Minutes of the Faculty Senate of Windward Community College
Meeting #3, February 15, 1980

1. The meeting was called to order at 8:25 am.

2. Minutes

Motion: The Faculty Senate approves the minutes of the meeting on January 15, 1980.

3. Change in Agenda

Motion: The Reclassification Policy Affecting Candidates for Tenure will be placed first on the agenda.

4. New Business

a. Reclassification Policy Affecting Candidates for Tenure

Motion: The Faculty Senate approves sending the February 15, 1980 Memorandum to Provost Dyer, Windward Community College from WCC Faculty Senate regarding Classification Policy in Regards to Tenure Applicants, 1980. (Attachment I)

Motion passed unanimously.

Motion: The vote on the preceding motion will be published in the minutes.

Motion: The Faculty Senate adopts the Resolution of February 15, 1980 Relating to the Reclassification of Candidates for Tenure. (Attachment II)

Motion passed unanimously.

Motion: The vote on the preceding motion will be published in the minutes and both the Memorandum and the Resolution will be discussed at the Council of Faculty Senate Chairman.

5. Old Business

Modified Course Schedule

Motion as Amended: The Faculty Senate recommends adoption of the proposed schedule with modification to include a 16 week, 4:30 to 5:45 class time for both Monday/Wednesday and Tuesday/Thursday courses. It is understood that adoption of this schedule will be on an experimental basis for one year only and that the schedule will be reevaluated with faculty participation near the end of the year's trial. (Attachment III)

Motion and amendment passed unanimously.
Motion: The vote on the preceding motion will be published in the minutes.

6. New Business

b. 5 Year Calendars for Community Colleges and Manoa

Discussion of the 5 year calendars for the community colleges and Manoa included the following questions to be raised at the next Council of Faculty Senate Chairpersons' meeting:

1. Why do the Community Colleges start before Manoa?
2. Does the contract say we can not start before August 15th?
3. In 1981, why is the first day of instruction for the spring semester Friday, January 9th?
4. Why do we start 1 - 2 days before a state holiday and then break for a 3 day weekend?
5. What is the administration's position regarding the legislative requirement for community colleges to have 75 instruction days?
6. In 1982, why is the last duty day Sunday, May 16th?

Motion: The duty periods for Manoa and Community College faculty should coincide.

c. Executive Board Actions

Motion: The Faculty Senate affirms the Executive Board's motion to "advise the Community Relations Committee Chairperson to invite the Registrar to sit as a non-voting member until such time as this person can be considered for designation as faculty."

7. Committee Reports

a. Curriculum Committee

Motion: The Faculty Senate approves the new course HLTH 31: First Aid and Safety.

Motion: The Faculty Senate approves the change in the course description of ART 108: Drawing and Painting.

Motion: The Faculty Senate approves the new title and course description (a prior experimental course) of JPNSE 50: Basic Spoken Japanese.

b. Student-Faculty Relations Committee

A written report was distributed.
The Faculty Senate recommends the new courses BECOME

A Faculty Senate Defender Committee

MOTION:
c. Budget and Finance Committee

The committee is evaluating the budget spokespersons role and responsibilities especially with respect to faculty in the lower range classifications holding this position.

d. Community Relations Committee

The weekly WCC column in the Sun Press has started. The committee requested all faculty to submit articles/news items to them for inclusion in this column. A report on the successful vocational education week activities was given.

e. Instructional and Professional Development Committee

The committee is planning faculty development activities for this semester.

f. Faculty Relations Committee

A faculty party will be held shortly. A year-end all college party is also being planned.

g. Program Planning and Evaluation Committee

This committee has formed two subcommittees. One subcommittee is studying the evaluation criteria used for contract renewal and tenure. This information will then be shared with affected faculty. The other subcommittee is studying the procedures for the evaluation process.

8. Announcements

a. Gordon Tanaka has resigned from the Faculty Senate and Curriculum Committee.

b. Gloria Moore has been appointed to an interview committee for the selection of the Chancellor for Community Colleges. Anyone with questions for the candidates should contact her.

c. The EIF fund has approximately $12,000 left this year which will probably be returned to the general fund. Next year there is $75,000 available. Faculty are encouraged to develop proposals. The proposal formal will be the same as last year and the deadline for submission may be April 15th.
9. Other Business

Motion: Jerry St. James is commended for the effective and efficient manner in which we were able to arrive at a mutually agreeable class schedule.

Motion passed unanimously.

Motion: The vote on the preceding motion will be published in the minutes.

10. The meeting was adjourned at 10:42 am.

Submitted by

Carol M. Craig