FACULTY SENATE MINUTES

Meeting #8 - Tuesday, January 25, 1983

Roy Fujimoto, presiding; Emi Troeger, Business-Tech; Dorothy Niimoto, Science-Math; Norma Higa, Social Sciences; Ron Loo, Humanities; Charles Whitten, Student Services-Academic Support; unrepresented, Language Arts. Also present were Robert de Loach and DeEtta Wilson.

1. Presentations to the Senate - none.

2. Approval of Minutes - The Senate approved the minutes of the December 15, 1982, meeting without corrections.

3. Announcements - Chancellor Kim and Provost Tsunoda will visit Windward on Thursday, January 27, and have scheduled a time to meet with faculty at 10:00 a.m. in Waipa Lounge. Robert de Loach and Charles Whitten indicated that they were able to go to the meeting.

4. Faculty Senate Chairs Report - Roy Fujimoto reported on his meeting with Provost Dyer, Director Baker, and Dean Fukui. WCC is planning to hire an engineer to assess storm damage and make recommendations. The Governor's freeze on certain budget items was rescinded last week for the University. However, the University still anticipates budgetary austerity. Provost Dyer suggests we assume "status quo" unless otherwise advised. Provost Dyer has been testifying at the Legislature on the Governor's budget, which is current services plus 7% (collective bargaining costs will be cared for in a separate appropriation).

The probation policy is being reviewed. Student Services Director John Baker welcomes comments, advice, concerns.

The Faculty Senate has one chairperson on leave (Aileen Yim) and one vacant position.

The burglar alarm system is in place in several campus buildings. Director for Administrative Services Keiji Kuwano has sent memos on use of the system to faculty.

Dean Iris Fukui expressed willingness to consult with the Faculty Senate, its committees, and its leadership on matters of mutual concern.

General education and the UHM core seem to be holding the status quo, but there may be some changes in the chemistry requirements. The agreement giving the late Chancellor of Community Colleges Edwin Mookini authority to approve community colleges courses for articulation with the Manoa core may have been abrogated.

The Faculty Senate has certain responsibilities for the college catalog. When substantial changes in course descriptions, course titles, and prerequisites are made, the Faculty Senate must approve the changes. The administration has been referring recommendations for such changes to the Curriculum and Academic Affairs Committee (CAAC) of the Faculty Senate.

The Educational Development Plan will be updated in 1986. Faculty will
have involvement in the writing of the plan.

The "Automation" Committee, a campus committee concerned with computers at Windward, will be appointed soon. The Faculty Senate has forwarded names to the Provost.

5. Standing Committee Reports

a. Faculty Relations - no report.

b. Community Relations - Ron Loo said that announcements for the Sun Press can be directed through him for the time being. It was suggested that the committee might approach Libby Young to write the weekly article about Windward.

c. Instructional and Professional Development - DeEtta Wilson reported that the writing workshop is still pending, because of the budgetary freeze. Also several brown-bag proposals are in the works. The forum may be postponed because of the John Fry lectures and the colloquium series planned for the spring semester. Perhaps the forum would be better scheduled in the fall. The committee is still pursuing bringing a TV cable to the campus and is thinking of a plan of usage.

d. Curriculum and Academic Affairs Committee (CAAC) - no report.


a. Discussion of the general education requirements was postponed so that Phil Hagstrom can be present.

b. Concern about moving the grand piano without consultation with the music instructors was voiced. The piano seems to require tuning when moved. The Senate was urged to look into some policy statement about the use of instructional equipment for other than instructional purposes.

7. New Business

a. The Senate needs to nominate members of 2 committees, the Excellence in Teaching and the Sabbatical committees. Please give Roy Fujimoto names of those in your division willing to serve, by Friday, January 28, 1983.

b. Independent Study Projects - The deadline of the second week of the semester gives too short a period for students, instructors, and administrators to complete all desirable steps for registration of students.

The Senate passed this motion:

We recommend to the administration that the 2-week deadline be extended to March 9 to permit students to register for independent study projects for the current semester, pending the review in process by the department chairs.

The Senate then referred the matter of independent studies to the CAAC for study and recommendations.
d. The Senate would like to know the status of an on-campus committee to study how we can continue with student evaluation of faculty similar to the service previously provided by the University of Hawaii Computer Center and Dr. Jerry Meredith.

e. One Senator expressed a concern that we may have done away with the Second Eight Weeks without really deciding to do so. It was stated that the departments might want to come up with certain Second Eight Weeks offerings to accommodate student needs and wishes. The Senate referred this matter to the CAAC for study and recommendations.

8. Adjournment - 3:55 p.m.

Charles Whitten
Recorder