WINDWARD COMMUNITY COLLEGE
University of Hawaii

FACULTY SENATE

Minutes – September 27, 1983

The Faculty Senate met in Lono 114 from 12:30 to 1:30 p.m. on September 27 with Aileen Yim presiding.

Senators present: Steve Flick, Language Arts; Clayton Masuda, Business/Tech; Lori Buckley, Math/Science; Norma Higa, Social Sciences; Roy Muramoto, Student Services/Academic Support; Senate Leadership: Aileen Yim and Jerry St. James.Absent: Gloria Moore and Charles Whitten.

Other faculty present: Don Killeen, Chairperson, Faculty Relations Committee; Detta Wilson, Chairperson, Computer Committee; Phil Hagstrom, Chairperson, Curriculum and Academic Affairs Committee.

STRATEGIC PLANNING COLLOQUIUM

It was announced that Charles Whitten will attend the Strategic Planning Colloquium to be held on October 13 and 14.

CURRICULUM AND ACADEMIC AFFAIRS COMMITTEE

Phil Hagstrom reported that the CAAC met last week and developed primary goals for the year. He outlined the following: (1) The AA degree review. There is also a program review for the liberal arts program. On October 21 from 1:30 to 3:30 p.m. there will be a meeting of Department Chairs, Faculty Senate Leaders, members of the CAAC with Dean Iris Fukui. At this meeting, Dean Fukui will share data and plans for the program review. (2) The CAAC would like to take a closer look at the development of computer courses. (3) The CAAC would like to look into the issue of an honors program or honors courses. (4) The CAAC has established November 15 for course proposals, modifications, and/or deletions to be implemented in the spring semester. (5) The CAAC plans to keep informed about the UHM College of Arts and Sciences review and revisions.

FACULTY SENATE LEADERS MEETING WITH ADMINISTRATION

Jerry St. James reported on the September 18 meeting with Administration. See notes attached.

FACULTY RELATIONS COMMITTEE

Don Killeen reported on the Faculty Relations Committee's goals. (1) Would like to do something in connection with an activity of the curriculum committee. (2) A luncheon for faculty and staff is being proposed for around the 10th of November. (3) A December Christmas party is being planned. (4) The Aloha fund is low and it is anticipated that there will be a fund-raising campaign.
The faculty Senate met to receive the report of the CAC on September 27th, and to discuss plans and proposals for the upcoming academic year.

The report highlighted the following points:

1. The CAC recommended the approval of new faculty positions for the upcoming academic year.
2. A new Faculty Development Committee was formed to provide support and resources for faculty growth.
3. The CAC proposed a revision of the faculty compensation plan to align with current market rates.
4. The CAC recommended the implementation of a new technology initiative to enhance student learning and faculty collaboration.

The faculty Senate agreed to support the recommendations of the CAC and to work closely with the administration to ensure the successful implementation of these initiatives.

The next meeting of the faculty Senate is scheduled for October 1st.
PROPOSED POLICY ON RECOGNITION OF STUDENT ORGANIZATIONS

Don Killeen reported that the Faculty Relations Committee reviewed the proposed policy drafted by John Baker on the Recognition of Student Organizations. The Committee's overall response was that the policy looked good. Two questions: In Item #6, why restrict the number of organizational meetings? Need the Director for Student Services approve these organizational meetings? What if a faculty/staff member handles this aspect? In Item 5c, what is the purpose of the College having the right to audit the organization's bank account and financial records?

COMPUTER COMMITTEE

Detta Wilson reported that at its September 15 meeting the Computer Committee voted to accept a set of purposes and activities. (See attached) She explained that this is a service committee and is advisory to the Dean of Instruction. Announcements and information will be posted on the bulletin board next to the mailboxes. Workshops could be planned with the Staff Development Committee. It was recommended that the Senate request information from the Chancellor about system-wide plans for automation and/or computerization before implementation. Charles Whitten, our representative on the Council of Faculty Senate Chairs, will be asked to bring this up at a meeting with the Chancellor.

The Computer Committee has as one of its functions to keep a list of hardware and software currently being used on campus; this list will be updated every semester with copies to Department Chairs.

PROPOSED GOALS FOR 1983-84

Suggestions for Faculty Senate goals for 1983-84 were presented. It was agreed that these goals would be further discussed at the next Faculty Senate meeting. (1) Complete the AA review. (2) Survey our community for outreach programs and insure that quality educational programs are offered. (3) Begin a computer literacy program; before starting courses, provide reassigned time and use resource persons to assist in designing courses. (4) Improve faculty/administration relationships through encouraging administrators to periodically teach a course. (5) Implement a campus-based computerized student evaluation program. (6) Acquire more materials for student activities. (7) Reaffirm our commitment to developmental education for students who are underprepared for college. (8) Provide input for the revision of the EDP. (Aileen to find out target date.)

LIBRARY RESOURCES SELECTION AND ACQUISITION PROCEDURES POLICY

It was moved, seconded, and passed to approve the Library Resources Selection and Acquisition Procedures Policy as presented by Detta Wilson. (See copy attached)

NEXT MEETING

The next Faculty Senate meeting will be held on Tuesday, October 11, at 12:30 p.m. in Lono 114.

Jerry St. James
Chairperson, Faculty Senate