FOOD VENDOR APPLICATION

Returning Vendor Fee: $500, if postmarked by June 30, 2013
New Vendor Fee: $550, if postmarked by July 31, 2013
$600, if postmarked after Aug. 1, 2013

Food Vendor Co-Chair: Gus Cobb-Adams
Phone: 235-7385
E-mail: gusca@hawaii.edu

☐ Enclosed is my application fee of $500.
☐ Enclosed is my application fee of $550.
☐ Enclosed is my application fee of $600.

☐ Enclosed is a separate refundable deposit check for $50 for cleaning and damages along with a self-addressed stamped envelope. Checks for “no-shows” will not be refunded.
☐ We are unable to participate. Please notify us of future events.

Contact Person: ____________________________________________ Title: ______________________________
Company Name: ___________________________________________ Mailing Address: ___________________________ Zip: ____________________________

Phone: __________________ Cell: ___________ Fax: ___________ E-mail: ______________________________

• This is an alcohol-free event. Alcoholic beverages are not permitted on campus.
• Sale of beverages by individual vendors will not be permitted.
• On a first-to-pay basis, vendors will be chosen on the type of food you plan to sell. This is to avoid duplication.
• You are responsible for damages to your assigned work area at set-up, during the event, and at time of take down.
• The refundable deposit check for cleaning and damages will not be cashed. It will be returned to you within 14 days after the event providing there is no evidence of damage and your work area was restored to the condition it was in prior to set-up.
• Children, age 10 and under, are not allowed in the booth area for liability reasons.

Submit with the application form the following:
1. Check for booth as indicated above.
   ☐ $500 (by June 30, 2013)   ☐ $550 (by July 31, 2013)   ☐ $600 (after Aug. 1, 2013)
2. Separate $50 check for cleaning and damages.
3. Copy of G.E.T. License
5. Certificate of Liability Insurance of no less than $500,000 per occurrence and $1 million in the aggregate, with the University of Hawaii/Windward Community College and the Kaneohe Business Group named as additional insured for the Windward Ho’olaule’a event.

Checks are payable to: WINDWARD HO’OLAULE’A
Mail to: Gus Cobb-Adams, Windward Community College, 45-720 Kea’ahala Rd., Kāne‘ohe, HI 96744

MAHALO FOR YOUR CONTINUED SUPPORT TOWARD MAKING THIS EVENT SUCCESSFUL
WINDWARD HO’OLAULE’A 2013 STEERING COMMITTEE