The first Faculty Senate meeting for the 1983-84 academic year was held in Lono 116 from 12:30 to 1:20 p.m. on September 13 with Aileen Yim presiding.

**Senators present:** Clayton Matsuda, Business/Tech; Lori Buckley, Math/Science; Snowden Hodges (for Gloria Moore), Humanities; Norma Higa, Social Sciences; Senate Leadership, Aileen Yim, Charles Whitten, Jerry St. James. Senators absent: Steve Flick, Language Arts; Roy Muramoto, Student Services/Academic Support.

**Other faculty present:** Carol Godfrey (for Gloria Moore), Instructional and Professional Development Committee; Phil Hagstrom, Curriculum and Academic Affairs Committee.

**FALL MEETING SCHEDULE**

After discussion, it was decided that the fall semester schedule of meetings for the Faculty Senate would be the second and fourth Tuesdays of the month at 12:30 to 1:20 in Lono 114.

**AA DEGREE REVIEW**

Phil Hagstrom reported on the status of the review of the AA Degree. The Curriculum and Academic Affairs Committee is planning to finalize the review of the AA degree by the end of the fall semester. All departments were asked last year to submit a written report of their review of the requirements and what changes are proposed. It is anticipated that the curriculum committee members will be asked to represent their departments in this regard. An all
The first faculty senate meeting for the 1982-83 academic year was held in room 110 from 12:30 to 1:30 p.m. on September 13 with Adjlen

The president.

Secretary Present: Clayton Madsen, Business/Teacher and student.

Members Present: Sharon Noe (for停车 Moore), University: Assembly; Kevin Hepp, Scott Science; Senate Leadership; Allen Yim, Career Education; Karen Hepp, Senate Student; Senator Representative: Sen. James. Senator. Representative: Steve Jaffe, English. Alt for curriculum and Instruction. Curriculum and Instruction Development Committee. Faculty Development Committee.

Open Faculty Present: Carolyn Coates (for parking Moore), President.

In conclusion, all members agreed that the fall semester is planning to finalize the review of the AA degree. All departments were asked to send their year to complete a written report of their review of the curriculum and new changes. All presidents met and agreed that the curriculum committee members will be selected to represent their department in the report. An All
faculty meeting to present the overall plan will be scheduled. It was reported that some curriculum proposals from the Humanities Department have been held up until the review is complete.

RESOLUTION

It was moved, seconded, and passed that the Faculty Senate resolves to encourage faculty members to view carefully the existing AA Degree requirements within their respective departments and to propose possible changes relating to those requirements. Further, this review is to be concluded during the first half of the fall term and recommendations are to be forwarded through their Curriculum Committee representatives.

Carol Godfrey (representing Gloria Moore who has classes at Honolulu CC on Tuesdays and Thursdays) reported that the Instructional and Professional Development Committee has finalized Guidelines for Review of Tenure and Promotion Files. (copy attached) It was moved, seconded, and passed that these guidelines be approved and forwarded to the Provost. Correspondence has been received from the Chancellor's office requesting each campus to have an open house during Higher Education Week in October. There was general agreement that there is not sufficient time to plan and publicize such an event. It was recommended that such planning would need to begin in the spring semester for fall.

John Baker forwarded the draft of a policy on the recognition of student organizations. There was agreement that this matter should be forwarded to the Faculty Relations Committee for their examination and recommendation.
GOALS OF FACULTY SENATE FOR 1983-84

There was agreement that each senator and committee chairperson would develop goal statements and bring them to the next Faculty Senate meeting.

NEXT MEETING

The next Faculty Senate meeting will be held on Tuesday, September 27, at 12:30 p.m. in Lono 114.

Jerry St. James
Chairperson, Faculty Senate