Math/Business Department Meeting

Minutes

Friday, November 5, 2010

Present: Clayton Akatsuka, Young-A Choi, Wei-Ling Landers, Jean Okumura, Peggy Regentine, Johnny Singh, and Emi Troeger.

1. Call to Order. The meeting was called to order at 2:07 pm in Mana 107.

2. Minutes. The minutes for September 10, 2010 Math/Business Department meeting was accepted as printed.

3. Committee Reports.
   
   o VCAC – Clayton: Report Attached
     A question was raised about Language Arts DC Ragains’ comment that the schedule change from MWF and TTh course offerings to only twice-weekly offerings was approved by both the Faculty Senate and then-Chancellor Angela Meixell. Clayton will bring this to the attention of VC Fulton.
   
   o Faculty Senate – Peggy: Report Attached
     Peggy conducted a discussion and vote for the most recent revision of the Vision, Mission, Values statement which Peggy received just before this meeting. A unanimous vote was cast supporting the current revision as the committee continues to work on it.
   
   o CCAAC – Johnny: Report Attached
     A question was raised about the last bulleted item under Announcements/Key Notes concerning CCAAC being asked by VC Fulton to be in charge of the process of implementing new prerequisites in existing courses. Johnny to check on this item.
   
   o IEC – Young-A: No report
   
   o Developmental Education Group – Clayton: Report Attached
   
   o Foundations Board – Young-A: No report
   
   o HAP – Emi: No Report
   
   o Master Planning and Space Allocation Committee – Emi: Report Attached
     Emi led a discussion on the use of the office space Alakai 113 (next to the office of Admissions and Records): Security office or One-Stop Center with computers for students. A suggestion was made to have security use the office space with a One-Step Center kiosk outside of the office space.
   
   o Planning and Budget Council – Clayton: Meeting today 2:00 – 4:00 pm.
4. Old Business

None.

5. New Business

a. Lecturer’s Vote. It has been brought to our attention that a lecturer with 8 credits or more can vote. Clayton will gather more information: What are other departments doing, and What is UHPA’s position (check with Letty Colmenares).

b. Who’s in charge of the Business ASC? It has been suggested that economic instructor Paul Briggs be “appointed.” After a discussion, it was decided to ask either Kay Beach or Ellen Nagaue to assume the position as the “Point of Contact” for the Business ASC. Another option is to have the position assigned to either the 0.5 accounting position or the 0.5 ICS position. A question raised is what exactly are the duties and responsibilities of the Point of Contact position.

c. New Course proposals – BUS 120: Principles of Business and BUSN 164 – Career Success (Emi). Emi presented the new course proposal for BUS 120 which is already articulated within the UH system. The projected implementation date is fall 2011. The next new course discussed was BUSN 164 which will focus on “soft skills” for potential workers, and has the potential for articulation. The department approved both courses.

d. Foundations Course Designation Proposal – MATH 112 (Clayton/Jean) A discussion of the Math 112 Foundations Course Designation proposal was conducted. The department voted to support the proposal.

e. Course Modification – MATH 112 catalog description (Clayton) The department voted to support the modification. Clayton will follow through with the CCAAC Course Modification process.

f. 2009-10 M/B Annual Department report – last chance for input for Action Plan and Budget Implications (and forever hold your peace...until the next Annual Report).

g. Reception for the new DOI Brian Richardson: a collaborative effort of the three Division II departments was discussed. The department supported the plan.

6. Announcements

   o Peggy: Business has hired a new lecturer for ICS 123 evening class in spring 2011. Her name is Yuki Horikiri.

7. Adjournment. The meeting was adjourned at 3:47 pm.