WCC Faculty Senate
Minutes

Minutes of the meeting of October 6, 1982.

Members Present: Aileen Yim, Neal Joseph, Roy Fujimoto, Jean Shibuya, Emi Troeger, Ron Loo

I. The meeting was called to order at 11:35 a.m.

II. ANNOUNCEMENTS

A. Curtailment of evaluative services of Manoa:

It has been moved and passed that the administration provide evaluative services to replace those curtailed by Manoa.

A letter to the Provost will be sent out.

B. PAU representatives will be requested to provide information pertaining to what information may be housed in the faculty personnel files.

C. Duties of department chairs to be clarified.

It has been moved and passed that the administration should make clear in writing the question of overload compensation during the summer months to the department chairs.

Hours of work overload pay and alternate chairs for availability should be clearly discussed.

D. Travel requests for personal development are now being processed. Please check with Carol Craig for more information.

E. Larry Nova is chairing an effort to produce a slide show for WCC. Faculty and staff are invited to participate. A free roll of film will be made available to help obtain slides best showing WCC in action. Christmas recess is the deadline. Contact Larry for more information.

F. In February 1983, the Board of Regents will be meeting at WCC. Many new regents need to be briefed about the workings at WCC. Senators are urged to help plan a program for presentation when the Board of Regents visits. Emphasis on the area of excellence at WCC should be stressed.

G. Curriculum Committee:

Dean Fukui requested that she be allowed to attend the CAAC Committee meetings to aid in decision making and clarification. She also suggested that an agenda prior to the meetings be made available to her.

The Senate has instructed its correspondence secretary to issue a letter to Dean Fukui stating that the CAAC will be advised and that she will be contacted as to their decision.
H. DOE personnel will be visiting WCC in the near future. Time, place, and intentions of this visit will be made available to faculty at a later date.

I. Our revised constitution has been completed and will be sent to the Chancellor's Office for approval.

J. The Faculty Senate is participating in a discussion with principle participants involving the publishing of the O Ka Ohana. The future findings of this newspaper are to be discussed.

III. STANDING COMMITTEE REPORTS

A. Faculty Relations: Octoberfest and Aloha Fund Drive requests have been mailed out.

B. Community Relations: Ron Loo, Chair; Suzanne Kita, Clayton Masuda, Dave Furuto, and Steve Flick make up this committee.

C. Curriculum Committee: No report.

D. IPD Committee: Help with narratives on tenure and promotion is available. Please call Pearl Takeuchi for more information.

IV. UNFINISHED BUSINESS

A. Clarification on Budget Cuts

Impact statements submitted to the Faculty Senate by department chairs will be forwarded to the Provost by the October 7 deadline.

B. Merit Promotion Committee structure, as submitted by John Baker on July 14, 1982, has been approved by the Faculty Senate. The Senate states that time deadlines for each of the prescribed tasks should be established as part of the committee's approval.

V. NEW BUSINESS

A. Senators and Standing Committee chairs are strongly urged to attend meetings of the Faculty Senate to insure communication.

Absentees will be sent memos to find out why they were not present.

VI. The meeting was adjourned at 12:25 p.m.

Submitted by:

[Signature]
Neal Joseph