Faculty senate convened at 1245, September 18, 2001, in Manaleo room 116, with all senators present. Senate meetings from the May 2, 2001 meeting were discussed and approved (moved: F. McCoy, seconded: W.L. Landers); a quorum was not present for the May 8, 2001, meeting thus no formal meeting was held (and no minutes).

Old Business

Provosts Search Committee - Patti Chong was selected by the Chancellor to be the Provost Search Coordinator at UH-W (WCC), her name selected from a list of three submitted to the Chancellor's Office by the faculty senate chairs. Patti Chong could not attend this faculty senate meeting for discussion of what is to follow in this search for a new Provost; she will be invited to the next Faculty Senate meeting for this discussion.

Release Time for Fall, 2001 - UHPA believes this issue should address imbalances in the present technique for determining release time, according to B. Moffat who discussed the issue with UHPA during the summer (2001). The administration seems to focus more towards assigning release time for administrative purposes rather than for faculty enrichment, with concern on where funds might be derived to support release time, according to C. Whitten after discussions with Chancellor Tauodra. The difference of opinion needs discussion and clarification. Dean Pang will be invited to a future faculty senate meeting for further dialogue on the issue.

New Business

Mission Statement - The Provost will provide a summary of previous statements that can form a beginning for developing a new mission statement.

Reorganization of Departments - Dean Pang will be invited to a future faculty senate meeting to provide reasons for the reorganization of departments. Faculty senate discussion was concerned with what the problems are that instigate the reorganization, and how a solution might come about by reorganization; it was felt that this is a matter for faculty senate concern.

Budget - The administration seeks input from faculty senate on budget issues and planning. C. Whitten noted that faculty senates on other UH campuses have significant input to budget concerns, and that this is a welcome change in policy here. Concern was expressed about future budget problems as a consequence of likely impending economic problems in Hawaii due to the national emergency.

Release Time Applications - This issue was discussed (see above, Old Business).

Writing Intensive - This issue was presented to faculty senate via a memo from the Provost: Guidelines for Offering and Assigning Writing Intensive Courses. Future meetings will address this, with initial consideration and review from the Writing Intensive Advisory Board (J. Shibuya and C.
Whitten, faculty senate members).

First Day Attendance Policy - Is this a policy still meaningful? Review of this is needed because it seems counterproductive to expel students who missed the first day of classes when we are trying to attract students to the campus. Dean Matsui will be invited to a future meeting for discussion and review of this policy.

Plagiarism from and through Websites - An increasing problem that needs attention; T. Severns mentioned her development of a listing of companies that will, for payment, review papers for plagiarism derived from websites. Suggestion was made that perhaps a faculty workshop on this concern might be considered. Additional discussion will come at future meetings.

Other issues - B. Moffet announced that he found a copy of the proclamation composed last semester by the faculty senate for D. Dennison; a final version will be drafted at the next faculty senate meeting.

Meeting adjourned at 1230.

Submitted: F. McCoy

Nb: Minutes will be distributed in electronic format to senators, if this meets with approval, with paper copy for the records after corrections are noted at the next FS meeting - please print this out and bring it to the next FS meeting for review and corrections, if necessary. And Toni will be added to the list of recipients, rather than on the cc: list, the next time, promise.