Master Planning and Space Allocation Committee (MaPSAC)  
October 14, 2011, 2:00 pm  
Hale Kuhina 115

Attendees: Roy Fujimoto, Lance Uyeda, Ross Langston (proxy), Toni Martin, Deacon Hanson, Heipua Kaopua, (proxy), Kehau Iwashita, Rick Murray (proxy), Clifford Togo, Jamie Boyd, Gus Cobb-Adams, Geri Imai, Tara Severns, Kalawaia Moore (proxy)

Ex-officio: Jeff Hunt

Guests: Paul Nash, Tommy Young, Kalawaia Moore, Denise Yoshimori, Glenn Yokotake, Winston Kong, Kristen Kong

Excused: Geri Imai, Sharon Nakagawa

Meeting called to order by Chair Togo,

- Members introduced themselves and their departments.
- Everyone was briefed on the charge of the committee, the composition of the committee and the procedures to be followed for space requests.

New Space Request: Relocation of “Mala”

- Relocation of Mala (Hawaiian garden), submitted by Kalawaia Moore, CNA Program, and Ke Kumu Pali.
- Current Mala location is on the Kailua side of Hale A‘o. Due to the proposed Title III addition/renovation to the building, a request to move the mala to a location on the Kahuku side of the new facility is being made.
- Importance of the mala was supported by Jamie Boyd who has federal grants in support of the mala
- Integration of the mala in the Hawaiian Studies program was emphasized by Kalawaia Moore.
- Concern on the location of the garden and the impact on the Windward Health Center “garden” and the need to be good neighbors were raised even though they may be encroaching on WCC’s property.
- Motion “To permanently relocate the mala according to the attached map setting the boundaries from the edge of the retaining pond straight down to the Kaneohe District Park, and from that line east to the edge of the WCC property line next to the Windward Family Guidance Center.”  
  Motion passed by majority vote.

New Space Request: Vet Tech Facility

- Requested by the Department of Natural Sciences and the Office of Academic Affairs.
- Space needs includes 1,800 sq. ft. to house animal prep and classroom facility, animal holding area, x-ray, and developing rooms, and appropriate storage rooms.
- Space being considered is the maintenance enclosure area behind Hale Imiloa. Relocation or modification of cooling tower, propane gas tank, storage sheds, transformer, and other equipment will be required.
- Several other locations were considered and were not feasible.
- Request for Vet Tech Facility as submitted was approved by majority vote.
• Program Review Use (PRU) Update
  • Denise Yoshimori from the UHCC Facilities & Environmental Health Office and Glenn Yokotake from KYA Design Group briefed the committee of the need to update the college’s PRU.
  • The PRU update is being done prior to and in conjunction with the Hale Alakai Renovation project.
  • The PRU serves as the planning document that drives the development of our campus physical plant facilities. This update is somewhat like a Master Plan but on a much smaller scale.
  • The amended PRU will pave the way for a smoother process when dealing with governmental agencies in the approval process.
  • The initial task of the committee is to come up with a list of future projects that the college may want to consider should funding become available.
  • A list of approved R&M projects and a preliminary list of future projects were provided to the consultants for possible inclusion into the PRU update. The initial list of projects was based on previous and current ideas on physical plant development and improvements. The preliminary list in no particular order included and is not limited to:
    Uluwehi or Ag Building: renovate or replace
    Biotechnology Program Facility
    Aquaponics Program Facility
    Vet Tech Facility
    Coral Research Center
    Childcare Facility
    Future of Bishop Hall/Lot (if returned to UH)
    Design Principles for Build out and future renovation of facilities
    Landscape principles & guidelines, including courtyards
    Traffic/Parking study
    Exchange & Use of Hale Iolani for (2) HSH Maintenance Buildings
    Future Use of remaining (2) Hawaii State Hospital (HSH) Maintenance Facilities
    Build out of Hawaiian Studies Facilities, beyond Hale A'o
    Future of Hale Awa (long term lease with Law Lib Micro. Consort.)/Cottage lot
    Placement of future parking
    Care and Preservation of historic Banyan Trees
    Adequacy of campus sidewalks
    Optimum functional (re)location of programs
  • The campus and the committee will have further opportunities to modify this list with the assistance of the consultant and the UHCC Facilities & Environmental Health Office. Procedures on the PRU update will be provided by the consultant.

• Meeting adjourned 4:05 pm
Addendum to October 14, 2011 Meeting Notes:

- MaPSAC procedures require Space Requests to be posted at least two weeks on the campus discussion page for campus wide input before voting. Both space requests were subsequently posted for two weeks from October 31, 2011 to November 15, 2011 at the following website:
  http://windward.hawaii.edu/Discussions/
- Comments on the request were made on the discussion page.
- A vote was taken after the two week discussion period and both requests were approved by majority vote on November 17, 2011.

Relocation of Mala = 10 Yes, 0 No, 4 No response

Vet Tech Facility = 10 Yes, 0 No, 4 No response
ULTIMATE SITE PLAN
WINDWARD COMMUNITY COLLEGE

FIGURE 12