Social Sciences Department
Meeting Minutes
Hale Alakai 118
1:00 p.m., April 10, 2013 (W)

Attended: Falisha Herbic, Frank Palacat, Kathleen French, Margie Coberly, Pam DaGrossa, Roy Fujimoto, Sarah Inouye, Toshi Ikagawa

Not Attended: Paul Briggs

Meeting was called to order at 1:05 pm.

1. Minutes of last meeting → Soon to be posted

2. Old business/actions

   • ANTH position: Draft review → Please share your comments with the department
   • SW brochure/promotion → Waiting for a picture to complete the brochure

3. Budget

   • GEOG: Physical globes (2 more) ($80.00 x 2 = $160.00) → Approved
   • There were no other requests.

4. 2013-2014 Committee assignments (below is the current assignments)

   • Aesthetics: Roy
   • Campus Security Committee: Roy
   • CCAAC: Kathleen (Chair), Paul
   • CGA: Falisha
   • Faculty Senate: Kathleen
   • Foundation: Roy
   • Gen Ed: Frank
   • IEC: Paul (as DC)
   • International Ed: Toshi
   • MaPSAC: Roy (this committee may dissolve soon)
   • Staff Development: Frank
   • Writing Advisory Board (WAB): Toshi

5. Party for Pam & Margie
• No departmental party is scheduled.

6. Departmental policy on overload (see UHPA agreement on the back)

• We tabled this item to obtain clarifications from the UHCC level.

7. Other Discussion Items

• No other items.

Meeting adjourned at 1:55 pm.
Submitted by Toshi Ikagawa
3. Compensation During the Duty Period (Overload).

a. During the academic year, Faculty Members at UH-Manoa, UH-Hilo, and UH-West Oahu shall be authorized overload teaching when the course(s) to be taught cannot be assigned to another Faculty Member and the hiring of a lecturer is not possible or is impractical. This limitation does not apply to teaching in the Outreach College and other continuing education programs.

b. During the academic year, Faculty Members at UH-Manoa, UH-Hilo, and UH-West Oahu may teach Outreach College and continuing education classes as follows:

   1) Faculty Members on 9-month appointments shall be limited to two courses or six credit hours, whichever is the greater, of overload teaching during the academic year.

   2) Faculty Members on 11-month appointments shall be limited to three courses or nine credit hours, whichever is the greater, of overload teaching per calendar year.

c. During the academic year, Faculty Members in the Community Colleges may teach classes on an overload basis in accordance with existing policies governing overload in the Community Colleges.

d. Faculty Members may not receive extra compensation from University grants or contracts during the academic year other than for duly authorized per diem allowances or travel reimbursements.