VCAC Meeting
March 21, 2013
Alakai 118, 1:00 pm

Attending: Richard Fulton, Tara Severns, Mike Tom, Letty Colmenares, Toshi Ogawa, Libby Young, Paul Nash, Tara Severns, Peggy Regentine.

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<th>Topic</th>
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| Teaching Equivalencies | The following Teaching Equivalencies (TE) have been established by the Union and the Vice Chancellor. These equivalencies apply only to FT faculty, not lecturers. **Workload Base** is:  
  Lecturer = 15 contact hours  
  Lab = 18 contact hours  
  Studio = 21 contact hours  
  (Lab and Studio are more because of lab prep/cleanup time)  
  Formula for determining TE is:  
  Your Contact hours/Workload Base X 15  
  Example 1:  
  Faculty who teaches 15 credits  
  15/15 X 15 = 15 for TE  
  Example 2:  
  Art Instructor who teaches 6 contact credits  
  6/21 X 15 = 90/4.28 TE  
  Coop Ed and Internships based on number of students in this project:  
  1-5 students = 1 TE  
  6-10 students = 2 TE  
  11-15 students = 3 TE  
  With these formulas, it is still expected for FT faculty to have a 27 credit load. If a faculty member’s TE is 26.05, .95 time must be assigned in some way. A 3 hr. overload could be counted as 2.95 overload hire.  
  Assigned time will still be awarded.  
  No compensation is given for Independent Study. |              |
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<tr>
<td>Committee Work for Lecturers Teaching 8 or 9 Credits (Paul)</td>
<td>A requirement cannot be made but if a lecturer would like to serve on a committee, this can be done. Major committees should have a member with experience to serve.</td>
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<td>Discipline Schedulers – Definition and Selection Process (Brian)</td>
<td>Will be on the April agenda.</td>
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<td>Requirements for Math 25 (Paul)</td>
<td>The Humanities Department questioned why WCC requires pre-college level math when no other CC requires this. This topic should be carried to Faculty Senate for discussion. A major issue is that Philosophy 110 has been disqualified as a math requirement by WASC. It is believed that once this is brought to the attention of faculty, much discussion will be needed. This will affect the Philosophy class enrollment. The concern is how students will be made aware of this prior to their class registration. It is assumed that students will be able to graduate under the catalogue in which they enroll.</td>
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<td>Department Chair Remuneration</td>
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<td>Announcements, Reminders, Information Sharing</td>
<td>FT employees complete and return Conflict of Interest Forms by April 15. Paliku Theater Arts Festival is April 6.</td>
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<td>Next meeting: Thursday, April 18, 2013 at 1:00 pm in Alakai 118</td>
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