VICE CHANCELLOR’S ADVISORY COUNCIL
MEETING NOTES

October 19, 2012, Akoako 201

Present: Richard Fulton, Ellen Ishida-Babineau, Brian Richardson, Letty Colmenares, Toshi Ikagawa, Paul Nash, Peggy Regentine, and Libby Young

A. Procedures for Participation and Decision Making
   There were no objections to adopting the procedures. Richard will send an email out to FacStaff to inform everyone about the procedures and the suggestion box on the webpage.

B. Course Schedule for Summer 2013 (10:18)
   The first draft of the schedule will be reviewed at the November meeting. The start, end and mid dates will be sent out. New lecturers for Summer will have to be hired through HireNet; currently employed lecturers may follow a process established last year. This needs to be confirmed with HR. We’ll try to have the schedule up before Christmas break.

C. Course Schedules for Fall and Spring 2013-2014 (24:00)
   Concerns about putting these schedules together will be discussed during the December and January meetings.

D. Hawaii Graduation Initiative (30:00)
   There’s been a push from the System office to have students take 15 credits per semester and graduate in four years. We’ve been asked to work out a set of goals to move our students through faster. Only 9% of our students earn an AA in three years. One third of our student body is 25 to 49 year olds and 80% are part-time; of these, under 2% graduate. We’ve been asked to work out a set of goals to move our part-time students to full-time. Discussion will soon start about doing cohort and block scheduling for all new students. We also need to find more effective ways of moving students through developmental courses.

E. Breakdown of Department Supplies Allocation (47:24)
   The secretaries need the chairs to let them know the breakdown of how much each discipline will be allocated for this fiscal year.

F. Announcements
   John Morton has agreed to give us one full-time position if we give up one half-time position. Last year’s PBC’s recommendation listed math/business as the highest priority.

F. Next meeting: Thursday, November 15, 2012, 1:00 pm, Alakai 118