Social Sciences Department
Department Meeting Agenda
August 28, 2013
1 pm Kuhina 106

Attendance: Rachel Harvey, Sarah Inouye, Kathleen French, Toshi Ikagawa, Paul Briggs, Frank Palacat. Roy Fujimoto, Ian Masterson

1. Department Report-Hand out reports.
   a. The department chairs have met and reviewed the guidelines for completing the department report.
   b. There will be a third Party Peer Review of the documents.
      i. The Chancellor is looking for five more people to be peer reviewers-anyone interested? **No volunteers from the department.**
      ii. The peer reviewers will be using a rubric to assess the department reports. All of the department members received a copy of the rubric.
   c. Go through the document
      i. Does Social Sciences have a departmental mission statement?
         1. **The Social Science goals are listed in the Social Science website.**
         2. **ASC in Psycho-Social-The SLOs are also listed in the WCC website.**
      ii. Highlight the demand indicators-what trends do you see based on your discipline?
         1. **Discipline coordinators are instructed to analyze the demand data as listed in the department report.**
   iii. Goals
      1. All goals need to be backed up with a logical data based argument.
      2. The DC would like to discuss goals at our second September meeting.

2. Assessment-Critical Thinking and Creativity-
   a. Are there any volunteers for this GLO.
      i. **Political Science 120, Anthropology 200 and 200WI, PACS 108.**
      ii. **Instructor Form-Section 1 fill in by September 26.**
b. Assessment-Info Lit.
   i. We need to discuss our results at the next meeting (ECON 130, GEOG 101L, SW 200)

3. Status of ANTH position
   a. The process has started and we hope to hire by Spring 2014.

4. SW 200 Schedule Coordinator (Discipline Coordinator)
   a. Toshi Ikagawa will be the discipline coordinator for SW 200.

5. Other items
   a. Other committees-distributing information
   b. Foundations Board-Roy F. term is up, is anyone interested.
      i. Roy Fujimoto will continue to be the Foundations representative from Social Sciences.
   c. Budget- out of our $2,680 allocation, we can spend 25% of it right now.
   d. Discipline leaders-The DC would like to meet with each discipline coordinator individually, at your convenience about your discipline.

6. Days and Times of Upcoming Meetings (Discussion)
   i. Meetings will be on alternating Wednesday afternoons.
      1. Starting on September 11 at 1 pm. We will meet in Alakai 118, unless there is a scheduling conflict.
      2. Schedule of Meetings is as follows:
         a. September 11
         b. September 25
         c. October 9
         d. October 23
         e. November 13
         f. November 27
         g. December 11