The Faculty Senate met in Lono 114 from 12:30 to 1:30 p.m. on October 25 with Aileen Yim presiding.

Senators Present: Clayton Masuda, Business/Tech; Lori Buckley, Math/Science; Norma Higa, Social Sciences; Nancy Pang (for Roy Muramoto), Student Services/Academic Support; Snowden Hodges (for Gloria Moore), Humanities; Senate Leadership: Aileen Yim, Jerry St. James, Charles Whitten. Absent: Steve Flick, Language Arts.

Other Faculty Present: Phil Hagstrom, Chairperson, Curriculum and Academic Affairs Committee.

MEETING DATES REVISED
It was agreed that the Faculty Senate meeting dates for the remainder of the fall semester would be revised in order to accommodate the Senator for Humanities. The following schedule was adopted:

November 9 (W) 2:45 - 3:45 Library Conference Room
November 25 (T) 12:30 - 1:30 Lono 114
December 7 (W) 2:45 - 3:45 Library Conference Room
December 20 (T) 12:30 - 1:30 Lono 114

RESIGNATION OF COMMITTEE CHAIR
Notification has been received that David Furuto has resigned as Chairperson of the Community Relations Committee. It is requested that the committee elect another chair.

COPYING OF DOSSIERS
The Provost has suggested that individuals should keep a copy of their promotion tenure dossiers and that this copy could then be made available, with the individual's permission, for review by other faculty applying for tenure or promotion. Response from some senators was that, depending upon the size of the dossier, the cost of duplication could be prohibitive. The Senate recommends that the Instructional and Professional Development Committee investigate sources of funding for this effort.

LIBRARY SELECTION POLICY
It was reported that the Provost has approved the Library Selection Policy.

STRATEGIC PLANNING COLLOQUIUM
Charles Whitten announced that he was unable to attend the Strategic Planning Colloquium because of illness. He suggested that in the future the Senate name an alternate when responding to such requests by Administration.
MEETING WITH ADMINISTRATION

Jerry St. James reported on the October 18 meeting with the Administration. (See attached notes)

COUNCIL OF FACULTY SENATE CHAIRS

Charles Whitten reported on the recent meeting of the Council of Faculty Senate Chairs. The three larger campuses feel that the current 3-credit release is insufficient. However, the Chancellor does not plan any changes. Concern about credit by exam procedures was discussed. Those who create such tests and administer them do not receive remuneration and student demand seems to be increasing. The next meeting of the Council will be on November 10 at 1:30 at WCC.

CCCM ON TRAVEL

A recent policy from the Chancellor's office authorizes the Provost to approve out-of-state and inter-island travel. There was a question of the necessity for submitting travel requests for inter-island travel on the weekends. Chairs will discuss this with Administration at their next meeting and report back.

SUPPLEMENTAL BUDGET

The Provost sent the Senate a copy of the Supplemental Budget request. High priority is to convert trio staff to general funds.

CURRICULUM & ACADEMIC AFFAIRS COMMITTEE

Phil Hagstrom reported on the current developments concerning the Liberal Arts Program Review. The Committee, along with Department Chairs, met on October 21 at which time Dean Fukui outlined the system for conducting the review. This is the first time that any Community College in our system has reviewed the entire Liberal Arts program. She is soliciting support from the faculty for this undertaking and is providing released time for Department Chairs (or their designee) to assist with the review during the spring term.

FACULTY SENATE GOALS

At the previous two Senate meetings, goals for the year have been discussed and identified. (See attached summary) The Senate Chairs will discuss them with the Administration at their next meeting.

FACULTY RENEWAL & VITALITY PLAN

It was moved, seconded and passed that discussion of the revised Faculty Renewal and Vitality Plan be tabled until a search of the Faculty Senate minutes can be made to determine previous Senate action on this matter.

NEXT MEETING

November 9 (W) at 2:45 - 3:45 in Library Conference Room.

[Signature]

Jerry St. James
Chairperson, Faculty Senate
FACULTY SENATE GOALS FOR 1983–84

1. Complete the AA Degree review.

2. Survey our community for outreach programs and insure that quality educational programs are offered.

3. Begin a computer literacy program; before starting courses, provide reassigned time and use resource persons to assist in designing courses.

4. Improve faculty/administration relationships through encouraging administrators to periodically teach a course.

5. Implement a campus-based computerized student evaluation program.

6. Work with Student Government and Student Services to acquire more materials/equipment for student activities.

7. Reaffirm our commitment to developmental education for students who are underprepared for college.

8. Provide input for the revision of the EDP.

9. Restructure DPCs per plan passed by the Faculty Senate two years ago.

10. Complete review/recommendation on correspondence course proposal.