, reliable access to a computer with a strong internet connection. If you foresee that you will not have reliable access to a computer, you will not be able to take this course.
Computer/internet problems are not acceptable reasons for missing, or late, assignments; your weekly quiz assignments in Laulima will automatically be recorded in the grade book at 11:30pm on Sunday nights (click on "Tasks, Tests, and Surveys" on the Laulima menu of our course).
Stay organized and submit assignments early so that you can enjoy the class and avoid the stress. Have fun learning about psychology and yourself!

**INSTRUCTOR'S NOTES AND RESOURCES**
**Instructor's notes**, including the links and resources you need to follow, are part of the weekly required reading assignment -- these notes and resources will help guide you through the course and point you to some visuals to help you understand concepts being covered in the chapter.

**COURSE GRADING**

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<th>Grade</th>
<th>Description</th>
<th>Points</th>
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<tr>
<td>A</td>
<td>100% - 90.0% (900-1000 points)</td>
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<tr>
<td>B</td>
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<td>C</td>
<td>79.9% - 70.0% (700-799 points)</td>
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<tr>
<td>F</td>
<td>59.9% - 0% (599 or less points)</td>
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**ASSIGNMENTS**

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<tr>
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<tr>
<td>Discussions . . . . . .</td>
<td>30%</td>
<td>300 points</td>
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<tr>
<td>Learn Smart Exercises . .</td>
<td>30%</td>
<td>300 points</td>
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<tr>
<td>Quizzes . . . . . . .</td>
<td>30%</td>
<td>300 points</td>
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<tr>
<td>Cumulative test . . . .</td>
<td>10%</td>
<td>100 points</td>
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<td>100% = 1000 points</td>
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**Discussions: Posts and Replies (300 points)**
There are 4 major discussion topics based on the assignments. Each of the 4 discussion topics is worth 75 points, 45 for the discussion post and 30 for 2 different, well planned, responses to the posts of other students. The responses are worth 15 points each. To earn the full 15 points possible for each response, you must be thoughtful and make a mature contribution to the discussion. Just saying words such as “I agree” or “Right on” are not acceptable responses, and do not count. Discussions and replies grading **rubric**. Please click on "Discussions" (on the above menu) for further information.
If after posting you notice HTML code in your post (i.e. all of those odd looking characters), please edit your post by clicking on 'Edit' and then 'Source' in the upper-left hand area of the box; you'll see the code that needs to be deleted once you click 'Source.' When you finish cleaning it up, click 'Post edited message' at the bottom. This will help other students who want to read your post. Students are responsible for making sure that all of their posts are on the Discussion page; emailed Discussions are not accepted. Check the Grade book link for feedback on your Discussion posts.

Every four weeks, starting from the first day of the semester, a new discussion topic will be open for discussion and responses, for the following four weeks. The questions and the dates are on the weekly Assignments (Click "Assignments" on the menu above). Late posts and/or replies will be worth 50% of the points shown above (-10 for late posts and -5 for each late reply); no exceptions.

Quizzes (300 points)
The quizzes for each week can be accessed by clicking on "Tasks, Tests, and Surveys" on our psy 100 Laulima homepage. There, you can randomly generate a 15 item quiz that will be open to you for 15 minutes. You can practice by generating and taking as many different quizzes as you want. By the deadline of 11:55 pm for that week, your highest test score will be automatically recorded in the grade book. There are 14 quizzes and it will be your TOP TEN quiz scores that make up your points for this component of the course. For the first week of August 22, 2011 the test for chapter one will be open until September 4, because of problems with McGraw Hill Connect and the obtaining of Access Codes online. After that, however the test deadlines will be at 11:55 pm every Sunday night throughout the semester. Practice the quizzes and learn the material and you will do well on this component of the course. No quizzes accepted after the stated deadlines.

Learn Smart Exercises (300 points)
A component of Connect Psychology is called LearnSmart, here you will do the assigned work for each chapter and the points you achieve will be automatically entered into a grade book. These exercises are key for your understanding of the material. Learn Smart is able to assess your weak areas by the responses you give and then will lead you to the pages in the book you should read again. These exercises make up 30% of your total grade in this course.

Cumulative Test (100 points)
The Cumulative Test is made up of questions taken directly from the quiz bank that you have been using all semester in Connect Psychology. There will be 100 items on the cumulative test, each worth 1 point. You should do exceedingly well on this test since you have been practicing with the quizzes for each assigned chapter throughout the semester.

ACADEMIC DISHONESTY, CHEATING, AND PLAGIARISM

Academic Dishonesty

Academic dishonesty cannot be condoned by the University. Such dishonesty includes cheating and plagiarism (examples of which are given
below) which violate the Student Conduct Code and may result in receiving zero points for an assignment, failing an exam, failing the class, and expulsion from the University.

Cheating
Cheating includes but is not limited to giving unauthorized help during an examination, obtaining unauthorized information about an examination before it is administered, using inappropriate sources of information during an examination, altering the record of any grades, altering answers after an examination has been submitted, falsifying any official UH record, and misrepresenting the facts in order to obtain exemptions from course requirements.

Plagiarism
Plagiarism includes but is not limited to submitting any document to satisfy an academic requirement that has been copied in whole or part from another individual's work without identifying that individual; neglecting to identify as a quotation a documented idea that has not been assimilated into the student's language and style, or paraphrasing a passage so closely that the reader is misled as to the source; submitting the same written or oral material in more than one course without obtaining authorization from the instructors involved.

WCC DISABILITIES ACCOMMODATION STATEMENT
If you have a physical, sensory, health, cognitive, or mental health disability that could limit your ability to fully participate in this class, you are encouraged to contact me, and also contact the Disability Specialist Counselor to discuss reasonable accommodations that will help you succeed in this class. Ann Lemke can be reached at 235-7448, lemke@hawaii.edu. If you are on the WCC campus, you may stop by Hale 'Akoakoa 213 for more information.