Windward Community College
Minutes for Social Science Department Meeting
April 22, 2005, 3:00 pm

Members Present: Roy Fujimoto (Chair), Kathleen French, Toshi Ikagawa, Frank Palacat, Margaret Coberly, Paul Briggs, Lynn Fukuda

I. Reports

a. Faculty Senate: Paul briefly reported on various issues. For details, check out the minutes that Paul sent out via email attachment. For example:
  i. The Ballot has been distributed—fill it out and submit it.
  ii. Also discussed was the Tribal College (partner with Peter Hanohano).
  iii. Floyd’s meeting (BOR)
  iv. David McClain and the reorganization meeting—ie, Executive Chancellor.
  v. Patricia Lee is leaving
  vi. Banner Wait List: do we want it?
     1. After some discussion, our Department says that we think faculty needs the power to over-ride it.

b. Curriculum Committee: Margie’s report over-flows to Frank’s discussion.
   i. The vote was “yes” to accept Psych. 250, Clinical Psychology.

c. Assessment: Frank:
   i. Program Review: Franks asks us to look at the Institutional Outcomes and see what we think.

d. Staff Development: Paul:
   i. FSD Committee now has a Mission statement.
   ii. The Committee decided not to have the White Elephant sale.
   iii. The Committee also decided not to fund the Christmas party in the future.

II. Old Business

a. PSDS—Frank
   i. Margi motioned not to have English 100 as an entry requirement. The motion was passed.
   ii. Frank reminds us that CIL is not a course, but that upon seeing that listed with the other required PSDS courses, students may think that it is required and not realize that they can test out of the requirement.
   iii. Frank motioned to keep CIL out of the requirement and Kathleen seconded the motion. The motion was passed. The reasoning is two-fold: the more requirements, the less students, and students may already have the skills, anyway, so why scare them away with more requirements.
1. But then, after a lot of discussion, we decided to table the discussion until we get more information—until we know whether or not students are showing evidence of computer literacy skills.

iv. Frank asked the committee if there are any other classes we would like to offer for the certificate.

v. We decided that as for the elective courses, all social science courses will be okay, but because there are already a lot of Psychology course requirements for the certificate, the 3-credit elective course must come from another discipline.

vi. Clinical Psychology and Social Psychology are two new courses in Psychology here at Windward.

III. New Business
   a. Department Report—Priorities list
      i. Keep thinking of ideas, and send those ideas to Roy.
         1. We will meet after the semester ends with the Deans with our ideas, probably on May 20th, to present our ideas to them. Roy says if we aren’t ready, we should wait. In other words, we need to present a strong case so let’s not rush it.
            a. Please present Roy with a short paragraph of the three specific ideas we are proposing. Give this to him before we leave for summer break so that he can put our ideas together for the Deans’ meeting.
         2. We will also meet with KC Collins, probably some time after the meeting with the Deans, for funding ideas.
   b. Planning and Budget Cycle draft (see handout). This information will help us with our own planning.
   c. Revised leave of absence form (see handout)
   d. Department Chairpersons’ meeting minutes
   e. Learning Communities at KCC (handout)
   f. ID cards now available

IV. Next meeting
   a. Our next meeting is on May 6th at 3:00pm. This may be our last meeting before we meet with the Deans, so let’s get focused on our priorities.

Meeting adjourned at 4:25 pm
Respectfully Submitted by Kathleen M. French