Minutes of the Faculty Senate Meeting, WCC/UH-W – May 7, 2002

Provost’s Conference Room

Present: Senators - Robert DeLoach* Social Sciences
            Winston Kong Student Services
            Wei Ling Landers Mathematics
            Leslie Lyum TLC (IC)
            Antoinette Martin Humanities
            Floyd McCoy Natural Sciences
            Laurie Tomchak Language Arts
            Tiffany Severns Academic Support
            Emi Troeger Business

Senate Chairs - Floyd McCoy
               Charles Whitten
               Ben Moffat

Absent: Roy Fujimoto (* R. deLoach substituted for R. Fujimoto)

Guests: Jean Shibuya CAAC

Faculty senate convened at 1240 for the end-of-year transition meeting. By acclaim, rules were suspended so that a regular meeting could also be held. Minutes from the previous meeting were approved (moved: L. Tomchak; seconded: W.L. Landers; passed).

Old Business

The Mission Statement was presented and discussed yet again. Three versions were presented and voted upon (moved: F. McCoy; seconded L. Tomchak) - after lengthy discussion, this version, crafted by L. Cunningham, was voted as most acceptable (by 6 votes; version 1 = 1 vote, version 2 = 2 votes):

“Windward Community College is committed to excellence in the liberal arts and career development; we support and challenge individuals to develop skills, fulfill their potential, enrich their lives, and become contributing, culturally aware members of our community.”

New Business

A resolution honoring C. Whitten for his long commitment to faculty senate was read and voted upon (moved: T. Severns; seconded: E. Troeger; passed unanimously):

“Whereas, Charles Whitten has served as faculty senate chair for eight years, and
Whereas, Charles has taken on additional leadership responsibilities in the rebuilding of the University of Hawaii, and,
Whereas Charles has ably represented Windward Community College in his expanded role,
Be it resolved that the Windward Faculty Senate commend Charles Whitten for his dedication and leadership.
Be it further resolved that a copy of this resolution be presented to Charles in appreciation of his efforts.”
Transition Meeting

Annual reports from committees were presented, read, and discussed (copies are attached):
   Aloha Fund, by W.L. Landers (she announced her resignation as chair of this committee);
   CAAC, by J. Shibuya;
   IRT, by T Severns (it was noted that this committee should continue for monitoring
    implementation, and the question of its permanence as a faculty senate committee must
    be discussed during the next academic year).

Meeting adjourned at 1:32 pm.

Submitted: F. McCoy
TO: Faculty Senate  
FROM: Jean Shibuya. Curriculum and Academic Affairs Committee Chair

During the first week of duty period, I gave a presentation to the faculty of the status of the general education requirements for UH-Manoa and its different colleges and pointed out the implications for Windward’s curriculum development.

The CAAC met on the second and fourth Tuesdays of the month, beginning on September 25, 2001. As CAAC chair, I met with faculty who initiated proposals, gathered information, guided the proposals through the approval process, set meeting agenda, and chaired the meetings. During the Fall 2001 semester, the CAAC approved the following additions, deletions, and modifications to Windward Community College’s curriculum:

Name change of MUS 222C to Piano IV (September 25, 2001)  
New course addition of BOT 210: Phytobiotechnology (October 9, 2001)  
Name change of MUS 221C to Piano III (October 23, 2001)  
Course content modification of HAWST 107: Hawai’i Center of the Pacific (October 23, 2001)  
Experimental course addition of MATH 97: Elementary Algebra for Liberal Arts Majors (October 23, 2001)  
New course addition of ART 214: Life Drawing (October 23, 2001)  
New course addition of HAW 50 Basic Conversational Hawaiian (October 30, 2001)  
Experimental course addition of IS 197: Introduction to Surf Science, Culture, and Technology and IS 197L: Introduction to Surf Science, Culture, and Technology Lab (October 30, 2001)

I also met with the Dean of Instruction and later with our assistant dean and a representative of the State Hospital to present the committee’s concerns and questions about a proposal to establish a credit course exploring careers in mental health. Discussion is on going.

During the Spring 2002 semester, the CAAC approved the following additions, deletions, and modifications to our curriculum:

Establishment of an Academic Subject Certificate in Art  
Experimental course addition of IS 197: The Seven Habits of Highly Effective People (2 credits) (January 15, 2002)  
New course addition of OCEAN 101: Introduction to the Marine Option Program (1 credit) (January 15, 2002)  
New course addition of MATH 115: Statistics (3 credits) (January 15, 2002)
Committee:

I thank the following committee members for the time and thought they put into each deliberation brought before the curriculum and academic affairs committee by each department. In all, the first item on the agenda next fall semester by each department. It will be the first item on the agenda next fall.

Intermediate Painting:

Six-credit package combining Art 213: Intermediate Drawing and Art 223:

Intermediate Painting. The Humanities department will offer it as a non-credit program and also as a program on representation, drawing, and painting in the fall of 2002. The Humanities program requirements include a non-credit seminar.

Opinion Program Certificates:

On January 15, the CAC approved the additional requirements for the Marine Year Bridge (3 credits) (April 23, 2002)

Experiential course addition of 517: Hawaiian Language Third

1CS 11: Introduction to Computer Science 1 (4 credits) (April 9, 2002)

Course modification to Culling hours and ending description and 4

for 1CS 11: Tools for the Information Age (April 16, 2002)

Course modification of ending description and of credits from 3 to 4

for 1CS 12: Programming (3 credits) (April 9, 2002)

Course modification of ending description of 1CS 100: Computing

of CAT 19 for 1CS 109: Microsoft Word (3 credits) (April 9, 2002)

Course modification in alphabet number and title:

1 Credit (April 9, 2002)

New course addition of 105C: Microsoft PowerPoint

6 credits (March 12, 2002)

New course addition of 105F: Voice Input (1 credit) (April 9, 2002)

New course addition of ART 270: Introduction to Western Art

Lab (1 credit) (February 26, 2002)

Course modifications for IS 269: Polynesian Voyaging and Seamanship

Lab (1 credit) (February 26, 2002)

Course modifications for IS 160: Polynesian Voyaging and Seamanship

1 Credit—Ceramic Pottery and Kilns (4 credits) (February 12, 2002)

New course addition of ART 269C: Study Abroad: Japanese Cultural
Faculty Relations Committee Report as of May 7, 2002
Submitted by Wei-Ling Landers

(1) The balance of Aloha Fund as of May 7, 2002 is $149.84.

Aloha Fund since the last report 5/7/2001 is as follows:

<table>
<thead>
<tr>
<th>Date</th>
<th>Description</th>
<th>Income</th>
<th>Expenditure</th>
<th>Balance</th>
</tr>
</thead>
<tbody>
<tr>
<td>Balance as of 5/7/2001</td>
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<td></td>
<td></td>
<td>$7.83</td>
</tr>
<tr>
<td>Donations as of 1/9/02</td>
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<td></td>
<td>$177.83</td>
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<td>12/4/01</td>
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(2) Dec.14, 2001. With great support from Letty Colmenaries, Leimomi Dierks, Jean Hanna, Ellen Ishida-Babineau, Gale Niwa, and many other staff and faculty, the party was conducted very successfully. The party brought WCC/ETC faculty and staff together.

(3) A thank you letter was published in WCC weekly journal in January 2002, to show appreciation to all the volunteers who supported the Christmas party.

(4) In February, sent a thank you note to each of the 25 faculty/staff who contributed to the Aloha Fund.
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