The Faculty Senate met in Lono 102 from 12:35 to 1:30 p.m. on April 23, 1984, with Aileen Yim presiding.

Senators Present: Steve Flick, Language Arts; Gloria Moore, Humanities; Jean Okamura for Lori Buckley, Math/Science; Otome Myers for Norma Higa, Social Sciences; Roy Muramoto, Student Services/Academic Support; Senate Leadership: Aileen Yim, Jerry St. James, and Charles Whitten. Absent: Clayton Masuda.

Faculty Present: Phil Hagstrom, DeEtta Wilson

MEETING WITH ADMINISTRATION

Notes to the April 17 meeting with administration were presented.
(See attached)

COUNCIL OF FACULTY SENATE CHAIRS

Charles Whitten reported on the April 19 meeting of the Council of Faculty Senate Chairs at Hilo. He reported that there has been a push to increase the number of reassigned time for chairs because of the heavy workload. Initially, the request was to increase the reassigned credits only at the larger campuses, but the Chancellor feels that if there is to be an increase it should be the same for all campuses.

CURRICULUM AND ACADEMIC AFFAIRS COMMITTEE

Phil Hagstrom reported that the proposal for ICS 160 was disapproved by the Dean of Instruction. The proposal has 3 lecture and 3 lab contact hours for a total of 4 credits. The Dean is requesting that the course be 3 credits for the lecture and a separate 1 credit for the lab. The Math/Science Department will review this request and bring their recommendation to the next Senate meeting.

COMPUTER COMMITTEE

DeEtta Wilson reported that a room has been selected for the computer laboratory. Hiroshi Kato developed a checklist and Lono 110 came out in first place with Eckerdt 106 second. It is projected that Lono 110 will be used for one year and will be an open lab.

ELECTIONS

Jerry St. James reported that election of department chairs for Humanities, Language Arts, and Social Sciences is almost complete. Three faculty members were nominated for the two vacancies for Faculty Senate Chairs. An election will be forthcoming.

REVIEW OF 1983-84 The 1983-84 goals of the Faculty Senate were reviewed:

1. Complete the AA Degree review.

The review has been completed and the results appear to be a greater commitment to the present structure, which includes 12 credits below 100.
2. Survey our community for outreach programs and insure that quality educational programs are offered.

This goal has not been achieved.

3. Begin a computer literacy program; before starting courses, provide reassigned time and use resource persons to assist in designing courses.

Some progress has been made. A new computer science/physics faculty position has been developed for fall.

4. Improve faculty/administration relationships through encouraging administrators to periodically teach a course.

It was reported that Peter Dyer, Iris Fukui, and Hiroshi Kato have taught non-credit courses/workshops during the year.

5. Implement a campus-based computerized student evaluation program.

Parameters were developed by the Instructional and Professional Development Committee.

6. Work with Student Government and Student Services to acquire more materials/equipment for student activities.

No fund-raising activities were developed.

7. Reaffirm our commitment to developmental education for students who are underprepared for college.

Through the AA Degree review, continued inclusion of 12 credits below 100 was perceived to demonstrate this commitment.

8. Provide input for the revision of the EDP.

A timeline was presented by the Provost and revision will begin in the fall.

9. Restructure DPCs per plan passed by the Faculty Senate two years ago.

It was reported that the reaction of the Provost was that because we are small, utilizing our tenured faculty on DPCs would preclude them from serving on TPRCs. This would result in relying on faculty from other campuses which may not be desirable.

10. Complete review/recommendation on correspondence course proposal.

Phil Hagstrom reported that this proposal requires considerable work and is still in process.
RESOLUTION

It was moved, seconded and unanimously passed that the following resolution be adopted:

WHEREAS, Dean of Instruction Iris Fukui has served at Windward Community College since fall of 1979; and

WHEREAS, Dean Fukui has amplified the role of faculty in instructional and academic support decision-making through supporting the establishment of a department chair approach to organization, and through rigorous adherence to the conviction that the best decisions are those reached by "all of us in consultation"; and

WHEREAS, Dean Fukui is retiring after 34 years of service in the field of education—having taught from kindergarten through graduate school in the State-supported schools of Hawaii, and having served as an administrator in two of Hawaii's community colleges;

BE IT THEREFORE RESOLVED that the Faculty Senate of Windward Community College, in behalf of the Faculty of Windward Community College, does hereby vote our appreciation, thanks, and very best wishes as Dean Iris Fukui takes the important step of official retirement and anticipates new ventures,

BE IT FURTHER RESOLVED that copies of this resolution be forwarded to the Provost of Windward Community College, the Chancellor of the University of Hawaii Community Colleges, the President of the University of Hawaii, the Chairman of the University of Hawaii Board of Regents, and the Governor of the State of Hawaii, in recognition of Dean Fukui's years of service.

It was moved, seconded and passed that the Senate authorize up to $10 for the framing of this resolution from the Faculty Relations fund.

CEILING MATERIAL

Jean Okamura reported for Lori Buckley on an update of the ceiling saga:

Pearl Takeuchi had an informal analysis of the ceiling from Iolani conducted at Brewer Chemical. The ceiling is cellulose and fiberglass. Fiberglass is considered a nuisance by some and a respiratory hazard by others. (The analysis was done as a field trip demonstration.)

It was reported that OSHA is doing an analysis.

NEXT MEETING

The final meeting for the year will be a transitional one with new and continuing Senators and Chairs. It will be held on May 7 at 12:35 p.m.

Jerry St. James
Chairperson, Faculty Senate
MEETING OF FACULTY SENATE CHAIRS and WCC ADMINISTRATION
April 17, 1984

Present: Peter Dyer, Iris Fukui, John Baker, Charles Whitten

1. Pete expressed appreciation for the joint meeting of Department Chairs and Faculty Senate, at which he made a presentation on the budget requests for the next biennium.

2. Iris reported that one EIF proposal came in, and that the EIF faculty committee was forwarding the proposal with some reservations.

3. The group discussed how to encourage WCC faculty to seek EIF funding for important ideas to improve instruction.

4. Pete said that word should be received by the end of next week regarding the legislative appropriation for the supplemental budget requests, and once word is received he will share it.

5. Iris said that Roy Fujimoto is still needing help with staffing the Huli Huli Chicken Booth at Ho'olaulea - a project of the faculty for funding scholarships.

6. Charles brought the group up to date on plans for graduation. Julia Frohlich has agreed to speak, and Andy Baker will be the student speaker. Pete, Iris, and John agreed to have their same parts in the program that they had last year.

7. Charles will attend the final meeting of the Council of Community College Faculty Senate Chairs for the current year. This meeting will be April 18, 1984, at Hawaii Community College. A concern of the chairs is the request to increase the number of assigned credits for service in this role, which is quite time-consuming, especially at the larger campuses.

8. Charles spoke about the ad hoc committee established by the Faculty Senate to study retention and recruitment. As the committee studies ways to improve retention, they are now looking at the role of instructors in the multifaceted task of retention, especially during courses - when drop-outs are so very noticable.

9. Charles expressed appreciation for the Chairs-Administration meetings, as this was his last meeting with the group.

10. The next meeting will include the current Chairs (except Charles who will be on the mainland), the Chairs-elect, and the Administration. The time and date of the meeting will be set to coincide with the schedules of those attending (we can't set the time now because we do not know who the new chairs will be or what their schedules are!). Jerry St. James will proceed with holding elections.

uncorrected minutes

Charles Whitten, Recorder