Minutes of the Faculty Senate of Windward Community College
Meeting #2, January 25, 1980

1. The meeting was called to order at 8:30 am.

2. Old Business
   a. Constitution Amendments

      A discussion of the three proposed amendments to the constit-
      ution was held. Based upon the recommendations of the
      Constitution Committee (Attachment I) amendments 2 and 3
      will be rewritten to show deletions/additions on a "page-
      by-page, line-by-line" basis. The rewritten amendments
      will be resubmitted for signature to the faculty who
      originally petitioned for the changes. The Constitution
      Committee will serve as a resource, as needed, as these
      amendments are rewritten. A ballot for amendment 1 will
      be held next week.

   b. Academic Grievance Policy - Ombudsman's suggestions

      Motion: The Faculty Senate accepts the suggestion of the
      Office of the Ombudsman to establish criteria for closed
      sessions of the Academic Grievance Committee based on the
      Hawaii Revised Statutes (Section 92-5).

   c. Ad Hoc Committee to Select Nominee for Board of Regents
      "Excellence in Teaching" Award

      Motion: The Faculty Senate Chairpersons will circulate a
      memo to allow faculty who want to be involved in this
      committee to sign-up. If there are more than 3 volunteers,
      the Faculty Senate Chairpersons will select from the list
      of volunteers 3 names to submit to the Provost.

3. Committee Reports
   a. Faculty Relations Committee

      Motion: The Faculty Senate accepts the guidelines for the
      Aloha Fund, January, 1980. (Attachment II)

   b. Ad Hoc Committee on Classroom Utilization and Scheduling

      Division Senators were directed to discuss the suggestions
      of this committee with faculty in their divisions and to
      submit comments and/or modifications to the committee
      chairperson by Thursday, February 7, 1980. This committee
      will meet Friday, February 8, 1980 at 9:00 am in the
      Eckerdt Conference Room to discuss division input and/or
      modify their recommendations. The committee's final
      recommendations will be on the agenda of the next Faculty
      Senate meeting (February 15, 1980).
Δυστυχώς, δεν μπορώ να διαβάσω το υπόλοιπο κείμενο από την εικόνα.
c. Student-Faculty Relations Committee

This committee is presently studying WCC's withdrawal deadlines and the transferability of credit/no credit courses. The committee requested that faculty interested in a booth for the Hoolaulea notify them as soon as possible.

Motion: The Faculty Senate allow a student to sit on the Student-Faculty Relations Committee.

d. Community Relations Committee

Motion: The Community Relations Committee will be allowed to assist in a public information campaign.

4. New Business

a. Registration

Motion: The Faculty Senate commends all involved in registration for the smooth and well-run registration held this semester.

b. Graduation

The Faculty Senate chair delegates to the Faculty Relations Committee chairperson the responsibility to submit to the Provost the names of two faculty members to serve on a planning committee for Spring Graduation.

5. The meeting was adjourned at 9:40 am.

Submitted by,

Carol M. Craig
TO: Faculty Senate

FR: Constitution Committee

RE: Committee's recommendations on proposed amendments

I. Committee recommends a yes vote on:

1. Article III, Section A. to include the following(new wording underlined):
   "Faculty shall include lecturers and part-time instructors less than .5 position count."

RATIONALE:

This was a pure and simple oversight on the part of the committee. It felt that all faculty should have input into the Senate, regardless of how few less than .5 position count faculty we have (currently one).

II. Committee recommends a no vote on:

2. "Election of Divisional Senators shall be by Division Members."

RATIONALE:

A. LEGALITY - The proposed amendment as worded cannot be implemented by the Senate legally. Contract/Constitutional law requires that changes be made page by page, line by line, word by word, and comma by comma. For example, where does this statement go and what does it replace? There is no reference to Divisional Senators-Elect. Are they to still be elected by lot or by Division members? How is a vacancy filled? The Executive Board cannot be granted a free lance editing carte blanche pen to either write in the "intent" where it seems to make sense, but only interpret what is literally written in.

B. SUBSTANTIVE ISSUES - As explained in writing and discussion meetings certain assumptions guided the writing of the Constitution and some of these are totally contradicted by this amendment in their effect through the proposed election procedure changes:

1. All faculty of a Division should share the Division's Faculty Senate workload equally by having the Senate Seats rotated throughout the Division until all had served

2. All faculty including new faculty if not already competent in Division Senator function of Representing their peers or serving on an executive Board, or Curriculum or Budget and Finance
Committee, should get the opportunity to learn for their own personal and professional growth for tenure/promotion and to strengthen the faculty of the Division as a whole. The peer approach rather than reliance on great women/men approach to leadership.

3. Selection of Division Senators by lot will structurally insure that a small minority of senior tenured faculty will not make all the decisions as it pertains to faculty senate affairs.

4. There is already a provision in the constitution for replacement of a Senator if a person do not want to serve or cannot serve. Consequently to gut what is one of the most fundamental assumptions/guiding the construction of the constitution after five to six months work by the Senate's committee, ten drafts, four or five discussion meetings and an 83% yes vote barely a month ago, and on its first implementation/election seems premature at the very least.

III. Committee reccomends a no vote on:

3. "Divisional faculty shall have the option of selecting representatives from the division to the Budget and Curriculum Committees from the Divisional faculty as a whole."

RATIONALE:

A. There is no Budget Committee in the Constitution, there is a Budget and Finance Committee. There is no clear reference to what should be deleted and/or page, etc. where proposed amendment should be inserted. For these reasons cannot be implemented if passed.

B. Constitution provides already that Divisions can select their "representatives" as they see fit by not saying how they are selected, cf. p. 9, Article VI, Section A.: The Budget and Finance Committee "...shall advise, in cooperation with the Faculty's divisional representative(s)...." on each and every function of this committee. Therefore this amendment is redundant, unless its intent is to have someone other than a Divisional Senator sit as a voting member of this committee, but this is not what the proposed statement says.
ALOHA FUND

Windward Community College has had a tradition of recognition of events in the lives of individual members of the faculty and staff which might be called "Aloha Events". Thus we share in both the joys and sorrows of our members. Such events include, but are not necessarily limited to illness, death in the family, births of new family members, marriages, etc. In order to continue this tradition, the following guidelines are proposed.

1. Contributions to a fund to pay for the symbols of such recognition of "Aloha events" will be sought from faculty members only. This will be on a voluntary basis, by one or two notifications per semester or year (depending on the level of activity of the fund).

2. Recognitions will go out to all members of the faculty and staff from the faculty.

3. The fund thus established will be used only for the recognition of Aloha Events, and not for social events, parties, etc.

4. Gifts of a relatively uniform value will go out from the faculty for the following:
   - Birth in the family
   - Death in the family
   - Illness which requires 3 or more successive days of sick leave and/or 1 or more days of hospitalization
   - Retirement

5. Leis will be provided for new additions to the staff and/or faculty.

6. All members of the Faculty are expected to advise the Faculty Relations Committee of people and events which need recognition.

7. The fund will be collected, administered and expended by the Faculty Relations Committee and its chairman. A financial report will be made at the final Faculty Senate meeting of the school year.