MEMORANDUM

To: Douglas Dykstra
Chancellor, Windward Community College

From: Brian Richardson
Dean of Academic Affairs, Division II, Windward Community College

ACTION REQUESTED:
That the College Ambassadors committee be dissolved and that instead the
Ambassadors be organized as an informal group.

ADDITIONAL COST:
No additional costs to the college are associated with this request.

RECOMMENDED EFFECTIVE DATE:
December 1, 2012.

PURPOSE:
As part of its directives, the ad hoc Committee on Groups recommends that the
College Ambassadors be dissolved as a formal committee and be instead created as
an informal group with no charter or delegated authority.

IMPLEMENTATION PLAN:
The College Ambassadors committee will be dissolved as a committee effective
December 1, 2012 and instead be treated as an informal group. A web page will be
created on the college website to include information on the College Ambassadors

ACTION RECOMMENDED:
It is recommended that the Chancellor authorize the dissolution of the College
Ambassadors committee.

[Signature]
Douglas Dykstra
Chancellor, Windward Community College

Date: 11/19/12