Windward Community College  
Minutes for Social Science Department Meeting  
May 6, 2005, 3:00 pm

Members Present: Roy Fujimoto (Chair), Kathleen French, Toshi Ikagawa, Margaret Coberly, Paul Briggs, Lynn Fukuda  
Absent: Frank Palacat

I. Reports  
a. Faculty Senate: Paul  
i. Toshi will be the new Faculty Senate representative.  
ii. Phil Hagstrom is the new FS Chair.  
iii. During the last meeting, there was some discussion of the Executive VP for community colleges; the Chancellors don’t seem to like the idea.  
b. Curriculum Committee: Margi  
i. The next meeting will be during the Fall semester.  
ii. Margi reports that she would like to be nominated again to be our Department representative because she is now beginning to understand the various issues.  
c. Staff Development: Paul  
i. No new news, as the committee has not meant since our Department’s last meeting.

II. Old Business  
a. Meeting with the Deans  
i. Friday, May 20th, 9:00am, in Hale Akoakoa Room 201  
ii. We will use this opportunity to informally ‘talk story’ with them, to let them know what we, as a Department, are thinking about in terms of our goals. The main idea here is to get their feedback.

III. New Business  
a. Department Report (handout)  
i. When composing the individual accomplishments, be sure to link them with the strategic plan (handout).  
ii. Also, read through all of the Department and Individual Reports (handout) to decide which format to use. Give to Roy no later than July 15th.

IV. Department Discussion  
a. Plans and Priorities for the Department  
i. Building  
   1. new or renovated? We decided that Alakai may be best, to renovate that in wait for our new building. Whatever the
case, we decided it would be best to be away from the little children and moms that keep asking to use the phone…

ii. Academic Subject Certificate Programs
   1. Surf Science, Substance Abuse, People in Transition, Foster Guardian Ad Litem, GIS, for example.

iii. Interdisciplinary Courses
   3. Learning Communities

iv. Distance Education
   b. Have your individual examples for the above ready for the meeting with the Deans, and don’t surprise us with any ‘new’ ideas that we haven’t yet discussed, just to be safe…
   c. Remember, the Deans are interested in Retention, Recruitment, and Exciting new courses. Keep these themes in mind when framing our ideas.

V. Next Meeting
   a. Meeting with the Deans on March 20, 2005, 9:00am, in Hale Akoakoa Room 201. Please be on time to help make our good impression.

Meeting adjourned at 4:05 pm
Respectfully Submitted by Kathleen M. French