Minutes of the Executive Hui, November 16, 1979

Attended by Emi, Estrella, Gloria, Janet, Marjorie, Robert, Roy and Carol

1. Lucy has the final copy of the Constitution and will type and duplicate copies of this. A copy of the petition requesting ratification of this Constitution will be attached to the Constitution and these will be distributed during the week of November 19 - 21. Ballots will be hand delivered to eligible faculty by building with the following responsible:

   Sione, Mahi
   Gloria, Haloa
   Robert, Lono
   Carol, Judd & Kanaloa
   Estrella, Eckerdt
   Pearl, Iolani

   Ballots will be distributed Monday, November 26 and faculty will be asked to sign that they received a ballot. Completed ballots will be placed in the ballot box in De Etta Wilson's office in the Library on either Monday, November 26 or Tuesday, November 27. The Ballot will be either a YES, approve the new Constitution or NO, disapprove.

2. Modifications in the Internal Procedures to Implement CCCM #6200 (Certificates) were suggested as well as the need to delete references to a Certificate of Attendance pending a need for such a Certificate and further study by the faculty of this item. These modifications will be transmitted to the Provost by the deadline of Monday, November 19, 1979 subject to the approval of the entire Alo Ali'i at the next meeting. (See copy of memo to Provost dated, November 19, 1979 which shows all suggested modifications. Memo is available in the files of the Alo Ali'i and will be available at the next Alo Ali'i meeting.)

3. Status of the part-timers was discussed. The following major points were made:

   a. Actions to make a part-time position full-time or lecturer is a major personnel action and should be completed only with faculty involvement. Implications with respect to AAUP and accreditation standards should be considered.

   b. Change of status for these part-timers may have implications for the school's programs. As such, faculty involvement is definitely appropriate.

   c. A growing trend nationally and in Hawaii is the idea of Job-Sharing. Some faculty may wish to only work part-time. Eliminating all part-time instructor positions ignores this trend as well as prohibits the school from obtaining services of those who wish to be part-time (only) instructors.

   d. It is an established practice to "Grandfather"-in effected personnel whenever major changes are made in the employment (or other) agreement.

   e. At this time, the faculty are not aware of any official documents which indicate that there should not be part-time instructors.

   MOTION: The sense of the above is to be the Executive Hui's position regarding the change in part-time instructor's status and at our meeting of November 30 our final course of action will be determined. Passed unanimously.
4. The Alaka'i are requested to determine whether there has been a change in the procedures for reviewing contract renewal/tenure/promotion files. In the past, Instructor's files went to their immediate supervisor (Assistant Dean in most cases) and then to the Provost. This year it appears files will go to the Assistant Dean, if appropriate, then to the Dean and then to the Provost. If there has been a change, the reasons for the change should be discussed with the Provost.

5. The possibility of having the DPC's complete a statement of "Agreed Upon Goals" rather than a "Statement of Strengths and Weaknesses" will be explored. Initially, the union will be contacted since the contract language states "strengths and weaknesses".

6. The next Executive Hui meeting will be Friday, November 30, 1979 from 11:00 to 1:00 in the Eckerdt Conference Room.

Respectfully submitted,

Carol Craig
A process for developing conceptual designs is not yet to the point where its words can form a narrative. If the words are placed in order, the meaning of the sentence is lost. The meaning of the sentence is lost if the words are not placed in order.

"There is no meaning to the words if they are not placed in order."

The next meeting will be in the conference room from 11:00 to 12:00.

Cindy Clark
Secretary/Executive Assistant