1993-1994 Academic Calendar

1993—FALL SEMESTER

August 1 (Su) .................................. APPLICATION DEADLINE FOR REGULAR ADMISSION
August 16 (M) .................................. Faculty Duty Date
August 17 (T) .................................. Registration
August 18, 23-27 (W, M-F) ........... Late Registration/Add/ Drop Period
August 20 (F) .................................. Holiday: Admission Day
August 23 (M) .................................. FIRST DAY OF INSTRUCTION
September 6 (M) .................................. Holiday: Labor Day
• September 10 (F) .................................. LAST DAY OF OFFICIAL WITHDRAWAL,
• October 29 (F) .............................. LAST DAY OF OFFICIAL WITHDRAWAL,

1994—SPRING SEMESTER

December 15 (W) .................................. APPLICATION DEADLINE FOR REGULAR ADMISSION
January 5 (W) .................................. Registration
January 6, 12-19 (Th, W-W) ........... Late Registration/Add/ Drop Period
January 12 (W) .................................. FIRST DAY OF INSTRUCTION
January 17 (M) .................................. Holiday: Martin Luther King Jr. Day
• February 2 (W) .............................. Last Day of Erase Period
February 21 (M) .................................. Holiday: President's Day
March 21-25 (M-F) .................... SPRING RECESS
March 25 (F) .................................. Holiday: Prince Kuhio Day
• March 30 (W) .............................. LAST DAY OF OFFICIAL WITHDRAWAL,
  SPRING SEMESTER

1994 SUMMER SESSION

Dates to be determined

• Erase/withdrawal dates are for 15-week classes only.
  Please contact Admissions and Records for erase/withdrawal dates for 5, 8, or 10-week classes.
NEW COURSES

AG 92 Special Topics (1-4)
This course covers current agricultural topics. The course is designed to have variable credits to coincide with the rigor of the topics. A student may enroll and receive credit for this course more than one time (for different topics). A specific course description will be printed in the schedule of classes. ((1-4 hrs. lect.; 1-8 hrs. lab)
Prerequisite: Determined by course.

ART 102 Introduction to Printmaking-Screen Printing (3)
Studio experience mainly for non-majors. An introduction to printmaking providing experience in the development of skills used in designing for screen printing on paper. Includes skill in photo-screening. (2 hrs. lect.; 3 hrs. lab)

JOURN 150 Press and Society (3)
An introduction to American mass media (newspapers, magazines, film, radio, television and advertising) and their role in society, including development, trends and responsibilities. (3 hrs. lect.)
Prerequisite: Nelson-Denny score of 76 or higher.

OAT 22B Skill Building (2)
Develops keyboard mastery of the alphabet, numbers, and symbols. Emphasis on strategies and personalized drills to improve typing. (2 hrs. lect.)
Prerequisite: OAT 20C or OAT 21 or permission of instructor.

OAT 30 Information Processing (3)
Covers intermediate-level word processing concepts. Overview of information processing input, output, and storage equipment, as well as a study of information processing as a system. (WordPerfect) (3 hr. lect.)
Prerequisite: ENG 22 or equivalent; OAT 23 or typing speed of 45 wpm.

SP 231 Performance of Literature (3)
Introduction to the study of literature through performance. Practice in rhetorical and literary analysis culminating in and performance of literary selections for an audience. The nature of performance criticism. (3 hrs. lect.)

Math Advisement Notes for Math 24 and 25 Students

The community colleges in the University of Hawaii offer two courses, Math 24 and Math 25, to cover all the topics in Elementary Algebra. However, Kapiolani, Maui, Kauai and Hawaii Community Colleges cover topics in Math 24/25 in a different order compared to Honolulu, Leeward and Windward Community Colleges. Therefore, Math 24 from Kapiolani, Maui, Kauai and Hawaii is NOT equivalent to Math 24 at Honolulu, Leeward and Windward. Similarly, Math 25 from Kapiolani, Maui, Kauai and Hawaii is NOT equivalent to Math 25 at Honolulu, Leeward and Windward. Kapiolani, Maui, Kauai and Hawaii Community Colleges will be making changes to their course number to Math 24X/25X to identify to students that there are differences from Math 24/25 at Honolulu, Leeward and Windward. Students successfully completing Math 25 or Math 25X from any campus in the University of Hawaii will be able to take the next course, Math 27 (Intermediate Algebra) or Math 100 (Survey of Math).

To avoid problems, students who need to or want to take both Elementary Algebra courses are strongly advised to complete their two Elementary Algebra courses at one campus. Because Windward's Math 25 assumes a knowledge of topics covered in Windward's (or Honolulu's or Leeward's) Math 24, if you took Math 24 (soon to be Math 24X) at Kapiolani, Maui, Kauai or Hawaii Community Colleges, you need to see a math instructor for special clearance to be able to take Math 25 at Windward. Otherwise, you will be required to take Windward's Math 24 class.
WCC instructor Mark Hamasaki doesn’t just teach his students the fundamentals of photography—he tries to reawaken their creative spirit.

“Creativity should be as important to an educated person as the three Rs,” he explained.

Hamasaki has been the guiding force behind the photography courses at WCC. He trains students from ages 18 to 80 in how to use a camera, develop film and “see” the world through new eyes.

His students have gone on to win awards, both in Hawaii and on the mainland, and have been accepted at prestigious colleges and universities as photography majors.

The student-faculty committee that recommended Hamasaki for the award said he nourishes individuals, inspiring them to push the limits of their art and themselves.

The committee also said he goes far beyond his regular teaching responsibilities to help students pursue independent study projects and discover their own creative vision.

Hamasaki earned his bachelor’s degree from the Rochester Institute of Technology in New York and his master’s from the Basel School of Design in Switzerland.

He returned to his family’s home in Hawaii in 1981 and started teaching at WCC in 1984.

“My goal as a teacher is to give students a good foundation,” he said. “I also stress quality work. A lot of students feel that photography is a cruise class, but in here they really work. I have high expectations for my students.”

Hamasaki is an active professional photographer who has won several awards of his own. His current long-term project involves documenting the construction of the H-3 freeway.

“Photography is important because imagery has become so integrated into our lives — through news, through advertising — and we need to understand those images. You don’t necessarily have to take a college course, but it helps.”

Hamasaki said he enjoys teaching and plans to continue at Windward.

“Windward is really a beautiful place to work,” he said. “We have a small, intimate campus in a beautiful setting. I live in Kaneohe so the campus is part of my community.

“The college has developed an excellent reputation for liberal arts, small class sizes, excellent teachers and a very supportive administration.

“We’re looking forward to our master plan with new buildings, so it will be an even more beautiful campus.”
## Tuition and Fees: Change to:

<table>
<thead>
<tr>
<th></th>
<th>Full-time</th>
<th>Part-Time 1-11 credits</th>
<th>Part-Time 12 or more credits</th>
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<tr>
<td>Hawaii residents*</td>
<td>$240/credit</td>
<td>$210/credit</td>
<td>$230/total</td>
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<tr>
<td>Non-Hawaiian Resident</td>
<td>$118/credit</td>
<td>$1400 total</td>
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*includes active duty military assigned in Hawaii and their dependents and most foreign students.

## Tuition and Fees: Add

4. National guard and military reservists tuition waiver:
   - Any resident of the State of Hawaii may attend any institution of the University of Hawaii system on a tuition-exempt basis if they meet the following conditions:
     a. Qualified enlisted person, warrant or company grade officer (0-1 through 0-3)
     b. Resident of the State of Hawaii as prescribed by the University's definition of residency.
     c. Not receiving any other veterans or federal education benefits.
     d. Obtain the proper waiver forms from the unit, submit the waiver form to the admission office for verification of residency, submit verified form to the cashier to complete registration.

## Change in title: Intro to Financial Accounting

The priority deadline for applying for aid for the 1993-94 academic year is April 1, 1993. Applications received after the deadline will be considered as long as funds are available. Additional information is available in the brochure "A Guide to Financial Aid at the University of Hawaii" and from the Financial Aid Office, in Waipa 120 (235-7449). All financial aid programs are subject to change due to legislative action.

### Federal Financial Aid Programs

Federal Pell Grants and Federal Supplemental Educational Opportunity Grants (FSEOG) are federal grants requiring no repayment.

Federal Work-Study Program (FWS) provides part-time employment on campus.

The Federal Perkins Loan Program is a long-term federal loan program.

### Males may be required to provide proof of Selective Service registration in order to qualify for federal financial aid. The policy statement may be found on page 53.

### Insert before Credit by Examination, the following:

**Evaluation of Transfer Credits**

A request must be made by the student to have an evaluation of transfer credits. The request must be made to the Admissions and Records Office.

### Under Auditing add following sentence at end of last paragraph: "Forms for auditing approval can be obtained from the Admissions and Records Office."

### Add as last line of course description:

"Repeatably up to 4 credits, 4 credits applicable toward A.S. degree."

### Change in title: Intro to Managerial Accounting

Introduction to practices and procedures used to report internal operations to management. Topics include manufacturing operations, budgeting, standard costs, cost-volume-profit analysis, product and process costing, statement of cash flows, financial statement analysis.

**Prerequisite:** ACC 201

### Change in title: Intro to Managerial Accounting Laboratory

### Change in number and title: AG 21 Plant Identification
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<tr>
<th>Page #</th>
<th>Course</th>
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<th>Page #</th>
<th>Course</th>
<th>Change</th>
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</thead>
<tbody>
<tr>
<td>29</td>
<td>AG 93V</td>
<td>Add as last line of course description: &quot;Repeatable up to 4 credits, 1 credit applicable toward Certificate of Completion.&quot;</td>
<td>45</td>
<td>MUS 123</td>
<td>Change in number and lecture hrs.: MUS 121B, 2 lect. hrs. Add as last line of course description: &quot;Repeatable up to 2 credits, 2 credits applicable toward A.A. degree.&quot;</td>
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<tr>
<td>30</td>
<td>ART 106</td>
<td>Change in number and title: Art 116 Intro to Three Dimensional Composition.</td>
<td>45</td>
<td>MUS 124</td>
<td>Change in number and lecture hrs.: MUS 122B, 2 hrs. lect/lab.</td>
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<td>31</td>
<td>ART 243</td>
<td>Add as last line of course description: &quot;Repeatable up to 6 credits, 6 credits applicable toward A.A. degree.&quot;</td>
<td>46</td>
<td>OAT 21</td>
<td>Change in number, title, credits description and lecture hrs.: OAT 21B, Keyboarding I (1) Emphasis on alphabetic and numeric keyboarding by touch; includes speed and accuracy drills. Covers basic editing procedures, formatting tables, and proofreading. (2 hrs. lecture/lab)</td>
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<tr>
<td>31</td>
<td>ART 244</td>
<td>Add as last line of course description: &quot;Repeatable up to 6 credits, 6 credits applicable toward A.A. degree.&quot;</td>
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<tr>
<td>33</td>
<td>BUS 44</td>
<td>Change in number, title, and description: BUS 170 Intro to Investments. An overview of financial markets including stocks, bonds, U.S. treasury and agency and municipal issues, futures contracts, mutual funds, time deposits, and real estate and how to participate in these markets. Course will emphasize fundamental and technical analysis of investment strategy.</td>
<td>46</td>
<td>OAT 21</td>
<td>Change in number, title, credits, description and lecture hrs.: OAT 21C, Keyboarding II (1) Develops touch keyboarding skills; covers basic word processing, formatting correspondence, and proofreading. (2 hrs. lecture/lab)</td>
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<td>35</td>
<td>DP 121</td>
<td>Add as last line of course description: &quot;Repeatable up to 4 credits, 3 credits applicable toward Certificate of Completion.&quot;</td>
<td>46</td>
<td>OAT 23</td>
<td>Prerequisite: OAT 21B or OAT 20B/C</td>
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<tr>
<td>38</td>
<td>FIN 93V</td>
<td>Add as last line of course description: &quot;Repeatable up to 4 credit, 4 credits applicable toward A.S. degree.&quot;</td>
<td>46</td>
<td>OAT 31</td>
<td>Change in number, title, credits, description and lecture hrs.: OAT 21D, Keyboarding III (1) Covers basic word processing, editing procedures, formatting tables, and proofreading. Includes speed and accuracy drills. Speed of 35 words per minute required to complete this course. (2 hrs. lecture/lab)</td>
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<td>40</td>
<td>HUM 193V</td>
<td>Add as last line of course description: &quot;Repeatable up to 12 credits, 12 credits applicable toward A.A. degree. No more than 12 credits in any combination of Independent Study or Cooperative Education may apply to the degree requirements.&quot;</td>
<td>46</td>
<td>OAT 43</td>
<td>Prerequisite: OAT 21B/3D</td>
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<td>41</td>
<td>INDEPENDENT STUDIES...-99, 199, 299 Add as last line of course description: &quot;199, 299 Any combination repeatable up to 12 credits, 12 credits applicable toward A.A. degree. No more than 12 credits in any combination of Independent Study or Cooperative Education may apply to the degree requirements.&quot;</td>
<td>47</td>
<td>OAT 93 V</td>
<td>Change in contact hours: 3 lecture</td>
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<td>Exception: English 199, 299 Any combination repeatable up to 6 credits, 6 credits applicable to the A.A. degree.</td>
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<tr>
<td>42</td>
<td>JOURN 285V</td>
<td>Add as last line of course description: &quot;Repeatable up to 6 credits, 6 credits applicable toward A.A. degree.&quot;</td>
<td>49</td>
<td>SSCI 193V</td>
<td>Change in credits: (1-3) Add as last line of course description: &quot;Repeatable up to 4 credits, 4 credits applicable toward A.S. degree.&quot;</td>
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<td>44</td>
<td>MUS 101</td>
<td>Add as last line of course description: &quot;Repeatable up to 4 credits, 4 credits applicable toward A.S. degree.&quot;</td>
<td></td>
<td></td>
<td>Change in credits: (1-3) Add as last line of course description: &quot;Repeatable up to 6 credits, 6 credits applicable toward A.A. degree. No more than 12 credits in any combination of Independent Study or Cooperative Education may apply to the degree requirements.&quot;</td>
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<tr>
<td>44</td>
<td>MUS 114</td>
<td>Add as last line of course description: &quot;Repeatable up to 7 credits, 7 credits applicable toward A.A. degree.&quot;</td>
<td>58-60</td>
<td></td>
<td>Change in credits: (1-3) Add as last line of course description: &quot;Repeatable up to 4 credits, 4 credits applicable toward A.S. degree.&quot;</td>
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<tr>
<td>44</td>
<td>MUS 121B</td>
<td>Change in number: MUS 121Z.</td>
<td>61</td>
<td></td>
<td>Change: New list of names</td>
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<td>45</td>
<td>MUS 121D</td>
<td>Add as last line of course description: &quot;Repeatable up to 2 credits, 2 credits applicable toward A.A. degree.&quot;</td>
<td>61</td>
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<td>Delete: Kenneth Mau from Automotive Technology Advisory Committee.</td>
</tr>
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<td>Add as last line of course description: &quot;Repeatable up to 2 credits, 2 credits applicable toward A.A. degree.&quot;</td>
<td>61</td>
<td></td>
<td>Delete: Elaine Diaz, Richard A. Wright and Gerald Yahaba from Business Advisory Committee.</td>
</tr>
</tbody>
</table>
University of Hawaii Board of Regents

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Windward Community College

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Jeff Hunt, Assistant to the Provost
Hiroshi Kato, Dean of Instruction
Mike Garcia, Assistant Dean of Instruction
Karla Jones, Acting Assistant Dean of Instruction
Roy Fujimoto, Director for Community Services
Sandra Matsui, Dean of Student Services
Steven Nakasone, Director for Administrative Services

Windward Community College Staff and Faculty

CLAYTON AKATSUKA, Instructor, Mathematics
M.Ed., University of Hawaii
Fifth Year Teaching Certificate, University of Hawaii

JANICE ANDERSON, Student Employment Coordinator
M.A., Chaminade University of Honolulu
B.A., West Oahu University

MILTON ANDERSON, Counselor, Academic Advisor, Instructor
M.A., Chapman College
B.A., U.C.L.A.

ELIZABETH ASHLEY, Technical Services Librarian, Asst. Professor
M.A., Arizona State University
M.S., Florida State University
B.A., University of Florida

ELIZABETH BRAFFET, Media Specialist, Instructor
M.S., Indiana University
DAG, Georgian College
B.S., Memorial University of Newfoundland

PATTI ISHIMOTO CHONG, Counselor, Academic Advisor, Instructor
M.Ed., University of Hawaii
B.Ed., University of Hawaii

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Ph.D., University of Hawaii
M.Ed., University of Hawaii
M.S., University of Hawaii
B.S., Georgetown University

LILLIAN CUNNINGHAM, Asst. Professor, English: Composition, Literature
M.A., University of Arkansas
B.A., Hastings College

JOHANNA DANOS, Instructor, Mathematics
M.S., University of Hawaii
B.A., University of Colorado

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M.A., University of Hawaii
M.S., Florida State University
B.S., Florida State University

DAVID DENISON, Professor, Social Science, Geography
M.A., University of Arizona
Fifth Year Teaching Certificate, University of Hawaii
B.A., Southern Illinois University

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Ed.D., State University of New York at Albany
M.Ed., University of Rochester
A.B., Colgate University

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B.A., Muskingum College

ROY FUJIMOTO, Director of Special Programs and Community Services
M.A., University of Hawaii
B.A., University of Santa Clara

MICHAEL GARCIA, Assistant Dean of Instruction
M.A., Pepperdine University
B.S., California State University, L.A.

PHILLIP R. HAGSTROM, Assoc. Professor, History
M.A., University of Hawaii
B.S. Ed., Northwestern University

MARK HAMASAKI, Humanities Department Chair
M.F.A., (equiv.) Basel School of Design, Basel, Switzerland
B.F.A., Rochester Institute of Technology

CHARLES HEAUKULANI, Registrar
M.Ed., University of Hawaii
B.S., Chaminade College
<table>
<thead>
<tr>
<th>Name</th>
<th>Position</th>
<th>Institution</th>
</tr>
</thead>
<tbody>
<tr>
<td>GILBERT RONALD JACQUELINE R. MALY</td>
<td>Professor, Biology, General Science</td>
<td>University of Hawaii</td>
</tr>
<tr>
<td>JEFFREY W. DONALD KILLEEN</td>
<td>Instructor, Skills</td>
<td>University of Hawaii</td>
</tr>
<tr>
<td>NEAL HIROSHI ISHIDA-BABINEAU</td>
<td>Instructor, Japanese</td>
<td>University of Hawaii</td>
</tr>
<tr>
<td>JEFFREY W. HUNT</td>
<td>Assistant to the Provost</td>
<td>University of Hawaii</td>
</tr>
<tr>
<td>ELLEN ISHIDA-BABINEAU</td>
<td>Instructor, Reading/Learning Skills</td>
<td>University of Hawaii</td>
</tr>
<tr>
<td>KARLA A. JONES</td>
<td>Acting Assistant Dean of Instruction</td>
<td>University of Tennessee</td>
</tr>
<tr>
<td>NEAL JOSEPH</td>
<td>Counselor, Academic Advisor Professor</td>
<td>University of Hawaii</td>
</tr>
<tr>
<td>HIROSHI KATO</td>
<td>Dean of Instruction</td>
<td>Chaminade University</td>
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<tr>
<td>DONALD J. KILEEN</td>
<td>Instructor, Learning Skills</td>
<td>University of Hawaii</td>
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<tr>
<td>DONALD J. KILEEN</td>
<td>Instructor, Learning Skills</td>
<td>B.S., Trenton State College</td>
</tr>
<tr>
<td>WINSTON N.A. KONG</td>
<td>Native Hawaiian Voc-Ed Counselor, Instructor</td>
<td>University of Colorado</td>
</tr>
<tr>
<td>DAVID KRUPP</td>
<td>Asst. Professor, Biological Sciences, Oceanography</td>
<td>University of Hawaii</td>
</tr>
<tr>
<td>HELEN KUOHA-TORCO</td>
<td>Professor, Office Administration and Technology</td>
<td>University of California, Los Angeles</td>
</tr>
<tr>
<td>GILBERT K. KURODA</td>
<td>Fiscal Officer</td>
<td>University of Hawaii</td>
</tr>
<tr>
<td>RONALD LOO</td>
<td>Professor, Philosophy, Music</td>
<td>University of Hawaii</td>
</tr>
<tr>
<td>JACQUELINE R. MALY</td>
<td>Professor, Biology, General Science</td>
<td>University of Chicago</td>
</tr>
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<tr>
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<tr>
<td>ANTOINETTE MARTIN</td>
<td>Instructor, Art</td>
<td>University of Hawaii</td>
</tr>
<tr>
<td>SANDRA MATSUI</td>
<td>Dean of Student Services</td>
<td>University of Hawaii</td>
</tr>
<tr>
<td>SCOTT MASUNO</td>
<td>Computer Specialist</td>
<td>University of Hawaii</td>
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<tr>
<td>ALFRED KALANI MEINECKE</td>
<td>Instructor, Hawaiian Language and Culture</td>
<td>University of California - Berkeley</td>
</tr>
<tr>
<td>CHARLES MITCHELL</td>
<td>Instructor, English: Composition, Literature</td>
<td>Eastern Washington University</td>
</tr>
<tr>
<td>ROY H. MURAMOTO</td>
<td>Director, TRIO Project</td>
<td>University of Hawaii</td>
</tr>
<tr>
<td>OTOME M. MYERS</td>
<td>Professor, Psychology</td>
<td>University of Hawaii</td>
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<tr>
<td>STEVEN NAKASONE</td>
<td>Director for Administrative Services</td>
<td>University of Hawaii</td>
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<tr>
<td>PAUL L. NASH</td>
<td>Asst. Professor, Ceramics</td>
<td>Rhode Island School of Design</td>
</tr>
<tr>
<td>CLYDE NOBLE</td>
<td>Assoc. Professor, Chemistry</td>
<td>University of Hawaii</td>
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</table>

Instructor, Art
M.F.A., University of Hawaii
B.A. & B.F.A., University of Hawaii
B.A., Michigan State University
Counselor, Academic Advisor, Instructor
M.S., Chaminade University of Honolulu
B.A., West Oahu University
A.A., Windward Community College
Asst. Professor, Accounting CPA, Hawaii
B.B.A., University of Hawaii
Computer Specialist
M.S., University of Hawaii
B.S., University of Hawaii
Dean of Student Services
M.A., University of California-Santa Barbara
B.A., University of California-Davis
Instructor, English: Composition, Literature
M.A., University of Hawaii
Fifth Year Teaching Certificate,
University of Hawaii
B.A., Chaminade University of Honolulu
Instructor, Geology, Oceanography, Marine Option Program Coordinator
Ph.D., Harvard University
M.Sc, University of Hawaii
B.S., University of Hawaii
Instructor, Hawaiian Language and Culture
A.B., University of California, Berkeley
Instructor, English: Composition, Literature
M.A., Eastern Washington University
Fifth Year Teaching Certificate,
Pacific Oaks College
B.A., Eastern Washington University
Instructor, Drama
M.F.A., University of Hawaii
B.A., Vassar College
Assoc. Professor, Music
M.M., University of Hawaii
B.A., University of Oklahoma
Director, TRIO Project
M.Ed., University of Hawaii
M.B.A., Pepperdine University
B.A., University of Hawaii
Professor, Psychology
M.P.H., University of Hawaii
M.S., Columbia University
M.A., University of Chicago
School of Social Work Certificate,
University of Hawaii
B.A., University of Hawaii
Director for Administrative Services
B.A., University of Hawaii
Asst. Professor, Ceramics
M.A.T. Art Ed., Rhode Island School of Design
B.F.A., Chouinard Art Institute, Los Angeles
Assoc. Professor, Chemistry
Ph.D., University of Hawaii
A.B., Grinnell College
Clerical and Maintenance Staff

Bernard Akana ........................................ Groundskeeper
A. Dolores Botelho ....................................... Secretary to the Dean of Instruction
Irene Callejo ............................................. Clerk-Typist, Financial Aid Office
Mary Ciacchi ............................................. Clerk-Typist, Community Services
Carl Crowley ............................................. Janitor
Mary Furutani ............................................. Clerk-Typist, Student Services
Jan Hara .................................................. Clerk, Business Office
Faith Keene .............................................. Clerk-Typist, Media Center
Kim Kiyono ............................................... Secretary to the Assist. Dean of Instruction, Div. I
Betsy Kunishige ......................................... Clerk, Business Office
Trudy Kurosaki .......................................... Secretary to the Dean of Student Services
Joy Lindsay ............................................... Clerk-Typist, TRIO Project
Elaine Manuel ............................................ Clerk, Bookstore
Dolores Medeiros ....................................... Janitress
Trudy Miyagi ............................................ Library Assistant
Leilani Moss ............................................. Secretary to the Provost
Sharon Nakagawa ....................................... Account Clerk, Business Office
Gale Niwa ................................................ Clerk, Business Office
Lynn Oganeku ............................................ Secretary to the Assist. Dean of Instruction, Div. II
Ann Omiya .............................................. Library Assistant
Karm Puu ................................................ Clerk-Typist, Registrar
Lavenda Saberon ......................................... Janitress, Working Foreman
Aileen Salvador ......................................... Clerk-Typist, Registrar
Barbara Shannon ........................................ Janitress
Kahealani Tani .......................................... Clerk-Typist, Dean of Instruction
Irene Tokuda ............................................ Secretary to the Director of Community Services
Faye Watanabe .......................................... Library Technician
Laurie Wofford ......................................... Clerk-Typist, Windward Transition Program
Elise Yamamoto .......................................... Personnel Clerk
Kathy Yamamoto ........................................ Secretary to the Director, Administrative Services
Richard Yamamoto ...................................... Building Maintenance Worker