Social Sciences  
Meeting Notes  
April 14, 2014  
The "New" Naauao Building and Laakea 214

Present:  Paul Briggs, Roy Fujimoto, Frank Palacat, Kathleen French, Toshi Ikagawa, Rachel Harvey, Lisamarie Bensman

1. Tour of New Naauao Building with Andy Li-Questions and Answers  
   a. Andy Li gave tour of the new Social Science building. SS department members toured the offices and the classrooms. SS department appreciated the opportunity to tour the new Social Sciences building (Hale Naauao)
   b. SS Department members had a number of concerns
      i. Two of the classrooms have pillars right in the middle of the classroom. This is not conducive to classroom instruction.
      ii. There is concern about access into the building as there is just one entrance.
      iii. There are no blinds to cover the windows; this makes it difficult to have any media presentations.
      iv. What is the timeline for doing the railing and awnings? Will it be done ahead of time?
      v. Paul will send an email to Kevin Ishida noting our concerns.
         1. Cc to Ardis Eschenberg
      vi. Paul will send an email to Ardis Eschenberg for a timeline regarding TRIO, as TRIO will have to vacate the old Naauao when it is renovated. The department wants to know where TRIO will move.
         1. Cc Judy Oliveira, Brian Richardson.

2. Special Subcommittee for Furniture  
   a. Mentioned at the last PBC meeting by Mike Tom. Would any of us like to be on this committee? Advantage is that we can make a combined order and it would be the same style.
   b. SS Department emphasized that the furniture choices have already been made through the combined efforts of Toshi Ikagawa and Libby Young. Paul will bring this up at the next PBC meeting.

3. Supply Budget-Budget Requests from Toshi  
   a. The SS department approved expenditures of $1665.87 From Toshi Ikagawa for classroom supplies. Moved and seconded.
   b. Paul will email Ardis Eschenberg and Ellen Ishida Babineau
      i. ArcGIS license, MET license as line items as opposed to SS budgetary expenditures.
         1. Total of $400 per year.
4. New Smartboards in Alakai-How is it going?
   a. Any problems, issues or concerns?
      i. Right now, the instructors are treating the Smartboards as a very fancy projector, not using the markers yet.
   b. One instructor said that the Smartboard is working okay now, but must get to the classroom 15 min early to prepare.
   c. Recommend that instructors contact Media (X301) to schedule a Smartboard orientation.

5. Special Topics
   a. Get feedback on the basic idea, have Kathleen elaborate if necessary.
   b. This is a template to streamline the curricular process for these types of courses.
      i. Social Sciences approves of this idea, being cognizant that there are lots of details to be worked out.

6. Associate of Arts with a Concentration in Social Work
   a. Question is-Should the Social Sciences Department research the possibility of offering an Associate of Arts degree in Liberal Arts with a concentration in Social Work.?
      i. SS department members said that this degree program would provide a pipeline to the BSW degree at UH Manoa and provide a possibility to enhance the department with another SS faculty member (SW and/or Psychology). One SS department member asked what would be the benefit for students if WCC offered this degree.
         a. The SS Department moved to explore the possibility of offering an AA degree in Liberal Arts with a concentration in Social Work.
            i. The vote was 4 yes with one 1 abstention.

7. Lecturer Evaluations
   a. Paul as DC, submitted lecturer evaluations this past week.
      i. The requirements and deadlines are much more stringent than before
         1. One cannot enter in certain lecturers under review before the evaluation.
      ii. Who is in charge of the lecturer?
         1. Discipline coordinator or department chair.
            a. Paul will research this by talking to Ardis Eschenberg and/or bringing this up as an agenda item at a future AAAC meeting.
   b.

8. Meeting adjourned at 3 pm. Next meeting is on April 28, 2014.