Department of Natural Sciences  
Minutes for the October 18, 2011 Meeting

Present: Joe Ciotti, Letty Colmenares, Lisa Hayashi, Dave Krupp, Ross Langston, Floyd McCoy, Steven Moulden, Dave Ringuette, Inge White.

Guests: Raymond (Kula) Gaughen Jr. and Derek Minakami, Windward District DOE Science Fair 2012 Coordinators

1. Windward District DOE Science Fair 2012 Kula Gaughen Jr. (Vice-Principal at Olomana School for at-risk youth) and Derek Minakami (Technology Coordinator at Kailua High School) informed the faculty about the upcoming Windward District DOE Science Fair scheduled on February 10-11, 2012. Students are from grades 6-12, from Waimanalo Elementary & Intermediate School to Sunset Elementary School, involving 2 DOE complex areas. They would like their Science Fair committee to coordinate and collaborate with WCC as a partnership. They asked the WCC science faculty to help with the judging of the Junior and Senior Division. Those not helping with the judging session (8:00 AM-12:00 PM) on Friday, February 10, 2012 could show groups of students tours of the campus, science faculty projects and programs, and college level student projects and research. Dave K. mentioned the Windward District Science Olympiad is scheduled for Saturday, February 11, 2012. He mentioned an overlap with faculty helping out with both events. Kula and Dave K. will work out the specifics for the events so there will be minimal overlap.

2. PBC Budget Request Form Inge said to refer to her latest URL address sent by e-mail. The budget request forms are due to her by October 24, 2011. She also said to keep the rubric portion of the request forms for your files; do not send them to her.

3. IEC Inge said Jan Lubin would like the department to comment on the online comments regarding the philosophy of assessment draft (copies were distributed). Inge also said Jan would like a representative from the department to work with the A.A. Task Force. The Task Force will look at SLOs for the A.A. degree. Some of these SLOs should be revised since the General Education SLOs were revised. Dave Krupp volunteered to be the department representative. Inge handed out a list of all courses offered Fall 2011-Spring 2012 that will be assessed. She said the course SLOs should be aligned with the new General Education SLOs and with the new A.A. SLOs.

4. Faculty Senate Floyd said UH-CC Associate Vice-President for Academic Affairs Peter Quigley requests comment on the online learning strategic plan for UH-CC. Floyd also conducted a brief discussion on the topic of online balloting for DPC elections. Ross said the following measures were approved: 1) more concrete delineation of requirements for different degrees; 2) student credentials 3) and proposing a transaction service fee charge where students would pay for their diploma when they first register. This may include lifetime transcripts where there will be no additional charges for each transcript request.

5. CCAAC Joe said he distributed the minutes from the last meeting. The A.S. in Vet Technician will be going to the Curriculum Committee next week. All courses listed in the minutes passed, including Calculus IV. The status of Curriculum Central is unknown. The C.A. in Agripharmitech was approved by the CCAAAC, Faculty Senate, and is being processed at the CCAO-Manoa.

6. WAB Marvin Kessler sent an e-mail with a questionnaire attached. He also mentioned in his e-mail an additional question was added.
7. Announcements:
- Inge said Toshi Ikagawa was appointed Department Chair of Social Sciences. She also mentioned that Toshi's course SLO assessments have not historically been included in the Natural Sciences department data.
- Spring 2012 Early Morning (7:00 AM) Lecture Classes-Inge mentioned an e-mail was sent from Dean of Instruction Brian Richardson regarding any interest in teaching lecture classes at 7:00 AM for Spring Semester.
- Future Summer Classes-Inge asked that there be a balance of various disciplines' lecture and lab courses in alternating summer sessions.

Respectfully submitted by Lisa Hayashi; edited by Inge White