The Faculty Senate met in Lono 102 from 12:35 to 1:25 p.m. on February 27 with Aileen Yim presiding.

Senators Present: Steve Flick, Language Arts; Gloria Moore, Humanities; Lori Buckley, Math/Science; Norma Higa, Social Sciences; Roy Muramoto, Student Services/Academic Support; Clayton Masuda, Business/Tech; Senate Leadership: Aileen Yim, Jerry St. James, and Charles Whitten.

Faculty Present: DeEtta Wilson, Phil Hagstrom, and Carol Godfrey.

SCREENING COMMITTEE FOR STAFF DEVELOPMENT COORDINATOR

The Provost has requested the names of five nominees from among whom he shall appoint three to serve on the committee formed to advise him on the selection of a Staff Development Coordinator. Gloria Moore agreed to consult with the Instructional and Professional Development Committee and forward the names.

COUNCIL OF FACULTY SENATE CHAIRS

Charles Whitten reported that the Council of Faculty Senate Chairs recently met at Honolulu Community College. They plan to have a final report on reorganization of the University within a week. There was a small turn out at the meeting scheduled at WCC to discuss it. The Council is hoping that the Senates from each of the campuses will pass a resolution in support of their proposal.

Charles also reported that George Chaplin came to the Council's last meeting to explain the screening process for the University president.

INSTRUCTIONAL AND PROFESSIONAL DEVELOPMENT COMMITTEE

Gloria Moore reported on two upcoming seminars: Writing Across the Curriculum and Tax Planning. She also reported that the Committee had developed parameters for the use of a campus-based, computerized process for student evaluation of instruction. (See attached) These parameters will be discussed at the next Senate meeting.

CURRICULUM AND ACADEMIC AFFAIRS COMMITTEE

Phil Hagstrom presented recommendations on the revised requirements for the AA Degree. It was moved, seconded and passed that the AA Degree review be adopted with the changes proposed. It was moved seconded and passed that the previous motion be amended to keep BOT 105 as a Social Sciences requirement until further dialog occurs between Social Sciences and Math/Science faculty.
It was moved, seconded and passed that the following curricular changes be approved:

1. Changes to the Accounting program
2. Accounting 24B - increase credits from 1 to 2
3. Changes to the Certificate of Completion—Typist and Certificate of Completion—Clerical Typing programs
4. Changes to the Certificate of Achievement—Stenography program
5. Business Machines 20B/C - combine BMACH 20B and BMACH 20C into one course: BMACH 20. Increase credits from 2 to 3.
6. Office Procedures 40 - change prerequisites
7. Office Procedures 50 - change prerequisites
8. Accounting 93V, Finance 93V, and Office Procedures 93V (Cooperative Education) - change catalog descriptions and credits for OPPRO 93V
9. Word Processing 50B - change prerequisites
10. Word Processing 50C - change prerequisites
11. Word Processing 50D - change prerequisites
12. Word Processing 50E - change prerequisites
13. Word Processing 52 - Applications, a new course addition
14. History 224 - combines HIST 224 and HIST 225 into one 3-credit course.
15. ART 223 - Introduction to Painting, new course addition
16. ART 213 - Intermediate Drawing, new course addition
17. MUS 124 - Elementary Voice II, new course addition

SENATE CHAIRS MEETING  Jerry St. James reported on the February 15 meeting with administration. (See attached notes)

NEXT MEETING  The next meeting of the Faculty Senate will be on March 12 at 12:35 p.m. in Lono 102.

Jerry St. James  Chairperson, Faculty Senate