Saturday, October 6, 2012 – 9 a.m. to 8 p.m.
Windward Community College Campus – Great Lawn

ART & CRAFT VENDOR APPLICATION
(Application also available at: http://windward.hawaii.edu/hoolaulea)

Fee: $120 for one 10’x10’ tent space with lights
Application deadline September 15, 2012
Contact: Mary Renfer, co-chair Phone: 235-7990
E-mail: mar@hawaii.rr.com

☐ Enclosed is my application fee of $120.

Contact Person: ______________________________________________________ Title: ____________________

Company Name: ______________________________________________________

Mailing Address: ______________________________________________________ Zip: __________________

Phone: _______________ Cell: _______________ Fax: _______________ E-mail: ____________________

List the specific product(s) you will be selling: ______________________________________________________

List any special requests (will try to accommodate requests, but not guaranteed): ____________________

• This is an alcohol-free event.
• On a first-to-sign-up basis, vendors will be chosen by the type of product(s) sold. This is to limit duplication. Your merchandise will be screened by the Windward Ho’olaule’a Committee. You will be sent a confirmation letter once you are accepted.
• Vendors may not sell food items without prior approval. Approval may be given to vendors whose main products are specialty items such as made-in-Hawaii jams and jellies, breads, dip mixes, etc., but vendors may not sell any food, including snacks, sandwiches, salads, etc. to supplement their art & craft sales.
• You are responsible for damages to your assigned work area at set-up, during the event, and at time of take-down.
• Children, age 10 and under, are not allowed in the booth area for liability reasons.
• We are seeking craft donations for our Silent Auction to benefit WCC students, If you are interested, check here ☐

The Silent Auction Chairpersons will contact you.

Submit with the application form the following:
1. Check for booth, one 10’x10’ tent space with lights.
   ☐ $120 (Priority for booth assignment will be based on a first-to-sign-up basis.)
   ☐ $25 (optional electrical outlet fee)
2. Signed Vendor Agreement (page 2)
3. Copy of G.E.T. License

Checks are payable to: WINDWARD HO’OLAULE’A
Mail to: Mary Renfer
Windward Ho’olaule’a Crafts Co-Chair
P. O. Box 793
Kaneohe, Hawaii 96744

MAHALO FOR YOUR SUPPORT TOWARDS MAKING THIS EVENT SUCCESSFUL. WINDWARD HO’OLAULE’A 2012 STEERING COMMITTEE