Space Allocation Requests

The Master Planning and Space Allocation Committee (MaPSAC) makes recommendations to the Chancellor regarding semi-permanent and permanent uses of enclosed and open spaces on campus, including existing buildings, renovations to existing structures, proposed new structures, and the use of open acreage. The objective of the committee is to enhance the functionality, accessibility, and the beauty of the Windward CC campus structures and spaces in the interest of creating a more effective learning environment for our students.

The requestor is encouraged to include attachments such as pictures and plans. Note that basic building plans in PDF and JPG are available on the Buildings and Facilities on Campus page. The requester is also encouraged to provide evidence of support from the college. Any request being made by an external (non-WCC) agency must enlist a Windward CC contact person who will act as the agency’s liaison, and follow the same procedures as those required for internal requests.

Procedure

1) The requester contacts the Chair with the initial draft of the request, which should include all appropriate items listed in the Required Information for All Requests.
2) The Chair forwards the request to the committee for initial discussion.
3) The committee decides if the decision should be made by the Vice Chancellor of Administrative Services, by the committee, or be referred to another group on campus.
4) For committee-made decisions,
   1. The Chair will ask the requester to post the initial draft of the request on the New Initiatives discussion board for college input.
   2. After a minimum of two weeks from the date of posting, the requester will submit a final request electronically to the Chair.
   3. The committee’s review of the final request will include a presentation by the requester and any other interested parties.
   4. The committee’s recommendation will be recorded in the committee notes and forwarded to the Chancellor, requester and any other appropriate people on campus.

Title of Space Request: Childcare Center

Request Status: Dates to be updated by the Chair of the MaPSAC.

Date

Received by Chair of the MaPSAC
Sent to MaPSAC for Initial Decision on Disposition
Posted on the New Initiatives Forum
Discussion Period Closed
Final (modified) Version of Request Received by Chair
MaPSAC Deliberation Begins
Decision: Approved
Disapproved
Withdrawn
Required Information for All Requests

1) Name of the individual or group that is requesting the space
   Michelle Kam, Francine Vierra, Crystal Kamalahohanuilai,
   representatives of Student Parent Group

2) Contact Person’s name, email, and telephone number
   Ardis Eschenberg
   ardise@hawaii.edu
   235-7443
   Also: mkam3@hawaii.edu, fab6@hawaii.edu, cdias2@hawaii.edu

3) Type of space that is needed
   Indoor space adequate for 2 bathrooms, small office, and 2 child care rooms of approximately
   300 square feet each.
   Outdoor space (600 ft²) is required for lanai and play area which are to be fenced in by solid
   fence.

   Justification of space estimates:
   All space estimates are based on Hawaii State Regulations for Childcare Facilities.

   Infant room = 35 sq ft x 6 infants = 210 sq ft (min) without cupboards and crib area. Add 8sq
   ft/crib x 6 infants = 48 sq ft + 10sq ft for cupboards = 270 sq ft for Infant room

   Toddler room = 35 sq ft x 8 toddlers = 280sq ft. (min) + cupboards = 300 sq feet

   Outdoor area must be 75 sq foot per child for all children using at any one time. So, minimally,
   75 sq ft x 8 children = 600 sq feet.

   Note: Covered lanai area could count for up to 30% of this space. So, overall rooms could be
   smaller by 30% or outdoor area can be reduced by 30% if lanai created is included in either
   measurement.

4) Building or space in question
   Akoakoa Rooms 1-07-109 with contiguous space for outdoor area. See attached diagrams

5) How the space is currently being used
   Conference Space. Note that AKO130 will be utilized for this conference/meeting space
   function in lieu of 107-109.

6) Desired start date (and end date, if applicable)
   December 2014 (no end)

7) Description of how the space will be used
   The space will be used as a childcare facility for WCC Student Parents. It will house 6 infants
   (0-12 months) and 8 toddlers (1-2 y.o.). The space allocation, as well as the number of children
(6 + 8) permissible, are determined by state statute. 1 room will be devoted to each age group with an outdoor area fenced in for their use. Other space will provide kitchen and bathroom facilities and an office for staff.

8) Description of how it may contribute to the learning environment and interests of WCC students

Childcare is highly sought after by WCC students. 65% of students answering our Childcare Survey 2014 have at least one child in their household. 81% of these respondents have a child who is not yet old enough for kindergarten. When asked if they had child care resources sufficient to meet their needs, 87.5% of those with newborns-11 month olds and 90.5% of those with 12 months to 23 month olds said ‘Somewhat’ or ‘Not at all.’ (69% at 2 years-school age, 68% of elementary school age). The largest category of ‘not at all’ responses is for those with 0-11 month olds.

This strong need for early childhood child care was further supported by our resource inventory which delineated all childcare resources available in Kaneohe, Kailua, and Waimanalo, as well as many of those available in Ha'ula and Kahuku. For children from 6 weeks to 12 months, there are 1 facility available in Castle Hospital (Kailua-Kaneohe), 2 in Waimanalo and 1 in Kailua. These alternatives were largely cost prohibitive (e.g. $1500/month for Kailua site). Student parents with young children are at risk for dropping out or delaying education. This project provides the resources and support necessary to prevent this.

In keeping with our Mission, supporting the Hawaiian Studies AA, and building on the strengths of our community, this child care center will feature Hawaiian language activities and programming. This is a priority for grant funding being sought, which would provide all renovation costs and initial staffing (3 years), if received. This would allow a local practicum area for Windward Early Childhood students enrolled at Honolulu Community College, as well as a Hawaiian Language practice site for WCC Hawaiian Studies Students. It also provides an appropriate start for our children which can lead to Punana Leo preschools and Kula Kaiapuni (Hawaiian Immersion schools), which are prominent in this community.

This project creates not only resources to promote education for potential adult students, but also resources for current studies to apply their studies, and a pipeline of future students who are grounded in Hawaiian language from birth.

9) Other alternatives that were considered and why those alternatives don't seem to work

No other building with adjacent green space in a low traffic area is available...Most WCC buildings are over-utilized/in high demand. The cafeteria of Akoakoa was originally planned for this purpose but upon architect research was not ideal due to proximity to cooling tower.

10) What other resources may be needed

Renovation funds (Title III) have been sought and were awarded (to begin 10/1/2014, if approved) to finance the renovation and repurposing of this area. The Title III grant, which is a 5 year grant, would also support the initial staffing of the facility, ensuring that the start-up can be cost free and allowing for a pilot program to guide implementation.
11) How the proposal supports or is supported by the Master Plan, the Mission of the College, and the UHCC Strategic Plan.

The master Plan is currently being redesigned. Child care has been brought up consistently during the Planning process as desirable and necessary to serve our community well. It is one of the top 3 issues of the College according to our recent update by the firm stewarding the Master Planning process. It is also one of only 2 facilities in the past Master Plan which was not completed. Thus, this would help fulfill our last Master Plan and would address a concern of the new Master Plan.

The Mission of the College is

Windward Community College offers innovative programs in the arts and sciences and opportunities to gain knowledge and understanding of Hawai‘i and its unique heritage. With a special commitment to support the access and educational needs of Native Hawaiians, we provide O‘ahu’s Ko‘olau region and beyond with liberal arts, career and lifelong learning in a supportive and challenging environment — inspiring students to excellence.

This project allows for us to better provide opportunities to gain knowledge and understanding of Hawai‘i and its unique heritage through Hawaiian language based child care. It also provides a special commitment to support the access and educational needs of Native Hawaiians, both for language and cultural practice and also their expressed needs in our Childcare Survey Grant (53% of respondents were Native Hawaiian). It provides a supportive environment for lifelong and career learning by providing for student needs so that they can attain their education.

This addresses several areas of our strategic plan including Strategic Outcome 1, which concerns Native Hawaiian access and success, particularly for those of low income. This project provides child care resources necessary for enrollment and time to attend and study such that student parents, particularly Native Hawaiians can achieve success. It especially addresses graduation by preventing drop out due to childcare needs and accessibility. This similarly affects these issues for all students as per Strategic Outcome 2. Providing childcare is a foundational support for access, success and graduation. As can be seen by the fact that we are applying for Title III funding, this project also addresses Strategic Outcome 3 by working to bring in increased extramural funding. It addresses Strategic Outcome 4 by creating another opportunity for internships and practica (Outcome 4.4). It also increases accessibility for adult learners as per Outcome 4.7. It addresses Outcomes 5.4-5.6 by creating desired facilities and renovation and garnering external funding.