Windward Community College
Minutes for Social Science Department Meeting
March 18, 2005, 3:00 pm

Members Present: Roy Fujimoto (Chair), Kathleen French, Toshi Ikagawa, Frank Palacat, Lynn Fukuda

Excused: Margaret Coberly, Paul Briggs

I. GIS 150
   a. Natural Science course moved to the social sciences.

II. Social Science Planning
   a. Planning deferred until the next meeting. Roy asks that Department members bring their top three ideas related to personal, department, and college goals to the next meeting for discussion. We’ll create a list of top priorities. And then we’ll invite the Deans to our last meeting of the semester to discuss our plans.

III. Social Science three-ring binder
   a. As of this time, the folder for Anthropology is ready for us to evaluate:
      i. What information is important?
      ii. Any additional sections that should be included that aren’t yet included?
   b. Eventually, each discipline will have its own binder.

IV. PSDS Certificate
   a. Frank will discuss this at our next meeting.

V. Lynn Fukuda
   a. WebCT presentation (see handouts)
      i. After her presentation which delineated the various ways of adding WebCT into our courses, Roy reminded us to consider the outside resources if, indeed, we choose to add this option to our courses. Here, we must consider whether or not we will have outside support from the Learning Center as well as other entities.
      ii. Is it worth the time/energy to the teacher?
      iii. Also, the system-wide policy caps the course enrollment at 20-25. What is appropriate for us in the Social Sciences?
      iv. Moreover, Frank brought up the point about our students who aren’t computer literate. Will we need a CIL prerequisite for these WebCT courses, and can we have some psychology 100 courses, as an example, have CIL as a prerequisite but the other psychology 100 courses that don’t include WebCT not have a CIL prerequisite?

VI. Next meeting
   a. Our next meeting is on April 8th at 3:00pm. Have your top three ideas ready to discuss.

Meeting adjourned at 4:15 pm
Respectfully Submitted by Kathleen M. French