Humanities Department Meeting  
September 13th Friday 2013  
Palanakila 117 / 9:00am—10:30am

Present: Kaala Carmack, Norm Graffam, Sarah Hadmack, Mark Hamasaki, Liko Hoe, Kamuela Kimokeo, So Jin Kimura, Malia Lau Kong, Nick Logue, Toni Martin, Rob Molyeux, Kalawaia Moore, Bryce Myers, Paul Nash

1. Discussion on General Learning Outcomes (GLOs) Assessment  
   a. The Critical & Creative Thinking rubric and the Global & Cultural Awareness rubric were discussed by the department. The consensus within the department seemed to be that the rubrics were concise, yet vague enough to fit a multitude of classes. It was also discussed how the arts & humanities tie directly into critical & creative thinking. Thus the feeling of the department is that the rubric encompasses all that the Humanities department does. A concern, stemming from the attendance at the UHPA Faculty Engagement meeting held on campus yesterday, was brought up in regards to how the Humanities are viewed by other disciplines, and the thinking by a UHPA rep that a science lecturer teaching a 1-credit science lab should be paid more than a music lecturer teaching a 1-credit music class. The department would like to reiterate that what we do is just as valid, important, and significant as what the Sciences and other disciplines do.  
   b. The department discussed the creation of a departmental mission statement. It was brought up that what we do is one, covered in the College’s Mission Statement, and two, spelled out by the Critical & Creative Thinking rubric. Hence, the department decided that we do not need our own mission statement.  
   c. Those involved with the GLO assessment of Information Literacy last semester mentioned that their classes surpassed the benchmark. Because these classes successfully surpassed the benchmark, no further action seems to be needed on the part of the department. It was also mentioned that there would be a campus-wide discussion on Information Literacy on October 18, 2013.  
   d. Kalawaia discussed the assessment of the A.A. degree in Hawaiian Studies Program Learning Outcomes (PLO). He said that Frank approved of the assessment document he sent him. Furthermore, the PLO Assessment of the A.A. degree in Hawaiian Studies will take place in conjunction with the assessment of Critical & Creative Thinking classes this semester. The classes that will be assessed this semester for both the Hawaiian Studies PLOs and the College’s GLOs are: HWST 107, HWST 135, HWST 270, HWST 275, HWST 284.

2. FYI on Independent Study Start & End Dates, Requisition Forms, Prior Learning Assessment (PLA) & Service Learning, & Third Party Review of Final Report
a. Paul brought up that for those teaching independent study courses, the
time frame for credit(s) earned need to be determined.
b. Paul will be double-checking the requisition forms to make sure that they
are in the proper format. The office would like requisition forms to be
filled out online with the exception of putting in the credit card
information. Also forms should say “see attached” for further
documentation needed, and should also reference at least 2 sources for
prices (but if there is only a sole vendor to be used, write “sole vendor” on
form).
c. A program has been created by Carla Rogers and Barbara Belle where
students can earn college credit for experience. However, students cannot
use financial aid for PLA and UHM will not accept these credits. The
Service Learning Coordinator will be charged with overseeing the PLA,
and will receive 6 credits of release time, starting in Spring 2014.
d. Norm has volunteered to be part of the Third Party Review of Final Report
Committee. This committee, created by the Chancellor, will review the
final reports.

3. Discussion on Assigned Time & Department Priorities
a. Paul passed out a list of those receiving assigned time. He then mentioned
that he thought the priorities of the department were wrong in the last
annual report. Also, looking at those (Gallery, Ceramics, Photography)
receiving assignment time, Paul questioned whether there is a need for a
Gallery Assistant. Paul feels that Toni has a 7.5 credit release time per
semester, which is efficient time to organize and run the exhibits during
the academic year. Toni mentions that she works 11-months (works on or
produces exhibits during the summer), but is on a 9-month contact. She
also explained that she was hired for ½ teaching, ½ gallery; however,
Richard decided to call her ½ time as Gallery Coordinator assigned time.
The gallery program has expanded greatly since the original hire in the old
gallery. Furthermore, the job demands so much more now, especially with
the maintenance of marketing shows, social media, and additional
exhibitions. Mark mentioned that the gallery assistant person was always
listed as the #1 priority in previous reports so how can a lower priority be
justified.

i. MOTION: The department supports the Gallery Assistant position
as the department’s #1 priority. Mark 1st, Norm 2nd; passes
unanimously with one abstention.

ii. Discussion then continued on the next priorities of the department.
1. Paul discussed the philosophy of the art faculty was to
focus on the 2D area, and then as it expanded, it became
necessary to have another full-time position in the fine art
as evidenced by Norm working a full load for many years.
Kalawaia then brought up that the 2 full-time Hawaiian
Studies positions can be #3 and #4 of the department
priorities.
2. DECIDED: 1st priority—Gallery Assistant; 2nd priority—Fulltime Art Position; 3rd priority—Fulltime Hawaiian Studies Position #1; 4th priority—Fulltime Hawaiian Studies Position #2

3. It was then mentioned that the Full-Time History Position (Janice Nuckols’ position that was vacated on her retirement) was not filled and is currently “on hold” for one year.
   a. The department then reiterated the motion that it passed unanimously in Fall 2010 (and re-affirmed in the last department meeting of Fall 2012) in which the department made it a priority to seeing that all positions held by retiring departmental members would be filled within the same discipline.
   b. The department also agreed that this HIST position needs to stay in the Humanities Department and not be reallocated to another department. This is a logical position based on the department’s 2010 motion to make sure that Humanities Department positions are not cannibalized by other departments.
      i. MOTION: The Humanities Department strongly requests that the full-time History position remain in the Humanities department regardless of it remaining a History position. Mark 1st, Kalawaia 2nd, passed unanimously.

4. Discussion on Paliku Arts Festival
   a. Rob & So Jin: Rob & So Jin are the co-coordinators and everything will be run like before, with Ben overseeing. The budget for the festival is about $12k, with Doug giving $10k, and $2k having to be raised by various vendors, etc. Rob says he’s bringing his budget down so the budget received from Doug will stretch more
      i. MOTION: The Humanities Department moves to support the continuation of the Paliku Arts Festival beyond 2014. Sarah 1st, Toni 2nd, passed unanimously.

5. Other Business
   a. The department asks administration for a clear definition of what constitutes community service, and if compensated community service doesn’t count. It was discussed that even though you may receive monetary compensation for a service, you are still donating so much more in time and service because organizations would never be able to afford your professional rate.
   b. Clarification is needed on who is doing a Contract Renewal this year. Ka’ala mentioned that someone at the Dossier Hui meeting said he needed
to turn in a Contract Renewal this year. However, members of the
department said that doesn’t make sense since he’s only on semester two
now (he was hired in January 2013). Also, Nick and Ryan were mid-year
2012 hires, and their first contract renewal is only due this October.
c. Ka’ala is now the Faculty Senate Rep and Ryan will be the Rep on the
Aesthetics Committee.
d. Norm will write a Professor Emeritus letter of support for Snowden, and
Malia will write one for Janice.
e. Paul needs a 1-page list of accomplishments from last AY, font 12, bullet
points
f. The department would like Michael Tom to come to a meeting to discuss
our electronic equipment and money needs.

6. Discussion on the Department’s 5-year plan
   a. Paul will send out what was last year’s 5-year plan.

7. Discussion on the AA Degree in Fine Art
   a. Paul has written up the initial introduction and would like the Art people
to meet to discuss the curriculum next Friday. Paul will send out an email
about a next Friday AA Degree in Fine Art meeting.

8. Discussion on New Course Proposal: HWST 296 Special Topics
   a. Kalawaia send out the course proposal by email and discussed what the
class will be about.
      i. MOTION to support the class. Mark 1st, Sarah 2nd, class approved
         unanimously.

Recorded by Malia Kong
Paul Nash
Humanities Chair