MEETING #7
JANUARY 22, 1981

APPROVAL OF MINUTES

An error was noted in the minutes for Meeting #6 of December 18, 1980 re: "New Business--Curriculum changes, Motion (c) To approve the following Business courses." It should be noted that the Business/Technology Department requested the deletion of Business 022 from the College's course inventory.

The minutes for Meeting #4 (November 6, 1980), Meeting #5 (November 20, 1980) and Meeting #6 (December 18, 1980, as corrected) were approved.

ANNOUNCEMENTS

1. Chancellor Dewey Kim approved the revised Constitution of the Faculty Senate of Windward Community College, effective January 15, 1981.

2. Interested faculty were invited to participate on an ad hoc committee to investigate campus discipline policies, procedures, and processes. The group will meet to consider existing policies and procedures and to recommend changes as appropriate. Contact Roy Fujimoto at X139 or in Judd 111 for additional information.

3. Sandy Toporcor, Financial Aid Officer (FAO), will be on professional leave from January 15 through June 30, 1981. During her absence, Dean John Baker will serve as the Financial Aid Officer. Jim Kilpatrick will assume the Student Employment Coordinator's functions. Detailed responsibilities/assignment charts are available in the Faculty Senate file.

4. The Faculty Senate Chairpersons were informed that the Educational Specifications process was behind schedule. Keiji Kukino will contact individual faculty for clarification of needs. Department chairs will be consulted later.

5. A copy of the "Working Position Paper on a Staff Development Program for Hawaii Community Colleges, January 1981" is available in the College library (Faculty Reference Section) for those who may wish to read it. A summary of the January 1981 workshop will be forthcoming.
6. Faculty were reminded that the Senate will meet on the first and third Thursdays of each month as needed in the Spring 1981 semester. The Senate will meet at 12:40-1:25 p.m. in Lono 116. All interested faculty members are encouraged to attend.

OLD BUSINESS

1. Curriculum changes:

**MOTION:** To approve RE 100, Principles of Real Estate

(motion carried)

**MOTION:** To approve MATH 025, Elementary Algebra II

(motion carried)

NEW BUSINESS

1. A proposal to review consistency of implementing existing policies and procedures cited in the College catalog was referred to the Curriculum and Academic Affairs Committee (CAAC) for further action.

2. Dave Puruto volunteered to serve as Chairperson of an ad hoc committee to study the proposed accreditation standards for the Accrediting Commission for Community and Junior Colleges (ACCJC). Faculty interested in serving on the group should contact Dave at X172 or in Mahi 107.

3. Waipa Faculty Lounge:

**MOTION:** To offer the use of the Waipa Faculty Lounge on a temporary basis (until after Ho'olaule'a 1981) to the Windward College Konohiki Council (WCKC).

(motion carried)

INFORMATION

1. The second UHPA Faculty Representatives Forum will be held on Saturday, February 7, 1981, at the Ala Moana Hotel. "Discussion of the political activities of the Assembly, consideration of a dues structure, and the report of the Ad Hoc Committee on Modes of Faculty Review consistent with the 1940 AAUP Statement of Tenure will form the Forum portion of the meeting." Position papers on the above
issues are available from the PAU faculty representatives (PAU #31--Neal Joseph, Waipa 141, X113); PAU #33--Roy Fujimoto, Judd 111, X139).

2. The Friends of the Library will present "An Evening with Galway Kinnell" on Wednesday, January 28, 1981 at 7:30 p.m. in Eckerdt 129. All interested persons are invited to attend.

3. Shadow Films will feature "Animal Farm" on Friday, January 23, 1981. The movie will be shown at 7:30 p.m. in Eckerdt 102. The film is free to all.

4. The Math Lab located in Mahi 110 will be open Tuesday-Thursdays from 9:30 to 3:30 p.m. and Monday-Wednesday-Fridays between 10:30 to 3:30 p.m.

5. A status report on the Kahuku II project was given by Harold Yokouchi. The joint Kapiolani/Windward CC program will begin on Monday. Three WCC faculty members are involved with the project on a part-time basis.

6. Robert DeLoach reported on the status of the EIF grant/A correspondence course ("Creating your Future"). Faculty interested in offering correspondence-type courses are encouraged to contact Robert DeLoach or Dave Denison in Judd 112, X192.

ADJOURNMENT

The meeting was adjourned at 1:22 p.m.

Submitted by:

Roy H. Fujimoto
WCC FACULTY SENATE
CORRESPONDENCE

DECEMBER 1980

Minutes of Regular Meeting of University of Hawaii Board of Regents, December 5, 1980.


Memorandum to Steering Committee, et. al., from David Furuto re: Surveys, dated December 18, 1980.

Memorandum to Faculty Senate from Cheryl DeMello re: Business Education Program Review, dated December 18, 1980.

Memorandum to David Denison from Provost Dyer re: Funding for January 12th Workshop, dated December 19, 1980.

Memorandum to All Faculty Senates/All Student Senates from State Senator Neil Abercrombie re: Board of Regents Operating and Capital Improvements Budget Request for 1981-83, dated December 19, 1980.

Memorandum to Jean Nitta from Roy Fujimoto re: WCC French, dated December 19, 1980.

Memorandum to Dean John Baker from Roy Fujimoto re: Faculty Senate actions, dated December 19, 1980.

Memorandum to Dean Iris Fukui from Roy Fujimoto re: Faculty Senate actions, dated December 19, 1980.


Memorandum to Faculty Senate Chairpersons from Provost Dyer re: Communication with Faculty Senate committees, dated December 23, 1980.

Memorandum to Faculty Senate Chairpersons from Dean Iris Fukui re: Media Center Advising, dated December 30, 1980.

Memorandum to Mr. Tom T. Shibano, Chairman, Board of Regents from President Fujio Matsuda re: Policy on Outreach Instruction, received from Provost Dyer December 30, 1980.
Memorandum to Faculty Senate Chairpersons from Carol Craig re: Business 022, dated December 30, 1980.

JANUARY 1981

State Board for Vocational Education, Administrative Officer's Memorandum No. 46 for Meeting of January 8, 1981.

University of Hawaii, President's Memorandum No. 71 for Board of Regents' Meeting of January 8, 1981.

Memorandum to Dean Baker, et.al., from Provost Dyer re: Add/Withdraw Approvals, dated January 5, 1981.

Minutes of the Department Chairpersons' Meeting, Monday, January 5, 1981.

Memorandum to Provosts from Drue McGinnes re: IRACC-15 Course Registration and Faculty Teaching Report, dated January 5, 1981.


Memorandum to Subcommittee members from David Furuto, re: Institutional Self-Study Update, dated January 6, 1981.

Memorandum to Faculty Senate Chairpersons from Dean Baker re: January 5, 1981 revision to the Policy on Academic Probation, Suspension, and Dismissal, dated January 7, 1981.

Memorandum to Dean Fukui from Faculty Senate Chairpersons re: Quantitative Standards for Two-year Learning Resources Programs, dated January 8, 1981.

Memorandum to Mitsue Cook, Chairperson, Instructional and Professional Improvement Committee, from Provost Dyer re: Service on Ad Hoc Committee to Select Windward Community College Nominee for Excellence in Teaching Award, dated January 8, 1981.

Letter to Professor Clark Howard from Roy Fujimoto re: Prof. Howard's inquiry, dated January 9, 1981.

Hawaii's Community Colleges, January 1981, received January 8, 1981.

Office of Institutional Research and Analysis, UW, December 1980, Transfer Patterns of Students, University of Hawaii, Fall 1980 received January 14, 1981.

Ho'olaule'a 1981 Food & Beverage Waiver/Agreement form received January 14, 1981.

A working position paper on a Staff Development Program for Hawaii Community Colleges received January 14, 1981.

Memorandum to WCC Faculty Senate from Dean John Baker re: Proposed acceptance of credits in transfer at Windward Community College Policy Statement, dated January 16, 1981.

Memorandum to Faculty Senate from Dean John Baker re: Policy clarification on meeting graduation requirements, dated January 16, 1981.

Memorandum to Faculty Senate from Dean John Baker re: Academic policy question--Associate in Arts requirements, dated January 16, 1981.

Memorandum to Faculty Senate Chairpersons from Dean Iris Fukui re: Advice of the Faculty Senate regarding proposal for Certificate of Completion in Agricultural Technology, dated January 16, 1981.

Minutes of the Faculty-Community Relations Committee, meeting of January 7, 1981, received January 19, 1981.

Memorandum to Humanities Faculty from Ron Loo re: Election of Humanities representatives to the Faculty Senate and to the C.A.A.C., dated January 19, 1981.

Memorandum to Priscilla Ching Chung from Dean Iris Fukui re: International programs--enrollment data, dated January 5, 1981 (received 1-16-81).

Memorandum to Faculty Senate Chairpersons from Provost Dyer re: Approval of Revised Constitution of Faculty Senate of Windward Community College, dated January 16, 1981.

Memorandum to Dave Denison from Charles Whitten re: Faculty Senate Committees, dated January 20, 1981.

Minutes of the Meeting of the State Board for Vocational Education, January 8, 1981, received January 21, 1981.

Minutes of Regular Meeting of University of Hawaii Board of Regents, January 8, 1981, received January 21, 1981.