COURSE NUMBER: **I.S. 103** (Interdisciplinary Studies)
COURSE TITLE: **Introduction to College** (CRNs 62333 and 62349)
CREDIT HOURS: 3 elective hours
TIME: TR 11:15 – 12:30pm Hale Manaleo room 103

INSTRUCTOR: Winston N. A. Kong Assistant Professor / Counselor
OFFICE: Hale `Akoakoa Room: 210
E-MAIL: wkong@hawaii.edu
VOICE-MAIL: # 235-7458
EFFECTIVE DATE: FALL 2009

Windward Community College Mission Statement

Windward Community College is committed to excellence in the liberal arts and career development; we support and challenge individuals to develop skills, fulfill their potential, enrich their lives, and become contributing, culturally aware members of our community.

CATALOG DESCRIPTION: This course is designed to orient first-time students to a college setting. Students will learn (1) of the tools, techniques, methods, procedures, processes, skills, resources, and attitudes for success; (2) to gain insight into the programs and services of a postsecondary institution of higher education and (3) to design and implement a personal, comprehensive, postsecondary academic plan.

PREREQUISITES: Placement into English 22 or instructor consent.

ACTIVITIES REQUIRED at SCHEDULED TIMES OTHER THAN CLASS TIMES: Attend a field trip to both campuses of Hawaii Pacific University.

STUDENT LEARNING OUTCOMES:
At the completion of this course, you should be able to:
1. Use the tools, techniques, methods, procedures, processes, skills, resources, and attitudes for success,
2. Describe the various programs and services of a typical post-high institution of higher education and,
3. Identify short and long-term goals post WCC, and prepare an educational plan to meet those goals.
4. Use college-level note taking, critical reading, test taking, memory and concentration techniques,
5. Use time-management, personal organization, stress management and study skills,
6. Communicate effectively in writing and in speech,
7. Find information from library, internet, and other sources
8. Use strategies to complete out of class work efficiently and effectively

COURSE CONTENT:
<table>
<thead>
<tr>
<th>Concepts or Topics</th>
<th>Skills or Competencies</th>
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</thead>
<tbody>
<tr>
<td>Time</td>
<td>Best use strategies</td>
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<tr>
<td>Memory</td>
<td>Using strategies to increase recall</td>
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<tr>
<td>Reading</td>
<td>Using various reading styles</td>
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<tr>
<td>Notes</td>
<td>Improving note-taking skills</td>
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<tr>
<td>Test</td>
<td>Using test-taking strategies</td>
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<tr>
<td>Thinking</td>
<td>Using critical and logical thinking skills</td>
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<tr>
<td>Communicating</td>
<td>Using encoding, decoding, and active-listening skills</td>
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<tr>
<td>Diversity</td>
<td>An important quality of life issue</td>
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<tr>
<td>Money</td>
<td>Making it, Protecting it, and Spending It.</td>
</tr>
<tr>
<td>Health</td>
<td>Using and protecting the human machine</td>
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</tbody>
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COURSE TASKS: Through tests, classroom participation, and special assignments, the student will demonstrate understanding of the chapter topics by completing all:

- 12pts./____ 12 chapter quizzes. **Hint: Do quizzes while reading the chapter**
- 20pts./____ and tests. **No late quizzes or tests accepted.**
- 72pts./____ Essay questions after chapter 6 (12pts. per)
- 10 pts./____ Write **two (2)** 1-page reaction papers. **One** must come from a chapter in the text, and **another**, from a different source. **Hint: Use the library.**
- 15 pts./____ Demonstrate Learning Theory by presenting 3 real-life personal examples.
- 5pts./____ Write a 1-page paper about a “successful” person of your choosing. **Hint: Start now.**
- 30pts./____ Field trip to both campuses of Hawaii Pacific University. **Hint: Inform other instructors now.**
- 50pts./____ Present a personal, researched, post-WCC academic plan. Use the comprehensive college plan worksheet provided. Discuss each choice (3) and final selection (1).

214 pts possible/__________ = ___________ Grade

METHOD OF GRADING:

- 214 - 174pts  A  Attendance counts:
- 173 - 138pts  B  **DROP OF ONE GRADE AFTER 2 UNEXCUSED**
- 137 - 107pts  C  Only documented medical excuses will be accepted.
- 106 - 81pts  D
- 80 - 00pts  F

ABSENCES.

MODE OF INSTRUCTION: Lecture, field trip, videos, guest speakers, etc.

REQUIRED TEXT: **Becoming a Master Student**, College Survival, Inc., by David B. Ellis

STUDENT RESPONSIBILITIES: Be prepared to respond to all assignments either verbally or in written form at each class. All work must be done on time.