Windward Community College ‘IKE Program

The internship component of this program was developed in order to provide WCC ‘IKE students a hands-on opportunity to learn and participate in a research or training in the STEM field. Students who participate in this program will be mentored by professionals and professors in the STEM disciplines. Priority will be given to those who have not participated in previous internships. **Student stipend is $1200 per semester.**

**In order to receive your project stipend you must meet the following Qualifications and Requirements:**

1. Have a completed application with mentor’s signature.
2. WH-1 tax form (fill out only Section A and sign Section E on back).
3. Meets WCC ‘IKE eligibility and plans to pursue engineering in Hawaii.
4. Student takes at least 6 credits in the UH System, AND, a WCC student in good academic standing.
5. Attends all IKE meetings and responds to all ‘IKE communications.
6. Completes and submits a monthly timesheet to ‘IKE Faculty Advisor
7. Completes and submits progress reports as decided by the ‘IKE Faculty Advisor.
8. Completes and submits a survey distributed by the ‘IKE Evaluation Specialist at the end of each semester participated.
9. Present findings of research or project at the annual ‘IKE Symposium (usually held in the Fall semester).
10. A 750-word reflection paper at the end of the semester.

Please fill out entire application in triplicate. One copy for the mentor, Faculty Adviser and student.

Name of applicant ____________________________________________________________

Phone number ______________________________________________________________

Current Cumulative GPA _____________________________________________________

**Mentor or project supervisor contact information**

Name of company or WCC department __________________________________________

Name of mentor or supervisor ________________________________________________

Phone number ______________________________________________________________

Email ________________________________________________________________

Please return your completed application to Joseph Ciotti, Imiloa 134
Project description
Please provide a project description and or overview of project. Description should include a project title, abstract (if available), and description of project including outcomes and goals.

Student duties and responsibilities
Please provide a description of what you (the student) will be responsible for while working on this project.

Hours per week
Please provide the number of hours to be worked per week (maximum 20 hrs/wk).

Student signature ___________________________ Date ____________

Mentor signature ___________________________ Date ____________

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