Social Sciences Department
Meeting Minutes
2-16-07

1. We received our schedules today for Fall 2007 and Summer 2007.

2. Faculty Senate
   a. Schedule Review Report accepted by Faculty Senate
      i. Panel Discussion during Fall Convocation 2007.
   b. Recommendation for Regent to All Campus Council.
      i. Possibility of retired faculty member.
   c. Current catalog includes academic freedom for students, but not for faculty—should we add faculty to that statement.
      i. Social Sciences Dept. wants to have faculty added to the statement.
   d. Establishment of WCC HAP Board
      i. Requirement of one HAP course for the AA degree.
         1. Should WCC change its AA degree to reflect this?
      ii. Should WCC set up a HAP Board?
         1. Would be another committee on campus.
         2. Social Sciences Department supports the establishment of a HAP Board at WCC.
   e. Articulate SLOs for Faculty Promotion.
      i. For evaluation purposes.
      ii. Further discussion is requested.
      iii. Social Sciences requests that SLOs not be used to evaluate individual faculty members, but departments only.
      iv. Issue of Knowledge Surveys as well.

3. Curriculum
   a. Proposals to archive courses, Jerry Levinson is working on this.
   b. Proposals to modify courses—change the wording for 2-3 Sociology courses.
   c. Paul Field proposed a Environmental History Course and Sarah Hadmack proposed a Asian Religion course, both as experimental courses.

4. Staff Development
   a. Non-Instructional Day on March 2nd. Bus Tour of the Windward Side along with lunch afterwards sponsored by Staff Development.

5. Women’s History Month
   a. Colleen Hanabusa has been added as a speaker for Women’s History Month.

6. DC Meeting—Paul Briggs will submit minutes as soon as they are sent out to him. DC Meeting was on 2-15-07.

7. Supplies Provided for Faculty—list provided by Roy.
   a. Circle items that we want Dean’s office to currently supply to us. Many items will be charged to departmental budgets.
      i. Back to Roy by Tuesday of next week, 2-20-07.
   b. Right now, we can still use the old forms.
c. We will be charged for scantron forms and for replacement cartridges through the department budget.
   i. SS Department had a budget this year of $1300, but next year is anticipated to be only $350-400.

8. Out of Pocket Purchases—only under $100, otherwise must get Dean’s approval.

9. Mandatory Orientation for Students
   a. Students who technically do not attend Mandatory Orientation cannot attend WCC classes.
   b. Handout given to us by the Dean of Students.
   c. We are encouraged to attend an orientation as faculty members. Usually the sessions are done in August before Fall classes.

10. ACCJC Actions
    a. WCC has been taken off warning status, but there will be another visit by the ACCJC in October of 2007.
       i. To make sure WCC follows through with the ACCJC recommendations.

11. Schedule of Classes for Fall 2007
    a. Roy sent up SS courses to the Dean’s office and the Enrollment Management Committee. But there are 249 courses listed for the Fall 2007 as opposed to 235 courses for Fall 2006.
    b. 20 courses were cut from the schedule for Fall 2007, perception is that classes will be cut if they are low enrolled.

Meeting adjourned at 1:30 pm
Respectfully submitted by Paul Briggs