1. Admission Information

Windward invites all people 18 or older to attend—high school graduation is not required. Applicants under 18 must be high school graduates or qualify for admission as early admits.

2. Application Information

Students enrolled during Spring 1979 need not file an application for summer. All others must submit an application by May 21. Students who apply after May 21 will be accommodated on a space-available basis and must register during the late registration period. (A $5.00 late registration fee will be charged.)

3. Registration Information

Early registration: Only for students enrolled at MCC during Spring 1979 — Eckerd 102.

**Wednesday, May 2:**
- 9:00 am -- E - K
- 9:30 am -- L - R
- 10:00 am -- S - W
- 10:30 am -- X - Z
- 5:00 pm -- 7:00 pm A - Z

**Regular registration: For new, returning, transfer, and continuing students — Eckerd 102.**

**Monday, June 4:**
- 9:00 am -- E - K
- 9:30 am -- L - R
- 10:00 am -- S - W
- 10:30 am -- X - Z
- 5:00 pm -- 7:00 pm A - Z

**Late Registration — Eckerd 102**

**Tuesday, June 12:**
- 9:00 - 11:00 am

Application and registration information is available at the Office of the Registrar, Eckerd 112.

**Phone:** 235-0132

4. Changes in Registration

Students may add classes after initial registration only at the following times: Wednesday and Thursday, June 13 and 14, 8:00 to 11:00 a.m. and 6:00 to 6:30 p.m.; Friday, June 15, 9:00 to 11:00 a.m.

Withdrawals from classes on the above dates will not be reflected on the student’s permanent transcript record. Withdrawals after June 15 will be recorded on the transcript. Withdrawals and adds are processed as changes in program end - a fee of $2 is assessed.

**ART 105B ELEMENTARY STUDIO: CERAMICS (Wheelthrowing) 3 cr.***

Introduction to the use of the potter’s wheel emphasizing techniques of forming basic wheel thrown shapes on the electric or kick wheel. Emphasis also on decorating, glazing and firing of ceramic pieces. Meets AA Humanities requirements.

Prerequisite: ART 105

**ART 105B (611) 5:45 - 7:45 PM MWFH 101 108**

Instructor: L. Lehano

**ART 107 ELEMENTARY STUDIO: PHOTOGRAPHY 3 cr.***

An introduction to black and white photography emphasizing a variety of picture-making techniques. Assignments and field trips. Student provides 35mm/120mm camera and materials. Meets AA degree Humanities requirements.

**ART 107 (601) 8:00 - 10:00 AM MTWH 101 102**

Instructor: P. Kodans

**ART 197 ELEMENTARY STUDIO: EASTERN ART FORMS 3 cr.***

Studio/lecture class. Emphasis on creating two and three dimensional forms through rhythmic movements and ink brush techniques. Meets AA degree Humanities requirements.

**ART 197 (611) 8:00 - 10:00 PM MTWH 101 101**

Instructor: L. Prado

5. Course Cancellation

Courses with insufficient enrollment are subject to cancellation. Notice of cancellation will be posted at the classroom on the first day of class. Students registered for courses that are cancelled may select an alternative available course and process a change in registration without paying a change fee, provided they make the change prior to close of business on Friday, June 15, 1979. Students in cancelled classes, may also request a full tuition refund for the course if they do not wish to make another selection; this request should be made on June 13, 1979.

6. Full-Time Status

For the 6-week summer session, Windward considers students taking 4 or more credits as full-time students.

7. Tuition and Fees

Tuition is $20 per credit for residents of Hawaii and $30 per credit for non-residents. All tuition and fees must be paid in full at the time of registration, since registration is not complete until payment is made. A late registration fee of $5 will be charged for any student registering after June 4, 1979. A $2 charge is assessed for each change in program after registration.

8. Refunds

A student who officially withdraws from a course may obtain the following refunds, after filing petition to withdraw at the Registrar’s Office during office hours (8:00 a.m. to 4:00 p.m.):

- 100% refund for official withdrawal on or before June 12, 1979.
- 80% refund for official withdrawal on June 13, 14, or 15, 1979.
- 40% refund for official withdrawal on June 16, 19, or 20, 1979.

NO REFUNDS are available for withdrawal after June 20, 1979.

9. Calendar

**First day of instruction — Wednesday, June 13, 1979.**

**Holiday — Monday, July 4, 1979.**

**Exams — Thursday, July 26, 1979.**

**Last day of instruction — Friday, July 27, 1979**

10. BMACH O2OC ELECTRONIC CALCULATORS 1 cr.

Individualized instruction in use of the electronic calculator. Practical applications are used. Memory units, storage registers, automatic decimal controls are introduced. Required for business programs.

**Prerequisite:** MATH 007 or equivalent

**BMACH O2OC (611) 8:00 - 9:20 PM TTH Judd 124**

Instructor: F. Brown
BUS 020 (611) 5:45 - 7:45 PM MTWTH Mahi 102
Instructor: C. Cragg

BUS 040 PRINCIPLES OF REAL ESTATE 3 cr.
Survey of real estate law, finance, appraising, brokerage and investments including ownership interest, contracts and open housing laws. Elective course for AA degree in Accounting and Finance.
BUS 040 (601) 8:00 - 10:00 AM MTWTH Mahi 101
Instructor: J. Mansard

COMN 145 INTERPERSONAL COMMUNICATIONS 3 cr.
Introduction to theory and practice of interpersonal communication. Emphasis on practical application of theory to improve communication skills, interpersonal relationships and reduce communication breakdowns. Meets AA degree Communication requirements; required for Business-Clerical majors.
COMN 145 (601) 8:00 - 10:00 AM MTWTH Mahi 103
Instructor: Staff

Drama 101 INTRODUCTION TO DRAMA AND THEATRE 3 cr.
Study of changing forms in theatre and dramatic literature via representative plays; introduction to theatrical production. Attendance of at least 3 plays is required; field trips are scheduled. Meets AA degree Humanities requirements.
Drama 101 (601) 10:15AM - 12:15PM MTWTH Eck 129
Instructor: E. Wichmann

ENG 001 BASIC READING 3 cr.
Helps student improve reading ability. Emphasizes vocabulary development, improved comprehension, more positive attitude toward reading. For students reading below 11th grade level. Course may be repeated upon consent of instructor. Meets AA degree Communication requirements. Prerequisite: 52 or above on Nelson-Denny Reading Test.
ENG 001 (611) 5:45 - 7:45 PM MTWTH Lono 114
Instructor: K. Chang

ENG 022 INTRODUCTION TO EXPOSITORY WRITING 3 cr.
A "refresher course" focusing on grammatical form, organization, writing well-formed, complete sentences and paragraphs. Meets AA degree Communication requirements.
ENG 022 (601) 10:15 AM - 12:15PM MTWTH Mahi 102
Instructor: L. Cunningham

ENG 102 COLLEGE READING SKILLS 3 cr.
Emphasizes speed, vocabulary, comprehension, critical reading. Develops reading, scanning, study reading techniques. For students reading at 11th grade level or above. Course may be repeated upon consent of instructor. Meets AA degree Communication requirements. Prerequisite: 53 or above on Nelson-Denny Reading Test.
ENG 102 (611) 8:00 - 10:00 AM MTWTH Mahi 103
Instructor: A. Tsuji

FR 197 PHRASE FRENCH 1 cr.
A course in essential French phrases and vocabulary, designed for travelers in France. Meets AA degree Communication requirements.
FR 197 6:25 - 7:25 PM M W Mahi 101
Instructor: L. Umanzor

GEOG 101 MAN'S NATURAL ENVIRONMENT 3 cr.
Survey of the natural environment; distribution and interactions of elements of Earth's Ecosystem; air, water and organisms; lab problems in map interpretation and environmental analysis. Meets AA degree Natural Science requirements.
GEOG 101 (611) 8:00 - 10:00 PM MTWTH Mahi 102
Instructor: C. Berry

HIST 152 (601) 10:15AM - 12:15PM MTWTH Mahi 103
Instructor: J. Muchals

MATH 001 BASIC MATHEMATICS 4 cr.
Numeration, whole numbers, fractions, decimals, percents, ratios, proportions, averages, medians, squares, square roots, integers. May be applied to meet AA degree elective requirements. Prerequisite: None.
MATH 001 (611) 5:45 - 7:45 PM MTWTH Mahi 113
Instructor: Staff

MATH 100 SURVEY OF MATHEMATICS 3 cr.
An introduction to quantitative and logical reasoning for the non-science/non-mathematics major. The question of "What is mathematics?" is explored, while focusing on mathematical systems or models and evaluating an appreciation for mathematics as an aesthetic art, and developing skills in problem-solving analysis. Meets AA degree Quantitative Reasoning requirements. Prerequisite: Math 025, or one-year of high school algebra of equivalent.
MATH 100 (601) 8:00 - 10:00 AM MTWTH Mahi 113
Instructor: S. Uluave

MUS 121C BEGINNING CLASSICAL GUITAR 1 cr.
Introductory course in guitar playing. Students will learn chords, strumming techniques and to read music. This course is designed for students with little or no experience in playing a guitar. Meets AA degree Humanities requirements.
MUS 121C (601) 12:30 - 1:30PM MTWTH Mahi 105
Instructor: R. Loo

PHIL 210 INTRODUCTION TO LOGIC 3 cr.
A study of the foundations and development of formal thought and communication and their applications. Includes analysis of deductive and inductive reasoning, scientific method, and the use of symbolic systems. Meets AA degree Quantitative Reasoning requirements.
PHIL 210 (611) 8:00 - 10:00 AM MTWTH Mahi 101
Instructor: Staff

PSY 100 SURVEY OF PSYCHOLOGY 3 cr.
An introductory course with emphasis on principles of human behavior. Topics covered include motivation, learning, perception, emotion, development, personality, states of consciousness, group processes, problem solving and thinking, methods of inquiry. Meets AA degree Social Science requirements.
PSY 100 (601) 10:15AM - 12:15PM MTWTH Mahi 101
Instructor: Staff

SSCI 120 HAWAII'S PEOPLE 3 cr.
Designed to help students understand themselves and their ethnic identity especially as it affects them by other ethnicities. The course is not an indepth, detailed study of all ethnic groups in Hawaii, rather it attempts to cover aspects deemed essential to an understanding of ethnic awareness. Discussion revolves around Hawaii's history and the resulting interaction of ethnic groups. Problems of prejudice and discrimination will be discussed. Meets AA degree Social Science requirements.
SSCI 120 (611) 5:45- 7:45PM MTWTH Mahi 103
Instructor: C. Yim

TYPW 020 BEGINNING TYPEWRITING 3 cr.
First level typing including keyboard mastery, letter formats, manuscripts, and job applications. Supervised practice aids in developing speed level at minimum of 30 wpm with 5 or fewer errors. Required for business programs. May be applied to meet AA degree elective requirements.
TYPW 020 (611) 8:00 - 10:00 AM MTWTH Mahi 101