Space Allocation Requests

The Master Planning and Space Allocation Committee (MaPSAC) makes recommendations to the Chancellor regarding semi-permanent and permanent uses of enclosed and open spaces on campus, including existing buildings, renovations to existing structures, proposed new structures, and the use of open acreage. The objective of the committee is to enhance the functionality, accessibility, and the beauty of the Windward CC campus structures and spaces in the interest of creating a more effective learning environment for our students.

The requestor is encouraged to include attachments such as pictures and plans. Note that basic building plans in PDF and JPG are available on the Buildings and Facilities on Campus page. The requester is also encouraged to provide evidence of support from the college. Any request being made by an external (non-WCC) agency must enlist a Windward CC contact person who will act as the agency’s liaison, and follow the same procedures as those required for internal requests.

Procedure

1) The requester contacts the Chair with the initial draft of the request, which should include all appropriate items listed in the Required Information for All Requests.
2) The Chair forwards the request to the committee for initial discussion.
3) The committee decides if the decision should be made by the Vice Chancellor of Administrative Services, by the committee, or be referred to another group on campus.
4) For committee-made decisions,
   1. The Chair will ask the requester to post the initial draft of the request on the New Initiatives discussion board for college input.
   2. After a minimum of two weeks from the date of posting, the requester will submit a final request electronically to the Chair.
   3. The committee’s review of the final request will include a presentation by the requester and any other interested parties.
   4. The committee's recommendation will be recorded in the committee notes and forwarded to the Chancellor, requester and any other appropriate people on campus.

Title of Space Request: ______ Armillary Sundial with Polynesian Theme

Request Status: Dates to be updated by the Chair of the MaPSAC.

Date

Received by Chair of the MaPSAC
Sent to MaPSAC for Initial Decision on Disposition
Posted on the New Initiatives Forum
Discussion Period Closed
Final (modified) Version of Request Received by Chair
MaPSAC Deliberation Begins
Decision: ______ Approved
          ______ Disapproved
          ______ Withdrawn
Required Information for All Requests

1) Name of the individual or group that is requesting the space
   Joseph Ciotti (Hōkūlani Imaginarium Director)

2) Contact Person’s name, email, and telephone number
   Joseph Ciotti
   ciotti@hawaii.edu
   236-9111

3) Type of space that is needed
   Outdoor space exposed to maximum sunlight. Primarily facing south with as much
   unobstructed sky view spanning from approximately northeast to northwest

4) Building or space in question
   Lawn of Hōkūlani Imaginarium located nearby the bottom of the walkway leading along
   the north facing side of the Library Learning Commons (see attached photo).

5) How the space is currently being used
   Lawn surrounding Hōkūlani Imaginarium

6) Desired start date (and end date, if applicable)
   March 2013

7) Description of how the space will be used
   A bronze armillary sundial approximately 31 inches in diameter will be installed on a
   brass pedestal. This metal pier, which was purchased with the construction of the
   planetarium, was designed specifically for mounting astronomical instruments. This pier
   was originally located on the Imaginarium’s outdoor concrete platform that faces the
   Library Learning Commons. In anticipation of using this concrete platform as a stage for
   the proposed amphitheater, the pier and sundial will be moved to the planetarium’s
   apron of grass that fronts this platform.

8) Description of how it may contribute to the learning environment and interests of WCC students
   The sundial would support the college’s strong astronomy and earth sciences curricula
   as well as the community outreach function of the Hōkūlani Imaginarium. The
   Polynesian theme of this sundial further supports the college’s Hawaiian Studies and
   Polynesian Voyaging programs—especially through its custom-designed Polynesian star
   compass that forms its base and its main theme centering on Māui’s legend of snaring
   the sun and thus creating the varying durations of sunlight throughout the seasons. This
   sundial, which is designed both as a scientific artifact and an aesthetic work of art, has
   already received the unanimous approval of the Aesthetics Committee.
9) Other alternatives that were considered and why those alternatives don't seem to work
The Imaginarium's concrete platform was originally considered. After the proposed amphitheater received college-wide approval by the MaPSAC and Aesthetics committees, this location was re-evaluated. In that original location, the sundial would both be an obstruction and potential hazard to the proposed stage of the amphitheater. The other alternative of using the Imaginarium's north facing lawn was immediately rejected, since it is not astronomically situated for a sundial.

10) What other resources may be needed
None

11) How the proposal supports or is supported by the Master Plan, the Mission of the College, and the UHCC Strategic Plan
This addition to the campus supports the college's goals of addressing and enhancing our endeavors in STEM education and Hawaiian Studies. It also supports the "community" aspect of the college through its various educational outreach facilities such as the Hōkūlani Imaginarium.