MEETING #8
FEBRUARY 19, 1981

CALL TO ORDER

The meeting was called to order at 12:45 p.m.

ANNOUNCEMENTS

1. J.N. Musto, UHPA Executive Director, will be presenting a report on the status of collective bargaining negotiations between UHPA and the University on Wednesday, February 25, at 3:00 p.m. in the Eckerd Conference Room. All interested faculty are encouraged to attend. Copies of the contract proposals are available from the UHPA Faculty Representatives: Neal Joseph, PAU #31 (Waipa 141, X113); Tyrone Reinhardt, PAU #32 (Waipa 104, X174); Roy Fujimoto, PAU #33 (Judd 111, X139).

2. Faculty were encouraged to utilize the Central Calendar located in Eckerd 121. Faculty with information on committee meetings and special events should contact Hilda Botelho in Eckerd 121 or call X122.

3. The next meeting of the Faculty-Administration meeting will be on Thursday, February 26, 1981, at 12:40 p.m. in Eckerd Building. Agenda items include discussions on marketing and retention of students. All faculty are invited to attend.

4. Ms. Diana Moore, Chairperson of the WCKC Academics Committee, was introduced.

NEW BUSINESS

1. Resolution relating to the lack of progress of contract negotiations between UHPA and the University of Hawaii:

"Whereas it has been reported in the mass media that contract negotiations between UHPA and the University of Hawaii are stalled, BE IT RESOLVED that the Faculty Senate of Windward Community College strongly recommends that both parties bargain in good faith with each other so that negotiations can be completed in a timely manner for the benefit of higher education in Hawaii."

(Resolution approved)
2. Faculty Senate participation in Ho'olaule'a 1981:

MOTION: It is moved that faculty participate in Ho'olaule'a 1981 by jointly operating a food booth of huli-huli-style chicken with the Windward Haumana Scholarship Fund. That all work and proceeds be shared equally to the extent possible and that all profits be equally divided.

Secondly, that each Senator distribute to the members of her/his division the target of 10 to 20 tickets for pre-sale and collect the funds as they come in. In addition, the Senators will recruit a total of approximately twelve persons who will work a two-hour shift distributed between 9:30 a.m. and ending at 3:30 p.m. This will be to bag the chickens and collect cash (students will provide the cooking crews). It is especially recommended that those faculty who do not sell any tickets be given an opportunity to serve on a work shift.

Thirdly, the target for sales will be 2000 chicken halves, and the profit for faculty, if the target is met, will be approximately $500. These monies will be used for such things as contributions to graduation ceremonies (already voted); food booth rental fee ($75 in 1981) for next year's Ho'olaule'a; napkins, and possibly bringing the balance of the Kokua Fund to a higher level, and other needs that may occur to meet the mandate of the Faculty Relations Committee responsibilities in the Constitution.

(Motion carried unanimously)


A list of potential goals for Faculty Senate action was distributed. Senators were requested to take the list back to their departments for discussion. Faculty were encouraged to add, revise, or delete items on the list. The Senate will consider the prioritized list of goals at the March 19, 1981, meeting. The Senate will then work on the approved goals during the 1981-1982 Academic Year.

(continued on Page 3)
WCC FACULTY SENATE GOALS FOR 1981-82
(for discussion)

1. Review the WCC Educational Development Plan (EDP).
2. Marketing WCC in the community.
3. Improve WCC's public relations in the community.
4. Work on staff development, including EIF projects.
5. Use of rewards and sanctions.
6. Release time projects--time out to develop and/or carry them out.
7. Need for stress handling--mental health maintenance.
8. Provide better support and communication among faculty.
9. Review the WCC constitution.
11. Consider course offerings--how many should there be?

REPORTS

Dave Denison reported on the February 13, 1981, meeting of the Council of Faculty Senate Chairpersons. Relevant information and minutes of the meeting are attached.

ADJOURNMENT

The meeting was adjourned at 1:27 p.m.

P.S. Minutes of the January 22, 1981 meeting were approved.

Submitted by:

Roy H. Fujimoto
MEMORANDUM

To: Chancellor Dewey Kim

From: Council of Faculty Senate Chairpersons

Subject: EIF FUNDING FOR THE CHANCELLOR'S COLLOQUIUM SERIES

The Faculty Senate Chairpersons believe that the Legislature's intent for EIF funds is that they be used solely for faculty generated proposals. This intent, we feel, has been perverted by your proposing and approving the Chancellor's Colloquium Series. Earlier, we expressed our serious reservations about competition between faculty generated and administrative generated proposals (see 1/7/81 letter to you from Kit Kowalke for the Council of Faculty Senate Chairpersons).

In addition, we would like to remind you that we did not recommend this proposal because we felt it did not meet several of the stated guidelines (see 12/1/80 memo to you from Helen Sina, Chairperson of the 11/17/80 meeting of the Council of Faculty Senate Chairpersons). Specifically, the following criteria were not met:

Criterion 1 - deals with modifying teaching methods or improvement of the evaluation of teaching. Since the Colloquium series is vague and general, this criterion cannot be a measurable consequence of the Colloquium series.

Criterion 2 - notes that priority will be given to those proposals for which the chances of institutionalization of results are great. We did not know how this would result from the Colloquium series.

Criterion 6 - indicates that priority will be given to proposals which include specific details of the evaluation criteria, and process for assessing the effectiveness of the change. The Colloquium Series proposal was vague in regard to the overall objectives in relation to faculty attending.

Based on these problems, we would like you to include in the EIF guidelines the following statement:

"EIF funds are not to be used for administrative generated proposals."

You have not allayed our fears about violation of the purpose of EIF funding; we are still very much concerned.

David C. Oium  ___________  Mrs. M. Hasegga  ___________  Helen M. Sina

kit Kowalke  ___________  Beu Judah

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To the spirit of the Working Conference, our concern at present is simply to respond directly to the opportunity to react to the full report resulting from this working conference. We would like to have (and have been assured that we will have) the without faculty input.

4. Administration attended this workshop which was concerned

3. Further discussion should include all elements in the system and a more balanced group from each element.

2. There is an inference that the faculty are not developing current emphasis on faculty and staff development.

1. The workshop did not deal with what we consider most important -- the threats which many feel are implicit in not addressed:

Issues which have an impact on faculty and staff development were staff development was considered. We are concerned that other that gathering. We noted that only a part of the reality of faculty and staff development on faculty/staff development. At the January 12 Working Conference on Faculty/Staff Development, a number of the Faculty Senate/County Chairman were participants in the Working Conference on Faculty/Staff Development.

Subject: January 12 Working Conference on Faculty/Staff Development

To: Chancellor Dowey Kim

February 13, 1981

MEMORANDUM

University of Hawaii

Windward Community College
WINDWARD COMMUNITY COLLEGE  
University of Hawaii  

February 17, 1981  

MINUTES  
COUNCIL OF FACULTY SENATE CHAIRPERSONS MEETING  
February 13, 1981, Windward Community College  

PRESENT: Tenny Tom, Kit Kowalke, Marv Veregge, Helen Sina, Bill Lindstrom, David Denison  

1. Chancellor Kim was unable to attend because of a legislative hearing. At the Chancellor's suggestion, Marie Munch and Ken Kunisaki had been invited to attend. However, the Council decided that it needed extra time to deal with agenda items, so Marie and Ken were asked not to attend. The Council hopes that this decision was not too inconvenient for them, considering it was made only a couple of hours before they were due.  

2. The Council's EIF recommendations: The Chancellor's Colloquium Series was the only item discussed. The Council drafted a memo to the Chancellor specifically on this item, and generally on administrative generated EIF proposals (see first attachment).  

3. January 12 Working Conference on Faculty/Staff Development: The Council discussed general concerns about this meeting, and drafted a memo to Chancellor Kim expressing some of these concerns (see second attachment).  

4. Next Council meeting: The next meeting will be held on March 5, 1981, at 1:30 pm at Kapiolani Community College. Tenny Tom will be host. Those interested may meet for lunch (no-host) at noon. Left over and new agenda items to date: tenure application procedures; Hawaii CC Faculty Senate membership on Council; separate faculty senate budget allocations. Meetings will be held in April and May; new and old Faculty Senate Chairpersons will both attend the May meeting.  

Submitted by:  

[Signature]  

[Address information at the bottom]
WCC FACULTY SENATE
CORRESPONDENCE

JANUARY 1981

Memorandum to (Accreditation) Steering Committee Members and
Editor from David M. Furuto re: Draft of Subcommittee on Insti-
tutional Background and Information, dated January 20, 1981.

Memorandum to Kapua Segool, WCKC President, from Roy Fujimoto

Memorandum to Dean Iris Fukui from Roy Fujimoto re: Faculty
Senate actions, dated January 23, 1981.

Minutes of the Instructional and Professional Development
Committee meeting of January 19, 1981, received January 27, 1981.

Memorandum to Faculty Senate Chairpersons from Mitsue Cook, Chair-
person, Instructional and Professional Development Committee re:
Request to distribute copies of "Staff Development Program for
Hawaii Community Colleges" to each department, dated January 26,
1981.

Memorandum to Pete Dyer, Provost from Mitsue Cook re: Excellence
in Teaching Award committee, dated January 26, 1981.

Memorandum to Faculty Senate Chairpersons from Provost Dyer re:
Excellence in Teaching Award committee, dated January 28, 1981.

Memorandum to Kapua Segool, WCKC President, from Faculty-Community
Relations Committee re: Refreshments at Shadow Films, dated
January 30, 1981.

Informational brochure from Campus Activities Board, Honolulu
Community College re: Fifth Annual Raft Race, received January
30, 1981.

University of Hawaii President's Memorandum No. 72 for Board of
Regents' Meeting of February 5, 1981, received January 31, 1981.

FEBRUARY 1981

Minutes of the Department Chairpersons' Meeting of Friday, January

Memorandum to Mr. Tom T. Shibano from Peter Dobson, Acting Vice-
President for Academic Affairs re: Communication from Honolulu CC
Faculty Council Executive Committee, dated February 2, 1981.
Memorandum to Faculty Senate Chairpersons from Ms. Diana Moore, WCKC Academics Committee Chairperson, re: Faculty Senate Meeting, dated February 2, 1981.

Memorandum to Chief Executive Officers, Accreditation Liaison Officers, Faculty Senate or Association Presidents from Robert E. Swenson re: Report of January 19-20, 1981 Commission Meeting, received February 4, 1981.


Agenda for the Council of Faculty Senate Chairpersons' Meeting of February 13, 1981 (Windward CC) received February 3, 1981.

Notice of Public Hearing, Committee on Higher Education. Notice of meeting to consider the University of Hawaii Budget, 1981-1983 received February 4, 1981.

Memorandum to Roy Fujimoto from Dean Iris Fukui re: Course Master List for Community Colleges, received February 5, 1981.

Memorandum to Roy Fujimoto from Dean Iris Fukui re: Utaught Courses, dated February 5, 1981.

Memorandum to Faculty Senate from Provost Dyer re: CCCM #11000 (Quantitative Standards Pertaining to Two-year Colleges) dated February 5, 1981.

Memorandum to Faculty Senate from Provost Dyer re: CCCM #10000 (Redelegation of Authority to Approve Organizational Charters, Constitutions and Bylaws or other Campus Mechanisms Necessary to Recognize and Support Student Organizations and, in Particular, Student Governance Organizations), dated February 6, 1981.

Memorandum to Faculty Senate from Provost Dyer re: Personnel changes--Manoa Administration, dated January 30, 1981.

Memorandum to Roy Fujimoto from Kapua Segool, WCKC President, re: Waipa Faculty Lounge, dated February 9, 1981.

Memorandum to Roy Fujimoto, Robert de Loach, and Dave Denison from Janet Harada re: Policy Guideline # 2-4 Evaluation of Administrative/Managerial Personnel Campus Procedures, dated February 9, 1981.

Memorandum to Ms. Diana Moore from Roy Fujimoto re: Faculty Senate meeting, dated February 9, 1981.
Memorandum to Faculty Senate Chairpersons from Dean John Baker

Minutes of the Department Chairpersons' Meeting of Monday,

Memorandum to DeEtta Wilson from Assistant Dean Jacquie Maly
re: Central Calendar, dated February 12, 1981.

Minutes of the Council of Faculty Senate Chairpersons, February
13, 1981 meeting at Windward Community College, received February 19, 1981.

Minutes of the Faculty Community Relations Committee meeting of
February 19, 1981, received February 19, 1981.

Memorandum to Faculty Senate Chairpersons from Robert de Loach
re: Review of the 1981-1983 Biennium Budget for WCC, dated
February 20, 1981.
WCC FACULTY SENATE
Spring 1981

FACULTY SENATE

Business/Technology
Al Woods
Judd 120, X164

Humanities
Helen Mc Ardle
Waipa 102A, X137

Language Arts
Diana DeLuca
Lono 110, X171

Math/Science
Sione Uluave
Mahi 112, X127

Social Sciences
Robert de Loach
Judd 112, X192

Student Services
Harold Yokouchi
Lono 107, X119

CURRICULUM COMMITTEE

Tyrone Reinhartd
Waipa 104, X174

Phil Hagstrom
Mahi 105, X126

Kathy Damon
Waipa 102, X173

Dave Furuto
Mahi 107, X172

Otome Myers
Waipa 131, X191

Neal Joseph (Chairman)
Waipa 141, X113

FACULTY SENATE STANDING COMMITTEES:

Community Relations Committee ............... Diana DeLuca, Chairperson
Lono 110, X171

Faculty Relations Committee ............... Opal Stoneman, Chairperson
Judd 111, X139

Instructional & Professional
Development Committee ............... Mitsue Cook, Chairperson
Lono 110, X171

FACULTY SENATE CHAIRPERSONS:

Dave Denison ............... Judd 112 ............... X192

Roy Fujimoto ............... Judd 111 ............... X139

DeEtta Wilson ............... Kanaloa 107 ............... X136